

City of Choctaw
Regular Choctaw Economic Development Authority Meeting
January 29, 2020 @ 4:30pm
Choctaw Creek Golf Course, 2200 N Hiwassee
Choctaw, Oklahoma 73020

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1** The status of the Veterans Memorial and fund activity to include the bank account, receivables and payables, construction, proposed improvements, etc.
 - 3.2** The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District, EOC Partnership, and the Downtown Project.
 - 3.3** City Manager Vision and Focus for CEDA.
 - 3.4** Resolution No. 20-01, authorizing certain officers of the Board to sign checks, checking and savings accounts, MMDA accounts and other investments and transfers, as necessary; and authorizing certain officers access to the safety deposits boxes.

RECOMMENDATION: Pass and adopt Resolution No. 20-01.
 - 3.5** Consideration and possible action on the appointment of members to the CEDA Board.

4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.


4.1 Special Minutes for 11-20-19

4.2 Claims in the amount of \$1,000.

5. **Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

6. **Adjournment:**

This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00 pm on January 24, 2020 in accordance with the Oklahoma Open Meeting Act.



Amanda Valent, City Clerk

THE CITY OF CHOCTAW ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE.

RESOLUTION NO. 20-01

A RESOLUTION OF THE CHOCTAW ECONOMIC DEVELOPMENT AUTHORITY, CHOCTAW, OKLAHOMA, AUTHORIZING CERTAIN OFFICERS OF THE BOARD TO SIGN CHECKS, CHECKING AND SAVINGS ACCOUNTS, MMDA ACCOUNTS AND OTHER INVESTMENTS AND TRANSFERS, AS NECESSARY; AND AUTHORIZING CERTAIN OFFICERS ACCESS TO THE SAFETY DEPOSIT BOXES.

WHEREAS, the following persons have been duly appointed to the offices stated:

<u>Name</u>	<u>Title</u>
Jim McCharen	Chairman
Butch Freeman	Vice-Chairman
Alex Lancaster	Treasurer

; and

WHEREAS, the officers listed are public officials and acting within the scope of the authority granted by the Declaration of Trust of the Choctaw Economic Development Authority on behalf of the City of Choctaw, Oklahoma; and

WHEREAS, it is necessary to authorize the signing of financial transactions by any of the two (2) officers in the absence of any officer to authorized to sign; and

NOW, THEREFORE, BE IT RESOLVED by the Choctaw Economic Development Authority (CEDA), Choctaw, Oklahoma, to wit:

Section 1. That any two (2) of the following officers are hereby authorized to sign all checks for all accounts of the CEDA Board:

Jim McCharen, Chairman
Butch Freeman, Vice-Chairman
Alex Lancaster, Treasurer
Denna Lay, Board Member
Luke Martin, Board Member
Mike Turek, Board Member
Ed Brown, City Representative

Section 2. That any two (2) of the following officers are hereby authorized to sign all checking and savings accounts, MMDA accounts and other investments and transfers for all accounts of the CEDA Board:

Jim McCharen, Chairman
Butch Freeman, Vice-Chairman
Alex Lancaster, Treasurer
Denna Lay, Board Member
Luke Martin, Board Member
Mike Turek, Board Member
Ed Brown, City Representative

ADOPTED and **APPROVED** by the Choctaw Economic Development Authority (CEDA), Choctaw, Oklahoma, this 29th day of January, 2020.

CITY OF CHOCTAW, OKLAHOMA

Jim McCharen, Chairman

ATTEST:

Amanda Valent, City Clerk

City of Choctaw
Special Choctaw Economic Development Authority Meeting
November 20, 2019 @ 4:30pm
Choctaw Creek Golf Course, 2200 N Hiwassee
Choctaw, Oklahoma 73020

MINUTES

1. Call to Order **Chairman @ 4:32 p.m.**
2. Roll Call:
 - 4 **Present: Denna Lay; Jim McCharen; Butch Freeman; Luke Martin**
 - 2 **Absent: Mike Turek; Alex Lancaster**

 - Staff: Ed Brown, City Manager**
Amanda Valent, City Clerk
Tanner McGuire, Park & Recreation Director
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 The status of the Veterans Memorial and fund activity to include the bank account, receivables and payables, construction, proposed improvements, etc.

City Manager Brown reported the flag has been repaired with help from the Fire Department.

3.1.A Tawni Selby, Library Guild, Veterans Memorial discussion.

Tawni Selby, Library Guild President, reported the Library Guild is restructuring the organization and changing their mission to include involvement in areas such as a historical

society, partnering with parks and recreation and educational outlets. The group thought taking over something like the Veterans Memorial would work well with their new mission. They are currently working on the by-laws and corporation process and, once structured, will approach CEDA again for formal action if applicable.

- 3.2 The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District, EOC Partnership and the Downtown Project.

DOWNTOWN BUILDING –Conversations have occurred with a Design Build Firm to find someone interested in taking on the Downtown Building Project.

EOC PARTNERSHIP – The group elected officials through May and at their next meeting they will be refining the job description for the Executive Director position.

MARKETS AT CHOCTAW -Work has started on the Starbucks building and sticks are in the air. The hotel has not yet started construction, but they are moving dirt around. Interurban Restaurant approached the City about possible location in Choctaw. They have been directed to Sooner Development. Mitigation efforts in the preservation area are expected to see results in the next 30 days, in time for Sooner Development to begin recruiting retail business during their Texas trip.

GENERAL ECONOMIC DEVELOPMENT – Pipe is on the ground in front of Curley's on NE 23rd. The City is providing the material for the water line extension and the property owner is hiring the contractor to lay the line. This is a successful partnership for the City and an opportunity to improve and grow our infrastructure. The City recently signed a Cross-Deputization Agreement with the Citizen Potawatomi Nation for cooperative law enforcement. The plan for the CPN land located on Indian

Meridian and NE 23rd St. remains a family clinic and not a casino. CPN is still looking at a 2021 date. The City is also exploring the possible partnering of dispatch services with CPN to create a dispatch center in Choctaw.

- 3.3 Municipal Advisor Services Agreement between the City of Choctaw, including the Choctaw Utilities Authority, and Municipal Finance Services, Inc. (MFSOK) until September 30, 2024.**

MOTION by Butch Freeman, SECOND by Denna Lay to approve the Municipal Advisory Services Agreement as presented.

MOTION CARRIED:

4 Ayes: McCharen; Lay; Martin; Freeman
0 Nays: None
2 Absent: Lancaster; Turek

- 3.4 City Manager Vision and Focus for CEDA.**

City Manager Brown said his goal is to see CEDA and EOCP work together on economic development efforts.

- 4. Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

- 4.1 Regular Minutes for 09-25-19.**

MOTION by Butch Freeman, SECOND by Denna Lay to approve the Consent Agenda as presented.

MOTION CARRIED:

4 Ayes: McCharen; Lay; Martin; Freeman
0 Nays: None

2 Absent: Lancaster; Turek

- 5. Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

None

- 6. Adjournment:
Called @ 5:21 p.m.**

CHOCTAW ECONOMIC DEVELOPMENT AUTHORITY

Jim McCharen, Chairman

ATTEST:

Amanda Valent, City Clerk



CITY OF CHOCTAW
P.O. Box 567
Choctaw, OK 73020
405-390-8198

Invoice No. 2019-CEDA -01

INVOICE

Name	Choctaw Economic Development Authority	Date	12/26/2019
Address	PO Box 567	Ref #	3444
City/ST/Zip	Choctaw, OK 73020		

Date	Description	TOTAL
INVOICES PAID BY CITY OF CHOCTAW		
12/26/2019	Dillon & Associates, PC Audit billing on the June 30, 2019 financial statements Paid 12/26/19 Check # 7682	\$ 1,000.00

SubTotal \$ 1,000.00

\$ -

\$ -

PAYMENT DUE BY _____

TOTAL \$ 1,000.00

Please make checks payable to: The City of Choctaw

Please remit a copy of the invoice with the payment

Thank you!

Dillon & Associates, PC

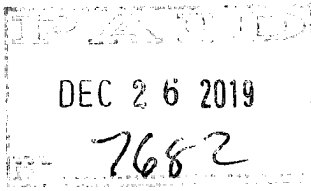
Certified Public Accountants
1401 S. Douglas Blvd., Ste A
Midwest City, OK 73130

2369

Invoice

Date	Invoice #
12/10/2019	3444

Bill To
Choctae Economic Development Authority P.O. Box 567 Choctaw, OK 73020

Description	Amount
Audit billing on the June 30, 2019 financial statements	1,000.00
	
Total	\$1,000.00