

**Choctaw Utilities Authority**  
**Regular Board of Trustees Meeting No. 06**  
**March 1, 2022 @ 7:00pm or Immediately**  
**Following the City Council Meeting**  
**Choctaw City Hall, 2500 N Choctaw Road**  
**Choctaw, Oklahoma 73020**

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1. **Call to Order.**
2. **Roll Call.**
3. **Public Comments:** This agenda item is for public comments on utility related non-agenda items. In accordance with State law, the Board of Trustees and Trust Staff are not allowed to respond to any comments made. Preference will be given to Choctaw Citizens and NO formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes.
4. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
5. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.
  - 5.1 Regular Pre-Meeting minutes for 02-15-22
  - 5.2 Regular Meeting minutes for 02-15-22
  - 5.3 Vouchers and Claims as approved by the Executive Director:
    1. 02-17 Claims: \$ 85,417.29
    2. 02-17 Claims: \$ 4,587.50
    3. 02-24 Claims: \$ 17,418.18
  - 5.4 Bi-weekly payroll in the amount of:
    1. 02-25 Payroll: \$ 22,658.18
    2. 03-11 Payroll: \$ 25,000.00
6. **New Business:** This item is listed to provide the opportunity for trustee discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.

7. **Trustee/Staff Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

7.1 Board of Trustees;

7.2 Trust Attorney;

7.3 Executive Director; and

7.4 Project Updates

8. **Adjournment:**

*This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00 pm on February 25, 2022, in accordance with the Oklahoma Open Meeting Act.*



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Amanda Williams, City Clerk

THE CHOCTAW UTILITIES AUTHORITY ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE. ACCESS TO RESTROOMS DURING THE MEETING WILL BE AVAILABLE UPON REQUEST TO CITY STAFF.

**City of Choctaw and Choctaw Utilities Authority**  
**Regular Pre-Meeting of the City Council/Board of Trustees No. 05**  
**February 15, 2022 @ 6:30pm**  
**Choctaw City Hall, 2500 N Choctaw Road**  
**Choctaw, Oklahoma 73020**

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**MINUTES**

**1. Call to Order @ 6:30 pm**

**Roll Call:**

**7 Present: Chad Williams; Brent Pendergraft; Jeannie Abts; Donna Morris; Steve Krieske; Rick Modisette; Randy Ross**

**0 Absent: None**

**Staff Present: Ray Vincent/City Attorney; Ronnie J. Guest Jr./City Manager; Cary Simonds/Economic Development Director; Kelly Marshall/Chief of Police; Amanda Williams/City Clerk; Lira Deer/Human Resources Director; Randy Jacox/Public Works Director; Tyler Kilmer/Park & Recreation Director; Purvi Patel/Development Services Director**

**2. Business Agenda: The following items are hereby designated for discussion only.**

**2.1 Staff briefing and clarification on agenda items.**

**City Manager/Executive Director and Staff briefed the City Council/Board of Trustees on each agenda item and answered any questions.**

**2.2 Staff briefing on current and upcoming projects and/or issues relating to the City and CUA.**

**City Manager/Executive Director and Staff briefed Council/Board on current and upcoming projects and or issues relating to the City.**

**3. Adjournment:  
Called @ 6:53 pm.**

**ATTEST:**

**CHOCTAW UTILITIES AUTHORITY**

\_\_\_\_\_  
Amanda Williams, City Clerk

\_\_\_\_\_  
Randy Ross, Chairman

**Choctaw Utilities Authority  
Regular Board of Trustees Meeting No. 05  
February 15, 2022 @ 7:00pm or Immediately  
Following the City Council Meeting  
Choctaw City Hall, 2500 N Choctaw Road  
Choctaw, Oklahoma 73020**

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**MINUTES**

1. Call to Order by **Chairman @ 7:06 pm.**
2. **Roll Call:**
  - 7 **Present:** **Chad Williams; Brent Pendergraft; Jeannie Abts; Donna Morris; Steve Krieske; Rick Modisette; Randy Ross**
  - 0 **Absent:** **None**

**Staff Present:** **Ray Vincent/City Attorney; Ronnie J. Guest Jr./City Manager; Cary Simonds/Economic Development Director; Kelly Marshall/Chief of Police; Amanda Williams/City Clerk; Lira Deer/Human Resources Director; Randy Jacox/Public Works Director; Tyler Kilmer/Park & Recreation Director; Purvi Patel/Development Services Director**
3. **Public Comments:** This agenda item is for public comments on utility related non-agenda items. Preference will be given to Choctaw Citizens and NO formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes.

**None.**
4. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
  - 4.1 Discussion and action on Change Order No. 01 for the 23<sup>rd</sup> Street Utility Extension Project in the amount of \$62,030.00.

**MOTION BY Rick Modisette and SECOND BY Jeannie Abts to approve Change Order No. 01 as presented.**

**MOTION CARRIED:**

7 **Ayes:** **Williams, Pendergraft, Abts, Morris, Krieske,**

**Modisette, Ross**  
**0 Nays: None**  
**0 Absent: None**  
**0 Abstain: None**

**5. Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

**5.1** Special Pre-Meeting minutes for 02-01-22

**5.2** Regular Meeting minutes for 02-01-22

**5.3** Vouchers and Claims as approved by the Executive Director:

1. 02-22 Claims: \$ 135,455.75
2. 02-03 Claims: \$ 8,911.88
3. 02-07 Refunds: \$ 509.16
4. 02-11 Credit Cards: \$ 201.84
5. 02-10 Claims: \$ 10,628.90

**5.4** Bi-weekly payroll in the amount of:

1. 02-11 Payroll: \$ 21,790.80
2. 02-25 Payroll: \$ 25,000.00

**5.5** Permanent Easement, Beverly Stillwell, 3350 N. Indian Meridian.

**5.6** Permanent Easement, Cody Brewer, 3378 N. Indian Meridian.

**MOTION BY Jeannie Abts and SECOND BY Donna Morris to approve the Consent Agenda as presented.**

**MOTION CARRIED:**

**7 Ayes: Williams, Pendergraft, Abts, Morris, Krieske, Modisette, Ross**  
**0 Nays: None**  
**0 Absent: None**  
**0 Abstain: None**

**6. New Business:** This item is listed to provide the opportunity for trustee discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.

**None.**

7. **Trustee/Staff Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

7.1 Board of Trustees;

7.2 Trust Attorney;

7.3 Executive Director; and

7.4 Project Updates

**None.**

8. Adjournment:

**Adjourned @ 7:07 pm.**

## **CHOCTAW UTILITIES AUTHORITY**

**ATTEST:**

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Randy Ross, Chairman

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Amanda Williams, City Clerk



Choctaw, OK

# Receipt Register - Abridged - for Council packet

POPKT01402 - 02-17-22 CUA CLAIMS

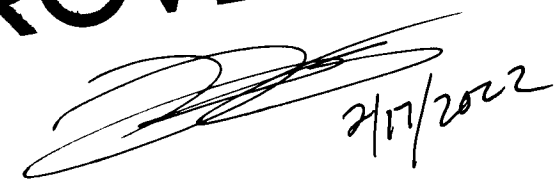
Vendor	Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Vendor Amount Item Amount
<u>CUA: 01945 - CENTRAL OKLAHOMA STORMWATER ALLIANCE INC</u>							<b>100.00</b>
	REQ09635	106	CUA AP	02/17/2022	COSWA 2021-2022 Membership	61-680-634000 - TRAVEL & TRAINING	100.00
<u>CUA: 011263 - CINTAS CORPORATION</u>							<b>350.30</b>
	REQ09571	4103917086	CUA AP	02/17/2022	Uniforms	67-670-636000 - UNIFORMS	51.68
		4104571030	CUA AP	02/17/2022	Uniforms	67-670-636000 - UNIFORMS	45.66
		4105163437	CUA AP	02/17/2022	Uniforms	67-670-636000 - UNIFORMS	45.66
	REQ09621	4110760470	CUA AP	02/17/2022	UNIFORMS	61-810-636000 - UNIFORMS	72.02
					UNIFORMS	61-900-636000 - UNIFORMS	11.12
					UNIFORMS	61-910-636000 - UNIFORMS	42.90
	REQ09640	4110760544	CUA AP	02/17/2022	Cleaning	67-670-634500 - CONTRACTUAL SERVICES	81.26
<u>CUA: 000200 - CITY OF MIDWEST CITY</u>							<b>1,069.00</b>
	REQ09583	16133	CUA AP	02/17/2022	Household Hazardous Waste - Jan 2022	61-680-634500 - CONTRACTUAL SERVICES	1,069.00
<u>CUA: 01082 - DAVIS SUPPLY CO</u>							<b>444.84</b>
	REQ09644	0005496504-001	CUA AP	02/17/2022	Parts for Leaks	67-670-622000 - REPAIR & MAINTENANCE SUPPLIES	444.84
<u>CUA: 010815 - DIRECTV</u>							<b>449.54</b>
	REQ09598	037856519X220121	CUA AP	02/17/2022	Cable Bill	67-670-631000 - UTILITIES	449.54
<u>CUA: 000374 - HARRINGTONS SERVICE CENTER</u>							<b>7.00</b>
	REQ09570	301852	CUA AP	02/17/2022	Tire repair	67-670-622000 - REPAIR & MAINTENANCE SUPPLIES	7.00
<u>CUA: 000514 - MARC</u>							<b>3,773.43</b>
	REQ09518	0753985-IN	CUA AP	02/17/2022	sewer maintenace chemicals,	61-900-622001 - CHEMICALS	3,773.43
<u>CUA: 000520 - MIDWEST HOSE &amp; SPECIALTY INC</u>							<b>293.16</b>
	REQ09639	01556200	CUA AP	02/17/2022	Water Hose for Greens	67-670-622000 - REPAIR & MAINTENANCE SUPPLIES	293.16
<u>CUA: 000544 - NICOMA PARK LUMBER CO</u>							<b>40.37</b>
	REQ07833	I10412222	CUA AP	02/17/2022	Plant Supplies (Open P.O.)	61-910-622500 - SMALL TOOLS & MINOR EQUIPMENT	18.69
	REQ07999	I10415521	CUA AP	02/17/2022	Pipe and concrete for leak fix	67-670-622000 - REPAIR & MAINTENANCE SUPPLIES	21.68
<u>CUA: 000545 - NORTH CENTRAL LABORATORIES</u>							<b>156.41</b>
	REQ09418	465604	CUA AP	02/17/2022	Carboy	61-910-622002 - LAB SUPPLIES	156.41

Receipt Register - Abridged - for Council packet

POPKT01402 - 02-17-22 CUA CLAIMS

Vendor	Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Vendor Amount Item Amount
<u>CUA: 000552 - O G &amp; E ELECTRIC SERVICES</u>							<b>2,737.63</b>
REQ09626	35965502-4 FEB 22	CUA AP	02/17/2022	ELECTRIC FOR WELLS	61-810-631000 - UTILITY SERVICES		2,737.63
<u>CUA: 000598 - OKLAHOMA MUNICIPAL LEAGUE</u>							<b>100.00</b>
REQ09581	081320	CUA AP	02/17/2022	OML RENEWAL FEE	61-810-633000 - PROFESSIONAL SERVICES		100.00
<u>CUA: 000600 - OKLAHOMA NATURAL GAS CO</u>							<b>21.43</b>
REQ09619	211359717252490582	CUA AP	02/17/2022	36TH ST WELL GAS	61-810-631000 - UTILITY SERVICES		21.43
<u>CUA: 011220 - TYLER PEST SOLUTION LLC</u>							<b>60.00</b>
REQ09642	13214	CUA AP	02/17/2022	Pest Control	67-670-634500 - CONTRACTUAL SERVICES		60.00
<u>CUA: 010090 - WASTE CONNECTIONS OF OKLAHOMA</u>							<b>75,814.18</b>
REQ09638	2530918	CUA AP	02/17/2022	JANUARY COLLECTION FEES	61-690-634500 - CONTRACTUAL SERVICE		75,814.18
<b>Report Total:</b>							<b>85,417.29</b>

**APPROVED**







Choctaw, OK

# Receipt Register - Abridged - for Council packet

POPKT01411 - 02-17-22 CUA CLAIMS - REISSUE FM CK

Vendor	Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Vendor Amount Item Amount
	<u>CUA: 000336 - FUELMAN</u>						<b>4,587.50</b>
	REQ09591	CK REISSUE FOR FM IN J	CUA AP	02/17/2022	FUEL - WATER NOV 21	61-680-621500 - FLEET PARTS/ SUPPLIES	435.51
					FUEL - WATER NOV 21	61-810-621501 - FUEL	1,978.87
					FUEL - WATER NOV 21	61-910-621500 - FLEET PARTS & SUPPLIES	99.98
	REQ09592	CK REISSUE FOR FM IN J	CUA AP	02/17/2022	FUEL - WATER DEC 21	61-680-621500 - FLEET PARTS/ SUPPLIES	356.90
					FUEL - WATER DEC 21	61-810-621501 - FUEL	1,693.86
					FUEL - WATER DEC 21	61-910-621500 - FLEET PARTS & SUPPLIES	22.38
<b>Report Total:</b>							<b>4,587.50</b>

# APPROVED



Choctaw, OK

# Receipt Register - Abridged - for Council packet

POPKT01421 - 02-24-22 CUA CLAIMS

Vendor	Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Vendor Amount Item Amount
<u>CUA: 01382 - BOKF NA</u>							<b>500.00</b>
	REQ09686	5130643	CUA AP	02/24/2022	BOND TRUST FEE - UA 2017 A DS FUND	61-810-652000 - OWRB PRINCIPAL & INTEREST	500.00
<u>CUA: 011332 - CH &amp; W TIRE</u>							<b>216.82</b>
	REQ09646	2-G553387	CUA AP	02/24/2022	Truck tires	61-910-621500 - FLEET PARTS & SUPPLIES	216.82
<u>CUA: 01015 - DELTA DENTAL</u>							<b>1,198.14</b>
	REQ09676	1633861	CUA AP	02/24/2022	DENTAL INSURANCE	61-810-634600 - HEALTH INSURANCE	237.32
					DENTAL INSURANCE	61-900-634600 - HEALTH INSURANCE	513.18
					DENTAL INSURANCE	61-910-634600 - HEALTH INSURANCE	184.26
					DENTAL INSURANCE	67-670-634600 - HEALTH INSURANCE	263.38
<u>CUA: 010479 - ENVIRONMENTAL TESTING INC</u>							<b>140.00</b>
	REQ07534	E2B0157	CUA AP	02/24/2022	weekly testing at wwtp	61-910-634503 - LAB TESTING CONTRACTUAL	140.00
<u>CUA: 000358 - GRAINGER</u>							<b>776.13</b>
	REQ09391	9202449857	CUA AP	02/24/2022	Air compressor repairs	61-910-640500 - MACHINERY & EQUIPMENT	165.89
	REQ09492	9203862827	CUA AP	02/24/2022	Office chair, floor mats, cleaning supplies	61-910-622002 - LAB SUPPLIES	610.24
<u>CUA: 01017 - HEALTH CARE SERVICE CORPORATION</u>							<b>13,702.56</b>
	REQ09678	0000894039 MAR 22	CUA AP	02/24/2022	HEALTH INSURANCE	61-810-634600 - HEALTH INSURANCE	3,174.06
					HEALTH INSURANCE	61-900-634600 - HEALTH INSURANCE	5,721.42
					HEALTH INSURANCE	61-910-634600 - HEALTH INSURANCE	1,945.66
					HEALTH INSURANCE	67-670-634600 - HEALTH INSURANCE	2,861.42
<u>CUA: 01018 - MUTUAL OF OMAHA</u>							<b>609.49</b>
	REQ09680	001322744041	CUA AP	02/24/2022	LIFE INSURANCE	61-810-634600 - HEALTH INSURANCE	452.76
					LIFE INSURANCE	61-900-634600 - HEALTH INSURANCE	49.00
					LIFE INSURANCE	61-910-634600 - HEALTH INSURANCE	71.10
					LIFE INSURANCE	67-670-634600 - HEALTH INSURANCE	36.63
<u>CUA: 01021 - VISION SERVICE PLAN</u>							<b>275.04</b>
	REQ09674	814473541	CUA AP	02/24/2022	VISION INSURANCE	61-810-634600 - HEALTH INSURANCE	63.22
					VISION INSURANCE	61-900-634600 - HEALTH INSURANCE	107.22
					VISION INSURANCE	61-910-634600 - HEALTH INSURANCE	41.01

Receipt Register - Abridged - for Council packet

POPKT01421 - 02-24-22 CUA CLAIMS

Vendor						Vendor Amount
Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Item Amount
<u>CUA: 01021 - VISION SERVICE PLAN</u>						
REQ09674	814473541	CUA AP	02/24/2022	VISION INSURANCE	67-670-634600 - HEALTH INSURANCE	63.59
Report Total:						17,418.18

**APPROVED**



2/24/2022

# Payroll Summary Register

Choctaw, OK

2/24/2022 3:54:21 PM

## Payroll Summary

Packet PYPKT02161 - 2022.02.28 FIRE PAYROLL

Pay Period: 2/14/2022 - 2/27/2022

Payroll Set 01 - CITY PAYROLL

Department All - All Department Codes

Employees Paid 92

Total Earnings	<u>15,829.38</u>	Total Benefit Allowance	<u>0.00</u>	Input Type	Count
Total Deductions	<u>2,479.99</u>	Total Employer Expenses	<u>6,717.91</u>	Regular	9
Total Taxes	<u>1,602.83</u>				
	<hr/>				
Net Pay	11,746.56	Total Direct Deposits	<u>11,746.56</u>		
		Total Check Amount	0.00		

Packet PYPKT02162 - 2022.02.25 CITY PAYROLL

Pay Period: 2/6/2022 - 2/19/2022

Payroll Set 01 - CITY PAYROLL

Department All - All Department Codes

Employees Paid 92

Total Earnings	<u>93,716.66</u>	Total Benefit Allowance	<u>0.00</u>	Input Type	Count
Total Deductions	<u>10,667.88</u>	Total Employer Expenses	<u>33,446.28</u>	Regular	59
Total Taxes	<u>13,516.22</u>				
	<hr/>				
Net Pay	69,532.56	Total Direct Deposits	<u>69,320.16</u>		
		Total Check Amount	212.40		

Packet PYPKT02163 - 2022.02.25 CUA PAYROLL

Pay Period: 2/6/2022 - 2/19/2022

Payroll Set 02 - CUA PAYROLL

Department All - All Department Codes

Employees Paid 92

Total Earnings	<u>29,916.48</u>	Total Benefit Allowance	<u>0.00</u>	Input Type	Count
Total Deductions	<u>2,389.98</u>	Total Employer Expenses	<u>11,968.09</u>	Regular	24
Total Taxes	<u>4,868.32</u>				
	<hr/>				
Net Pay	22,658.18	Total Direct Deposits	<u>22,251.38</u>		
		Total Check Amount	406.80		