Choctaw Utilities Authority  
Regular Board of Trustees Meeting No. 10  
April 21, 2020 @ 7:00pm or Immediately  
Following the City Council Meeting  
Choctaw City Hall, 2500 N Choctaw Road  
Choctaw, Oklahoma 73020

In accordance with Senate bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Choctaw Utilities Authority will host a virtual meeting option until the State of Emergency is lifted. Please join us using either option.

Teleconference dial in number: +1 301 715 8592  
Conference ID: 836 2526 1336  
Meeting Password: 021850  
Join Meeting:  
https://us02web.zoom.us/j/83625261336?pwd=T3FNS2s3UTl1cE55S0c0c3l1dUVsZz09

1. Call to Order.
2. Roll Call.  
Mayor Randy Ross, Council Members Chad Williams, Mike Birdsong, Jeannie Abts, Roger Malone, Steve Krieske and Dale Gill will be attending the meeting via teleconference.

3. Public Comments: This agenda item is for public comments on utility related non-agenda items. In accordance with State law, the Board of Trustees and Trust Staff are not allowed to respond to any comments made. Preference will be given to Choctaw Citizens and NO formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes.

4. Business Agenda: The following items are hereby designated for discussion and consideration which requires individual action.

5. Consent Agenda: The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

5.1 Regular Pre-Meeting minutes for 04-07-20  
5.2 Regular Meeting minutes for 04-07-20  
5.3 Vouchers and Claims as approved by the Executive Director:
1. 04-09 Claims: $ 6,752.06
2. 04-16 Claims: $ 5,966.26

5.4 Bi-weekly payroll in the amount of:
1. 04-10 Payroll: $ 21,066.37
2. 04-24 Payroll: $ 25,000.00

6. **New Business:** This item is listed to provide the opportunity for trustee discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.

7. **Trustee/Staff Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.
   7.1 Board of Trustees;
   7.2 Trust Attorney;
   7.3 Executive Director; and
   7.4 Project Updates

8. **Adjournment:**

   This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00pm on April 17, 2020, in accordance with the Oklahoma Open Meeting Act.

   -----------------------------------------------
   Amanda Valent, City Clerk

THE CHOCTAW UTILITIES AUTHORITY ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE. ACCESS TO RESTROOMS DURING THE MEETING WILL BE AVAILABLE UPON REQUEST TO CITY STAFF.
MINUTES

In accordance with Senate bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Choctaw City Council hosted a virtual meeting option for the Regular Pre-Meeting of the City Council/Board of Trustees on April 7, 2020 at 6:30pm using the following options:

Teleconference dial in number: +1 301 715 8592
Conference ID: 603 021 450
Meeting Password: 016949
Join Meeting:
https://us04web.zoom.us/j/603021450?pwd=eTRVK0dCdVVpWdVRBaGhFWnF2TjFmUT09

1. Call to Order @ 6:30pm

7  Present:  Chad Williams (teleconference);
           Mike Birdsong (teleconference);
           Jeannie Abts (teleconference);
           Roger Malone (teleconference);
           Steve Krieske (teleconference);
           Dale Gill (teleconference); Randy Ross

0  Absent:  None

Staff Present:  Ed Brown, City Manager/Executive Director;
               Ray Vincent/City Attorney; Lira Deer/HR Director
               (teleconference); Kelly Marshall/Chief of Police
               (teleconference); Amanda Valent/City Clerk; Guy
               Henson/Development Services Director (teleconference); Purvi
               Patel/City Planner

2. Business Agenda:  The following items are hereby designated for discussion only.

2.1  Staff briefing and clarification on agenda items.

City Manager/Executive Director briefed the City Council/Board of Trustees
on each agenda item and answered any questions.
2.2 Staff briefing on current and upcoming projects and/or issues relating to the City and CUA.

City Manager/Executive Director briefed Council/Board on current and upcoming projects and or issues relating to the City.

3. Adjournment:

   Called @ 6:58 pm.

CHOCTAW UTILITIES AUTHORITY

__________________________
Randy Ross, Chairman

ATTEST:

__________________________
Amanda Valen, City Clerk
Choctaw Utilities Authority
Regular Board of Trustees Meeting No. 09
March 17, 2020 @ 7:00pm or Immediately
Following the City Council Meeting
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020

MINUTES

In accordance with Senate bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Choctaw City Council hosted a virtual meeting option for the Regular Pre-Meeting of the City Council/Board of Trustees on April 7, 2020 at 7:00pm using the following options:

Teleconference dial in number: +1 301 715 8592
Conference ID: 603 021 450
Meeting Password: 016949
Join Meeting:
https://us04web.zoom.us/j/603021450?p=edTRVK0dCdVVPdVRBaGhFWnF2TjFmUT09

1. Call to Order by Chairman @ 7:20pm.
2. Roll Call:
   7 Present: Chad Williams (teleconference);
               Mike Birdsong (teleconference);
               Jeannie Abts (teleconference);
               Roger Malone (teleconference);
               Steve Krieske (teleconference);
               Dale Gill (teleconference); Randy Ross
   0 Absent: None

Staff Present: Ed Brown, City Manager/Executive Director;
               Ray Vincent/City Attorney; Lira Deer/HR Director (teleconference); Kelly Marshall/Chief of Police (teleconference); Amanda Valent/City Clerk; Guy Henson/Development Services Director (teleconference); Purvi Patel/City Planner
3. **Public Comments:** This agenda item is for public comments on utility related non-agenda items. Preference will be given to Choctaw Citizens and NO formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes.

None.

4. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.

None.

5. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

5.1 Regular Pre-Meeting minutes for 03-17-20
5.2 Regular Meeting minutes for 03-17-20
5.3 Vouchers and Claims as approved by the Executive Director:
   1. 03-13 Credit Cards: $201.41
   2. 03-19 Claims: $10,737.92
   3. 03-26 Claims: $75,725.23
   4. 04-01 Refunds: $1,335.44
   5. 04-02 Claims: $22,787.86
5.4 Bi-weekly payroll in the amount of:
   1. 03-27 Payroll: $22,033.73
   2. 04-10 Payroll: $25,000.00

**MOTION BY Chad Williams and SECOND BY Steve Krieske to approve the Consent Agenda as presented.**

**MOTION CARRIED:**

7 Ayes: Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0 Nays: None
0 Absent: None

6. **New Business:** This item is listed to provide the opportunity for trustee discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.
None.

7. Trustee/Staff Remarks: This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

7.1 Board of Trustees;
7.2 Trust Attorney;
7.3 Executive Director; and
7.4 Project Updates

None.

8. Adjournment:

Adjourned @ 7:21pm.

CHOCTAW UTILITIES AUTHORITY

________________________________________
Randy Ross, Chairman

ATTEST:

________________________________________
Amanda Valent, City Clerk
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<tr>
<th>Vendor Name</th>
<th>Purchase Order</th>
<th>Account</th>
<th>Description</th>
<th>Invoice No.</th>
<th>Bank Code</th>
<th>Post Date</th>
<th>Amount</th>
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- **Vendor Order**: CKM-00125, CKM-00126, CKM-00127, CKM-00128, CKM-00129, CKM-00130, CKM-00131
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  - 06-810-632000-40, 06-810-632000-50, 06-810-632000-60
  - 06-810-632000-70, 06-810-632000-80, 06-810-632000-90
  - 06-810-632000-100, 06-810-632000-110

- **Description**
  - Uniform Services, Golf Cart Repairs, Gas, Water, etc.
  - Maintenance Supplies, Uniforms, Water, etc.
  - Electrical Services, HVAC Repairs, etc.
  - Miscellaneous, Repair Parts, etc.

- **Invoice No.**
  - CKM-00125, CKM-00126, CKM-00127, CKM-00128, CKM-00129, CKM-00130, CKM-00131

- **Bank Code**
  - CKM-00125, CKM-00126, CKM-00127, CKM-00128, CKM-00129, CKM-00130, CKM-00131

- **Post Date**
  - 04/09/2020 for all entries

- **Amount**
  - Various amounts listed for each entry
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<th>Vendor</th>
<th>Purchase Order</th>
<th>Invoice</th>
<th>Bank Code</th>
<th>Post Date</th>
<th>Description</th>
<th>Account</th>
<th>Item Amount</th>
<th>Vendor Amount</th>
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<td>REQ02722</td>
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Report Total: 6,752.06
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Report Total: 5,966.26
## Payroll Summary Register

**Choctaw, OK**

4/16/2020 9:06:08 AM

### Payroll Summary

**Pay Period:** 3/22/2020 - 4/4/2020

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