In accordance with Senate bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Choctaw Board of Adjustment will host a virtual meeting option until the State of Emergency is lifted. Please join us using either option.

Teleconference dial in number: +1 301 715 8592
Conference ID: 862 3875 8145
Meeting Password: 017219
Join Meeting: https://us02web.zoom.us/j/86238758145?pwd=djB4aHdsc3JYS0pnbU1kM2JhTWlUQT09

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Roll Call.
   Ray Sikes, Lloyd DeShazo, Mike Potts, Brandon Clabes and Dave Murdock will be joining the meeting via teleconference.

4. Business Agenda: The following items are hereby designated for discussion and consideration which requires individual action.

   4.1 Conduct public hearing to solicit general public input regarding an application requesting a “variance” of the Area and Height Requirements, Section 12-258.

   Applicant: Johnson & Associates (Choctaw Road Baptist Church)
   Location: 14971 E Reno Ave
   Current Zoning: General Agriculture District (A-G)
   Legal Description:
   UNPLTD PT SEC 35 12N 1W 000 000 PT SE4 SEC 35 12N 1W BEG AT SE/C SE4 TH W665FT N1020FT E665FT S1020FT TO BEG
4.1.1 Consideration and possible action on the “variance” request of Johnson & Associates (Choctaw Road Baptist Church).

4.2 Special meeting minutes for April 16, 2020.

5. **Commissioner/Staff Remarks:** This item is listed to provide an opportunity for the commissioners and/or staff to make comments and/or request specific agenda items. **No action will be taken.**

6. **Adjournment:**

   *This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00pm on April 24, 2020 in accordance with the Oklahoma Open Meeting Act.*

   Amanda Valent, City Clerk
AGENDA TITLE: A Variance Request Application for 14971 E Reno Avenue, submitted by Johnson and Associates.

**Public hearing required if this box is checked**

General Report:  Johnson and Associates are the variance request applicants for this 11.57 acre A-G “General Agricultural District”.

The applicant is requesting a variance to §12-258 Area and Height Regulations, specifically the maximum height allowance to expand the existing church building. The maximum height in the A-G “General Agricultural District” is thirty-five (35) feet. The requested maximum height is forty-three (43) feet, not including the steeple.

Staff Comments: City Water & Sewer- there is an existing water main in the South Anderson Road right-of-way. Connection to City Water will be required with any future development or large improvements on the property. The property is served by a private septic system due to being out of the serviceable boundary for city sanitary sewer.

Comprehensive Plan: The Future Land Use Plan delineates this property as Low Density Residential ((Single family homes with lots that are typically one are or larger excluding rights of way.)
Applicant: Johnson & Associates, Inc.,

Location: 14971 E Reno Ave

Subject: Variance for § 12-258 Area and Height Regulation

Current Zoning: A-G “General Agricultural District”

Johnson and Associates is the variance request applicant of this 15.57 acre tract of land located at 14971 E Reno Avenue. The property carries an A-G “General Agricultural District” zoning classification. The applicant is requesting a variance to the maximum height allowance in order to allow for the proposed expansion of Choctaw Road Baptist Church.

**APPLICANT PROPOSAL**

The applicant is requesting a variance to §12-258 Area and Height Regulations, specifically the maximum height allowance to expand the existing church building. The maximum height in the A-G “General Agricultural District” is thirty-five (35) feet. The requested maximum height is forty-three (43) feet, not including the steeple. Steeples are generally exempt from the maximum building height. Below is the proposed front elevation of the expansion.

The purpose of the expansion is to accommodate a larger church services. The expansion will take the place of their current entrance and west wing facility. The total campus will be approximately 27,000 square feet after expansion.
EXISTING ZONING AND BUILDING USE REGULATIONS

The current zoning for the property is A-G “General Agricultural District” which requires a minimum of five (5) acre lot size. The property is bound by R-S “Single-family Residential District” on the north and west; and R-R “Rural Residential District” on the south and east. The church owns the 5.64 acre tract of land zoned R-S “Single-family Residential District” to the north of the subject site.

The current use of the subject site is a church and no change in use is requested. The request is to expand the church and portion of this expansion includes roof heights/parapet walls extending past the maximum height of thirty-five (35) feet. The tallest portion of the building will be at forty-three (43) feet, not including the steeple.

Any development will require a submittal of a site development plan and appropriate permits. The development will have to comply with all subdivision and zoning regulations.

COMPREHENSIVE PLAN

- **Land Use**: The applicant is not requesting a change of zoning for the subject site with the variance application.
  - **Future Land Use**: The Future Land Use Plan delineates this property as Low Density Residential (Single family homes with lots that are typically one are or larger excluding rights of way.)
- **Transportation**–Please refer to the “Transportation” paragraph below to identify the required right of way dedication.
- **Infrastructure** – The property owner will have to meet all infrastructure requirements as discussed in the Comprehensive Plan and the City Code with any future development of this site. Please refer to paragraphs “Water and “Sewer” to see more details regarding mandatory connections and extensions.

WATER AND SEWER

The subject property is currently served by water for internal uses and is connected the City’s water service for fire suppression. There is a twelve (12) inch water main that runs along North Choctaw Road and East Reno Avenue. The code requires mandatory connections to the City’s water and sewer systems under the conditions listed below.

§19-164 MANDATORY CONNECTION

A. The following properties must connect to Authority Water and Sanitary Sewer Main Lines:
   1. New primary building development that abut existing public water and/or sanitary sewer mains;
   2. Developed properties that abut existing water mains with failed water wells;
   3. Developed properties that abut existing sewer main with a failed septic system;
   4. In the event that a sanitary sewer extension or service is installed within twenty-five (25) feet of a private water well, the well shall be abandoned and the property owner shall connect to the Authority’s water system;
   5. Lawn irrigation only is exempt from this rule. A backflow device must be installed and tested annually as required in the adopted International Plumbing Code.

B. Any improvements to existing developed property within the boundaries of the Authority requiring either new or expanded well and/or septic capacity shall connect to the Authority’s system when the property is adjacent to an existing water and/or sanitary sewer main. (Ord. No. 741, 12/15/15)
The subject site is served by a private sanitary sceptic system, as it is outside the City’s serviceable boundary.

Future installation and/or connection to a public water and sewer service or changes to the existing well and septic system will require all appropriate permits and installation as required by the City of Choctaw, Oklahoma Water Resource Board (OWRB), and Oklahoma Department of Environmental Quality (ODEQ).

**TRANSPORTATION**
The property has frontage along North Choctaw Road and East Reno Avenue. With this proposed expansion, the applicant will be required to Plat the development. At the time of the Plat, an additional seventeen (17) feet of public roadway and utility easement will be required along the eastern and southern property lines (N Choctaw Road and E Reno Avenue) to fulfill the minimum width for an arterial street; as indicated in the adopted Comprehensive Plan. The Comprehensive Plan identifies arterials as roadways that are designed to convey longer trips and relatively heavy volumes of traffic; these roadways are primarily intended to provide mobility. These types of roadways may have four (4) to six (6) lanes of traffic requiring up to one hundred (100) feet of right-of-way. The statutory right-of-way requirement for arterials is thirty-three (33) feet on one half of the roadway and therefore an additional seventeen (17) feet of public roadway and utility easement will be dedicated along North Choctaw Road to allow for proper width for utility relocation and proper road widening.

**POWERS TO GRANT VARIANCES**
The Board of Adjustment shall have the following powers as outlined in Article B, Sections 12-125 of the City of Choctaw Zoning Ordinance:

The Board of Adjustment shall have the power to authorize upon appeal in specific cases such variances from the terms of the zoning regulations in Section 12-201 et seq. of this code as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of the zoning regulations, will in any individual case, result in unnecessary hardship, so that the spirit of the zoning regulations shall be observed, public safety and welfare secured, and substantial Justine done. **Such variances may be granted in such individual case of unnecessary hardship upon a finding by the board of adjustment that:**

1. **At the time of the original adoption of the regulations there are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography, or other extraordinary or exceptional situations or condition of a specific piece of property.**

2. **The strict application of the zoning regulations to this particular and exceptional piece of property would create an unnecessary hardship, not self-imposed by the owner of developer.**

3. **Such conditions are peculiar only to the particular piece of property involved and not generally prevalent in the area.**

4. **Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of the zoning regulations, provided however, that no variance may be granted for a use of land or building or structure that is prohibited by the zoning regulations set forth in §§ 12-201, “Title known as the Zoning Ordinance of the City of Choctaw, Oklahoma”, of this code.**
The Board may grant an appeal, subject to such terms and conditions, provided the applicant has demonstrate to the satisfaction of the Board that the conditions governing the granting of a variance as set forth in the Zoning Regulations are satisfied and that the decisions of the Board would be in the interest of the community and would carry out the spirit and intent of the Zoning Regulations.

**CITY OF CHOCTAW STAFF**

The City of Choctaw’s staff has reviewed the variance request by Johnson and Associates. Staff has completed its review of the variance request of §12-258.
APPLICATION
Variance

Subject Address: 14971 E Reno Ave.

Applicant: Johnson & Associates, Inc.    Phone: (405) 235-8075
1 E Sheridan Ave., Suite 200    Oklahoma City    OK    73104
Address    City    State    Zip
E-mail address: mzitzow@jaokc.com

Property Owner: Choctaw Road Baptist Church    Phone: (405) 390-9002
14971 E Reno Ave.    Choctaw    OK    73020
Address    City    State    Zip

Property Zoning: General Agricultural    Code Section No.: Part 12, Chapter 1, Article F

Reason for Variance?: To permit the proposed development to exceed the maximum height requirement of 35 feet.

The undersigned declares that the above statements and those contained in any exhibits transmitted to the Board of Adjustment are true and correct to the best of my knowledge and that I received the Policies and Procedures regulating the Variance application.

PROPERTY OWNER'S SIGNATURE: ________________________________
[Not necessary if there is an authorized representative. Authorized representative must sign below]

AUTHORIZED REPRESENTATIVE: I hereby certify that I am authorized to represent all of the property owners of the above described tract in the application. *A power of attorney is attached.*

Name: Mark W. Zitzow, AICP    Address: 1 E Sheridan Ave., Suite 200 OKC, OK 73104
Signature: ________________________________    Telephone: (405) 235-8075

County Parcel Number: R194821720

June 2016
Board of Adjustment Application to be relieved from the height requirement of 35 feet at 14971 E Reno Avenue (Property Owner: Choctaw Road Baptist Church, Application by Johnson & Associates, Inc.).

Explanation for Variance Request:

On behalf of our client and property owner, Choctaw Road Baptist Church, we request a variance be granted in order to be relieved from the 35-foot maximum height as required in Part 12, Chapter 1, Article F in the City of Choctaw Planning and Zoning Code. The requested relief from the height requirement is 43 feet, a difference of 8 feet. We believe that the release from the height requirement is appropriate and consistent with the existing structure on the subject property and will have no negative impact to the surrounding area.

Part 12, Chapter 1, Article F states that the maximum height for a structure within the General Agricultural zoned district is 35 feet.

According to State Statutes, in order for a variance to be granted, the applicant must prove:

(a) The application of the Ordinance to the particular piece of property would create an unnecessary hardship;

(b) Such conditions are peculiar to the particular piece of property involved;

(c) Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of the Ordinance or Comprehensive Plan;

(d) The Variance, if granted, would be the minimum necessary to alleviate the unnecessary hardship.

Variance Statute Explanation:

A) The application of this ordinance would create an unnecessary hardship. The requested relief of 43 feet is to allow for the proposed expansion of Choctaw Road Baptist Church. Typically, ornamental items, such as a parapet or a roof pitch, are exempt from height requirements within zoning codes. Items such as these are decorative and therefore are usually not restricted by structure height limitations. Applying the height requirement to the ornamental items creates an unnecessary hardship for the property owner, especially considering that the existing steeples far exceed the 35-foot height requirement and the height of the proposed parapet. The steeples are not proposed to be altered and will remain in their current state. Said steeples will continue to the highest point on the structure which shows the minimal impact for this request.

B) The conditions driving this request are particular to the subject property. Churches are set aside in zoning codes with special regulations because of the protections allotted by law to them. The peculiar situation for this property, is at the time of original construction, churches were permitted by right in Agricultural zoning districts. This has since changed but this property remains an existing non-conforming use to the zoning code. Agricultural districts provide for maximum heights of 35 feet because most agricultural needs fall under that requirement. Church use regulations are unique because of their protections and therefore zoning codes cannot always anticipate their evolving needs. At one point, the steeples were not considered toward their maximum height and this new addition is requesting similar
consideration. The parapet proposed is requesting a minimal variance from the permitted 35 feet by only 8 feet.

C) If this variance is granted it would not cause detriment to the public good or impair the purpose and intent of the Ordinance. Granting relief from the height requirement will have no impact on neighboring residential properties as the existing steeple exceeds the proposed parapet height. A significant portion of the existing building is to remain as it does today. As seen from the attached elevations, the new structure is in the middle of the existing building, placed to cause the least amount of vertical impact to any surrounding neighbors.

D) Granting this variance would be the minimum necessary to alleviate the unnecessary hardship of the 35-foot height requirement. This request of a variance seeks to exceed the zoning code by only 8 feet and only for a portion of the building. This height allows for the structure to provide a safe, comfortable and open atmosphere for their guests and members.
February 5, 2020

City of Choctaw
Planning & Zoning Department
2500 N Choctaw Road
Choctaw, OK 73020

Attn: City Planner

RE: Letter of Authorization for Submittal to the City

As owner/representative of the subject property, I hereby authorize Johnson & Associates, Inc. to act as agents on our behalf in the submittal and processing of this predevelopment application and all subsequent applications to the City of Choctaw in regard to the property located northwest of E Reno Road and N Choctaw Rd. If you have any questions or comments, please feel free to contact me at the number listed above.

Respectfully Submitted,

[Signature]

Exec. Pastor

cc: Mark Zitzow, Johnson & Associates, Inc.
Return To:
Choctaw Road Baptist Church
14971 East Reno Avenue
Choctaw, OK 73020

File No.: OK04505367-OK12 (SRS)
Doc Stamps: $30.00

That Eugene Methvin and Barbara Methvin, husband and wife, party(ies) of the first part, in consideration of the sum of Ten & No/100--Dollars and other valuable considerations, to be paid, the receipt of which is hereby acknowledged, do(es) hereby, grant, bargain, sell and convey unto Choctaw Road Baptist Church, party(ies) of the second part, the following described real property and premises situate in Oklahoma County, State of Oklahoma, to wit:

Lot Six (6), in Block One (1), of THE OAKS SECTION 1, to Choctaw, Oklahoma County, Oklahoma, according to the recorded plat thereof.

Property Address: 6/1 OAKS 1, Choctaw, OK

Together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said party(ies) of the second part, and to the heirs, successors and assigns, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

EXCEPT covenants, conditions, easements, restrictions and mineral, reservations or conveyances of record.

Signed and delivered this February 05, 2005.

Eugene Methvin
Barbara Methvin

First American Title & Trust Company
133 N. W. 9th
Oklahoma City, OK 73102
WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS that Capital Baptist Association, a corporation duly organized and existing under and by virtue of the laws of the State of Oklahoma, whose principal place of business is in Oklahoma County, State of Oklahoma, Grantor, for and in consideration of the sum of TEN DOLLARS ($10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant, bargain, sell and convey unto Choctaw Road Baptist Church of Oklahoma County, State of Oklahoma, Grantee, all of its right, title and interest, estate and every claim and demand, both at law and equity, in and to the following described property, situated in Oklahoma County, State of Oklahoma, to wit:

Being part of the Southeast Quarter of the Southeast Quarter of Section 35, Township 12 North, Range 1 West of the Indian Meridian, Oklahoma County, Oklahoma more particularly described as follows:

Commencing at the SE corner of the SE4 of the SE4 of said Section; thence North along the East line of said Section a distance of 660.00 feet to the Point or Place of Beginning; thence North along said Section line a distance of 360.00 feet; thence West and parallel to the South section line a distance of 665.00 feet; thence South and parallel to the East Section line a distance of 360.00 feet; thence East and parallel to the South Section line a distance of 665.00 feet to the Point or Place of Beginning, containing 5.496 acres, more or less.

TO HAVE AND TO HOLD the above described premises, together with all and singular the rights and appurtenances thereunto belonging, unto the said Grantee, its successors and assigns forever, and Grantor does hereby bind itself, its successors and assigns, to warrant and forever defend, all and singular, the said property and premises unto the said Grantee, its successors and assigns, against every person lawfully claiming or to claim the same, or any part thereof, except as to the exceptions, reservations and other matters to which this conveyance is made subject.

Subject, however, to easements and restrictive covenants of record.

Executed this 22 day of October, 1998.

CAPITAL BAPTIST ASSOCIATION

By: Hugo J. Sundquist
President

On this the 22 day of October, 1998, before me, the undersigned, a Notary Public in and for the county and state aforesaid, personally appeared Hugo J. Sundquist, to me known to be the identical person who signed the name of the maker thereof to the within and foregoing instrument as its President, and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of said corporation, for the uses and purposes therein set forth.

Affixed under my hand and seal the day and year last above written.

NOTARY PUBLIC

My commission expires: 6-31-99

15.00
Larry Stein
Oklahoma County Assessor's Office

Ownership Radius Report

This Report is for Account Number R202141050, R194821720 and is a 400-foot radius from the outside of the polygon. If the minimum number of different owners was not reached it was extended by 100-foot increments until the required number of different owners was reached, or the maximum distance was reached. This report does not constitute a legal survey or document, for definitive description of real property and ownership; consult the deeds recorded in the Oklahoma County Clerks Office.
STATE OF OKLAHOMA

COUNTY OF OKLA. ss:

I, the duly elected, qualified and acting County Assessor, in and for the County and State aforesaid, do hereby certify that the within and foregoing is a full, true and complete copy of the [Redacted Report] filed in the office of the County Assessor on the 6th day of February, 2020.

Given under my hand and official seal this 6th day of February, 2020.

[Signature]

County Assessor

[Signature]

Deputy
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City of Choctaw
Special Board of Adjustments Meeting
April 16, 2020 @ 7:00pm
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020

MINUTES

In accordance with Senate bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Choctaw Board of Adjustments hosted a virtual meeting option for the Special Board of Adjustments meeting on April 16, 2020 at 7:00pm using the following options:

Teleconference dial in number: +1 301 715 8592
Conference ID: 681 979 612
Meeting Password: 018976
Join Meeting: https://us02web.zoom.us/j/681979612?pwd=OHUyZUMyZWg0UURoRkU4M0s5OVpMdz09

1. Call to Order by David Murdock @ 7:04 p.m.
2. Invocation and Pledge of Allegiance given by Brandon Clabes
3. Roll Call:
   4 Present: Mike Potts (teleconference);
              David Murdock (teleconference);
              Lloyd DeShazo (teleconference);
              Brandon Clabes (teleconference)
1 Absent: Ray Sikes

Staff: Guy Henson, Development Services Director (teleconference)
       Purvi Patel, Planner
       Amanda Valent, City Clerk

4. Business Agenda: The following items are hereby designated for discussion and consideration which requires individual action.
4.1 Public hearing to solicit general public input regarding an application requesting a “variance” of the Area and Height Requirements, Section 12-263.

**Applicant:** Paul Maxwell  
**Location:** 15870 SE 29th Street  
**Current Zoning:** Rural Residential District (R-R)  
**Legal Description:**  
UNPLTD PT SEC 13 11N 1W PT NE4 SEC 13 11N 1W BEG  
475.20FT W OF NE/C OF NE4 TH S412.50FT W52.80FT  
S247.50FT W132FT N660FT E184.80FT TO BEG CONT 2.50ACRS  
MORE OR LESS

**Opened Public Hearing @ 7:13pm**  
**Receive Comments:** None.  
**Closed Public Hearing @ 7:13pm.**

**MOTION BY Brandon Clabes and SECOND BY Mike Potts to approve the variance contingent upon the Planning Commission’s rezoning recommendations.**

**MOTION CARRIED:**  
4 Ayes: Potts, Murdock, DeShazo, Clabes  
0 Nays: None  
1 Absent: Sikes

4.2 Public hearing to solicit general public input regarding an application requesting a “variance” of the Area and Height Regulations, Section 12-258.

**Applicant:** Jim & Nancy Cox  
**Location:** 610 South Anderson  
**Current Zoning:** General Agriculture District (A-G)  
**Legal Description:**  
UNPLTD PT SEC 04 11N 1W 000 000 N 1/2 OF S 1/2 OF N 1/2 OF SW4 OF NW4 OR TRACT 3 PT SEC 4 11N 1W
Opened Public Hearing @ 7:21 pm
Receive Comments. None.
Closed Public Hearing @ 7:21 pm.

MOTION BY Mike Potts and SECOND BY Lloyd DeShazo to approve the variance as presented.

MOTION CARRIED:
4 Ayes: Potts, Murdock, DeShazo, Clabes
0 Nays: None
1 Absent: Sikes

4.3 Public hearing to solicit general public input regarding an application requesting a “variance” of the Area and Height Regulations, Section 12-263.

Applicant: Tyler Hand
Location: 16535 SE 29th Street
Current Zoning: Rural Residential District (R-R)
Legal Description:
UNPLTD PT SEC 07 11N 1E 000 000 PT SE4 SEC 7 11N 1E BEG 990.75FT S OF NW/C OF SE4 E659.59FT S663.84FT W329.58FT S98345FT W300FT N1647FT TO BEG INCLUDES SW/C LOT 10 BLK 5 ROLLING ACRES & LOT 6 BLK 3 IN SANDWOOD ACRES IN SW4

Opened Public Hearing @ 7:26 pm
Receive Comments. None.
Closed Public Hearing @ 7:26 pm.

MOTION BY Mike Potts and SECOND BY David Murdock to approve the variance as presented.

MOTION CARRIED:
4 Ayes: Potts, Murdock, DeShazo, Clabes
0 Nays: None
1Absent: Sikes

4.4 Public hearing to solicit general public input regarding an application requesting a “variance” of the Area and Height Regulations, Section 12-263.
Applicant: Thomas Miller
Location: NE 10th Street
Current Zoning: Rural Residential District (R-R)
Legal Description:
UNPLTD PT SEC 31 12N 1E 000 000 PT NE4 SEC 31 12N 1E BEG AT NW/C NE4 TH E460FT SWLY 651FT W172.60FT S610.40FT E349.82FT S531.67FT N781.81FT TO BEG EX A TR BEG 218.67FT E OF NW/C NE4 TH E242FT SLY 651FT 2120.77FT N638.11FT TO BEG SUBJ TO ESMTS OF RECORD

Opened Public Hearing @ 7:31pm
Receive Comments. None.
Closed Public Hearing @ 7:31pm.

MOTION BY Brandon Clabes and SECOND BY Mike Potts to approve the variance as presented.

MOTION CARRIED:
4 Ayes: Potts, Murdock, DeShazo, Clabes
0 Nays: None
1 Absent: Sikes

4.5 Public hearing to solicit general public input regarding an application requesting a “variance” of the Area and Height Regulations, Section 12-263.
Applicant: Bradley Craig
Location: 4963 North Choctaw Road
Current Zoning: Rural Residential District (R-R)
Legal Description:
UNPLTD PT SEC 14 12N 1W 000 000 PT NE/4 SEC 14 12N 1W
BEG 819.64FT S OF NE/C NE4 TH S192.64FT W133FT S327FT
W197.98FT N519.10FT E330.44FT TO BEG

Opened Public Hearing @ 7:40pm
Receive Comments. None.
Closed Public Hearing @ 7:40pm.

MOTION BY Mike Potts and SECOND BY David Murdock
to approve the variance with a rear yard setback of 30 feet.

MOTION CARRIED:
4 Ayes: Potts, Murdock, DeShazo, Clabes
0 Nays: None
1 Absent: Sikes

4.6 Special meeting minutes for January 27, 2020.

MOTION BY Lloyd DeShazo and SECOND BY Mike Potts to
approve minutes as presented.

MOTION CARRIED:
4 Ayes: Potts, Murdock, DeShazo, Clabes
0 Nays: None
1 Absent: Sikes

5. Commissioner/Staff Remarks: This item is listed to provide an opportunity
for the commissioners and/or staff to make comments and/or request specific
agenda items. No action will be taken.

None.
6. Adjournment:
   Called @ 7:43 p.m.

PLANNING COMMISSION

________________________________________
David Murdock, Vice Chairman

________________________________________
Amanda Valent, City Clerk