

City of Choctaw
Regular Public Recreation Advisory Board Meeting
May 10, 2022 @ 7:00pm
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020

1. **Call to Order.**
2. **Roll Call.**
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 Discussion on recent and upcoming Special Events.
 - 3.2 Discussion on Park Improvements.
 - 3.3 Discussion on Committees.
 - 3.4 Discussion on Sports Programming.
4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.
 - 4.1 Approval of regular meeting minutes from April 12, 2022.
5. **Board/Staff Remarks:** This item is listed to provide an opportunity for the Board Members and/or staff to make comments and/or request specific agenda items. **No action will be taken.**
6. **Adjournment.**

This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00pm on May 6, 2022 in accordance with the Oklahoma Open Meeting Act.



Amanda Williams, City Clerk

City of Choctaw
Regular Public Recreation Advisory Board Meeting
April 12, 2022 @ 7:00pm
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020

MINUTES

1. Call to Order by Chair @ 7:00 p.m.

2. Roll Call:
 - 6 Present: Kathy Smith; Nathaniel Porter; Katie Holland; Jim Buys; Kevin Brown; Andrew Cataldo
 - 1 Absent: Angela Elliott

 - Staff: Tyler Kilmer/Parks & Recreation Director
Daphne Young/Administrative Assistant

3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 Discussion on recent and upcoming Special Events.
 - ***Easter*** – Our next event is the Easter Egg Hunt which will be held the Sunday before Easter, on Apr. 16, 2022 from 10am to 1pm near the Farmers Market row. Along with some vendors there are two inflatables scheduled, Easter Bunny pictures, an Egg Toss contest, Tractor Rides, The Easter Bonnet contest, as well as gift baskets and other prizes for all contests and specialty marked eggs. We have a lot of community volunteers and the Parks staff will be there too. Tyler reported event shirts were ordered but may not be ready until after the Easter event.

 - ***Arbor Day*** – Plans include work on the Frisbee golf pads, planting of trees and flowers, and there will be vendors out at the Farmers Market as well as food trucks. There was open discussion about the water line installation in the park. There was more open discussion led by Councilmember Brent Pendergraft about the state of the trees that had been planted last year, as well as how the event gets very spread out over the park instead of being in one area and how it is

difficult to do a lot of different activities. But, he still plans on doing the tree-climbing. More open discussion followed about plans for a horseshoe pit in relation to the planting of new trees this year.

- **Farmers Market** – Opening night is May 6, 2022 and Katie mentioned inventory needs to be taken because of the tables and chairs that went missing last year. Tyler assured her they could inventory and try to get things replaced before opening night. Jerry let Katie know after the Easter event the tables and chairs would be left up for the Farmers Market.
- **Touch-A-Truck** – Tyler reported this event plans to include vehicles from all types of careers like fire, police, K-9 unit, storm chaser, public works, a semi, as well as a news helicopter if possible. A jaws-of-life demo was also suggested.
- **Fourth of July** – There was open discussion about plans for vendors, food trucks, inflatables, as well as the finale fireworks. Councilmember Donna Morris interjected an announcement about a Glimpse of Gold event on Aug. 13th and that the contact for it would be the athletic director for the Choctaw High School.

3.2 Discussion on Park Improvements.

- **Caboose** – Tyler introduced Josh Standifer, our newest addition to the Parks department and a horticulturist. He has been working on a lot of the plans for the caboose and the parks, as well as helping the staff with various jobs. Tyler clarified any electrical work would not be covered by the grant and would have to come from the Parks budget.
- **Elmwood Cemetery** – Tyler reported that the south tree line was worked on today and about half was cleared. The property owner had done a lot of work on his side as well and it was looking better.
- **Splash Pads** – Tyler reported Sunbelt Pools is looking at the splash pads for repairs and he hopes to have at least one ready for the summer season.

3.3 Discussion on Committees.

- **Hoops** – Jim reported the cracks were sealed at the new basketball court and he plans on following up with the contractor.

- **Farmers Market** – Katie reported Brandi is organizing all the vendors and the food trucks and she will have a vendor meeting April 22nd.

3.4 Discussion on Sports Programming.

Tyler reported the softball tournament hosted at Bouse had over 20 teams from out-of-state; Friday Night Lights flag football is also being held, and there was a baseball tournament at the high school, which combined to cause local restaurants to run out of items. Economic Development director Cary Simonds plans to keep them apprised of the scheduled tournaments for the rest of the year to help plan better for that. Councilmember Brent Pendergraft brought up issues with the RV's allowed to park at Ten Acre Lake and there was open discussion regarding having to police this area better to prevent the dumping that happens as well as possibly charging for parking in the future. Tyler also reported he is working with leaders on expanding and improving sites for soccer, the biggest hurdle is parking. There was open discussion about soccer and past efforts. Tyler also reported the scoreboards have been repaired, and the field lights could be repaired as soon as the ground is more dry to allow for the heavy equipment needed to reach them. There was more open discussion about the disc golf course, some areas of Choctaw Creek Park and some of the damage caused by fires that were set during Spring Break, clearing of some areas and the horse trails at the park, and equipment shortages due to supply chain issues.

- 4. Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

4.1 Approval of regular meeting minutes from March 8, 2022.

MOTION BY Nathaniel Porter and SECOND BY Kevin Brown to approve the minutes as presented.

MOTION CARRIED:

6	Ayes:	Smith; Porter; Holland; Buys; Brown; Cataldo
0	Nays:	None
1	Absent:	Elliott

- 5. Board/Staff Remarks:** This item is listed to provide an opportunity for the Board Members and/or staff to make comments and/or request specific agenda items. **No action will be taken.**

Tyler re-introduced Josh, and Jim Buys thanked Councilmembers Donna Morris & Brent Pendergraft for coming, as well as our other visitors and staff.

6. Adjournment:

MOTION BY Nathaniel Porter and SECOND BY Andrew Cataldo to adjourn.

MOTION CARRIED:

6	Ayes:	Smith; Porter; Holland; Buys; Brown; Cataldo
0	Nays:	None
1	Absent:	Elliott

Called @ 7:46 p.m.

PUBLIC RECREATION ADVISORY BOARD

Jim Buys, Chair

ATTEST:

Daphne A. Young, Administrative Assistant