

***** Amended Agenda *****
City of Choctaw
Special Choctaw Economic Development Authority Meeting
May 27, 2020 @ 4:30pm
Choctaw City Hall, 2500 N. Choctaw Rd.
Choctaw, Oklahoma 73020

In accordance with Senate bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Choctaw Economic Development Authority will host a virtual meeting option until the State of Emergency is lifted. Please join us using either option.

Teleconference dial in number: +1 301 715 8592

Conference ID: 849 6585 5459

Meeting Password: 527689

Join Meeting:

<https://us02web.zoom.us/j/84965855459?pwd=b2k5c2pCemk0eU9WazRTN2l5TmtPd309>

1. **Call to Order.**
2. **Roll Call.**
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District, EOC Partnership, and the Downtown Project.
 - 3.2 Update on CEDA Board Member Retreat.
 - *** 3.3 Consideration and possible action on the appointment of members to the CEDA Board.
4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any

conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

4.1 Special Minutes for 04-29-20

5. Trustee Remarks: This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

6. Adjournment:

This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00 pm on May 26, 2020 in accordance with the Oklahoma Open Meeting Act.

Amanda Valent, City Clerk

THE CITY OF CHOCTAW ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE.

*** Addendum added May 26, 2020 – 8:32am

City of Choctaw
Special Choctaw Economic Development Authority Meeting
April 29, 2020 @ 4:30pm
Choctaw Creek Golf Course, 2200 N Hiwassee
Choctaw, Oklahoma 73020

MINUTES

In accordance with Senate bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Choctaw Economic Development Authority hosted a virtual meeting option for the Special CEDA meeting on April 29, 2020 at 4:30pm using the following options:

Teleconference dial in number: +1 301 715 8592

Conference ID: 824 1287 2443

Meeting Password: 024880

Join Meeting:

<https://us02web.zoom.us/j/82412872443?pwd=NkFoMzRHeE9jejBoWDg4OS93TVZxdz09>

1. Call to Order **Chairman @ 4:32 p.m.**

2. Roll Call:

5 **Present:** **Jim McCharen (teleconference)**

Trent Smith (teleconference)

Luke Martin (teleconference)

Butch Freeman (teleconference)

Alex Lancaster (teleconference)

3 **Absent:** **Ron Bradshaw, Mike Turek, Matt DeToy**

Staff: **Ed Brown, City Manager**

Amanda Valent, City Clerk

Tanner McGuire, Parks & Recreation Director

3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.

- 3.1** The status of the Veterans Memorial and fund activity to include the bank account, receivables and payables, construction, proposed improvements, etc.

Alex Lancaster reported there is \$7,893.25 in the Veterans Memorial account. They are still seeking an outside organization to oversee the Veterans Memorial.

MOTION by Jim McCharen SECOND by Trent Smith to receive the report as presented.

MOTION CARRIED:

5 Ayes: McCharen, Smith, Martin, Freeman, Lancaster
0 Nays: None
3 Absent: DeToy, Turek, Bradshaw

- 3.2** The status of economic development activities to include but not limited to the Markets at Choctaw, TIF District, EOC Partnership and the Downtown Project.

MARKETS AT CHOCTAW – The hotel is expected to be done by fall. Sooner is still working with retail on the rest of the land.

EOC PARTNERSHIP – The board considered dissolving, but there has been no formal action.

MOTION by Jim McCharen SECOND by Trent Smith to receive the report as presented.

MOTION CARRIED:

5 Ayes: McCharen, Smith, Martin, Freeman, Lancaster
0 Nays: None
3 Absent: DeToy, Turek, Bradshaw

- 3.3** City Manager Vision and Focus for CEDA.

City Manager Brown expressed his desire to have a liaison designating specifically for CEDA and work on economic development within Choctaw. His vision would be a staff member to work economic development day to day creating items such as a land bank that would be useful when attracting industry or new business to Choctaw. (same report from previous month)

- 3.4** Consideration and possible action on the appointment of members to the CEDA Board.

There is one open seat on the board and two positions for re-appointment. Staff will review and bring a recommendation at the May meeting.

- 4. Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

- 4.1** Special Minutes for 02-26-20.

MOTION by Jim McCharen, SECOND by Alex Lancaster to approve the Consent Agenda as presented.

MOTION CARRIED:

5	Ayes:	McCharen, Smith, Martin, Freeman, Lancaster
0	Nays:	None
3	Absent:	DeToy, Turek, Bradshaw

- 5. Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

The board discussed a retreat in the future to focus on strategic planning and goal setting.

MOTION by Jim McCharen, SECOND by Luke Martin to appoint Trent Smith and Carol Goodwin to coordinate and organize the retreat and to have dates ready for presentation to the board at the May meeting.

MOTION CARRIED:

5 Ayes: McCharen, Smith, Martin, Freeman, Lancaster

0 Nays: None

3 Absent: DeToy, Turek, Bradshaw

- 6. Adjournment:
Called @ 5:24 p.m.**

CHOCTAW ECONOMIC DEVELOPMENT AUTHORITY

Jim McCharen, Chairman

ATTEST:

Amanda Valent, City Clerk