

**City of Choctaw**  
**Special Public Recreation Advisory Board Meeting**  
**June 22, 2022 @ 6:00pm**  
**Choctaw City Hall, 2500 N Choctaw Road**  
**Choctaw, Oklahoma 73020**

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1. **Call to Order.**
2. **Roll Call.**
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
  - 3.1 Discussion on recent and upcoming Special Events.
  - 3.2 Discussion on Park Improvements.
  - 3.3 Discussion on Committees.
  - 3.4 Discussion on Sports Programming.
  - 3.5 Removal of Public Recreation Advisory Board Member Angela Elliott.
4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.
  - 4.1 Approval of regular meeting minutes from May 10, 2022.
5. **Board/Staff Remarks:** This item is listed to provide an opportunity for the Board Members and/or staff to make comments and/or request specific agenda items. **No action will be taken.**
6. **Adjournment.**

*This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00pm on June 15, 2022 in accordance with the Oklahoma Open Meeting Act.*



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Amanda Williams, City Clerk

THE CITY OF CHOCTAW ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE. ACCESS TO RESTROOMS DURING THE MEETING WILL BE AVAILABLE UPON REQUEST TO CITY STAFF

# CITY OF CHOCTAW

## STAFF REPORT

Public Recreation Advisory Board

Meeting of:

6/22/2022

Parks & Recreation

Amanda Williams

Department

Prepared By

Stuart Drake

Department Head

**AGENDA TITLE:** Removal of Public Recreation Advisory Board Member Angela Elliott.

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\*\*Public hearing required if this box is checked\*\*

### **Report:**

Angela Elliott was appointed to the Public Recreation Advisory Board on August 20, 2019 to fill a vacant seat on the Board. In accordance with Choctaw Municipal Code, Section 2-506:

"Any member of a board or committee established by and for the benefit of the city, either by ordinance or otherwise, is required to make every reasonable effort to attend all meetings of the board or committee. If any board or committee member is absent from more than fifty percent (50%) of scheduled meetings, regular or special, in any four (4) month period, that member shall be subject to removal and replacement by the city council of the city, without further notice."

Angela's attendance at the last 4 regularly scheduled meetings was 25%.

This item will be placed on the City Council agenda on July 5, 2022 in accordance with Choctaw Municipal Code Section 2-506.

**City of Choctaw**  
**Regular Public Recreation Advisory Board Meeting**  
**May 10, 2022 @ 7:00pm**  
**Choctaw City Hall, 2500 N Choctaw Road**  
**Choctaw, Oklahoma 73020**

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**MINUTES**

1. Call to Order by Chair @ 7:02 p.m.
  
2. Roll Call:
  - 5 Present: Kathy Smith; Katie Holland; Jim Buys; Kevin Brown; Andrew Cataldo
  - 2 Absent: Nathaniel Porter; Angela Elliott
  
  - Staff: Tyler Kilmer/Parks & Recreation Director  
Daphne Young/Administrative Assistant  
Amanda Williams/City Clerk
  
3. Business Agenda: The following items are hereby designated for discussion and consideration which requires individual action.
  - 3.1 Discussion on recent and upcoming Special Events.
    - Arbor Day – Tyler reported about 25 trees were planted, some specifically located on the west side of the playground. There are plans to add benches here in the future. There were also food trucks out and we had a good turnout. The water lines were completed to allow for proper watering and the hope is more trees will survive each year.
    - Farmers Market – Opening night was May 6<sup>th</sup> and Andrew reported there was good weather. Jim said there was some discussion about moving the food trucks and Katie mentioned they would need electricity if that was done. Tyler reported there is a work order in with OG&E, and Katie mentioned if food trucks are moved too far away visitors have a tendency to visit either food trucks OR Farmers Market vendors.

- **Touch-A-Truck** – Tyler reported this event was planned for the Friday before Memorial Day, but will now be moved to June 4<sup>th</sup> to account for the great number of folks out of town for the holiday. Time will be 10:00 am to 12:00 pm. Tyler is also working on the map for the vehicles to allow emergency vehicles to leave quickly. There should be a sno-cone vendor and maybe a face-painter if one is available. We will need volunteers to help with parking. Tyler will have a flyer for daycares to ensure the kids know about it.
- **Pepper Fest** – The Pepper Fest is set for July 15<sup>th</sup>. Katie is teaming with a business in Jones that goes on a special trip to bring back the freshest peppers. They will be returning to town the day of the festival. There was open discussion on a tie-breaker for the event.

### 3.2 Discussion on Park Improvements.

- **Caboose** – Tyler reported the guttering was installed and trees & flowers were ordered, so the Caboose improvements should be finished soon.
- **Trails at Choctaw Creek** – Tyler is working with the Oklahoma Equestrian Club to widen and clean up the trails. They also may have access to grants that could be used to add more signage and arrows or possibly even rebuild some of the bridges.
- **Trails Project** – The first phase should begin in a month or so on the grant project. Tyler will get an update at their meetings every other Tuesday.

### 3.3 Discussion on Committees.

- **Hoops** – Jim reported everything is finished, any plans to put in posts or fencing may come in the future, and he is working with Purvi on parking issues.

### 3.4 Discussion on Sports Programming.

**Tyler reported the latest 18U softball tournament hosted at Bouse had 38 teams from out-of-state as well as locally; the league attendance has stayed steady, and he is very proud of the job Brandon is doing with such short notice to his first season here. Baseball ends in June**

and there are talks about possibly adding an Adult Softball league to bridge the gap before fall leagues begin.

Tyler reported he has met with the president of the soccer association and they have about 32 teams in their league now. Funding is an issue they will be working in order to have their own complex.

Katie asked about volleyball, and Tyler said there would be support for it. This would be another sport that would require electricity if we created a space for it. Jerry said there was a court at Ten Acre Lake in the past and wondered if could we add one near the medium pavilion. Tyler reminded them that it would need to be away from the existing Frisbee golf course and another suggestion was near the horseshoe pits.

4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

4.1 Approval of regular meeting minutes from April 12, 2022.

**MOTION BY Andrew Cataldo and SECOND BY Kevin Brown to approve the minutes as presented.**

**MOTION CARRIED:**

<b>5</b>	<b>Ayes:</b>	<b>Smith; Holland; Buys; Brown; Cataldo</b>
<b>0</b>	<b>Nays:</b>	<b>None</b>
<b>2</b>	<b>Absent:</b>	<b>Porter; Elliott</b>

5. **Board/Staff Remarks:** This item is listed to provide an opportunity for the Board Members and/or staff to make comments and/or request specific agenda items. **No action will be taken.**

Tyler thanked everyone for all their efforts on the Farmers Market, Katie interjected she is trying to keep it organized and still make everyone happy. She is hoping for a consistent turnout even though it is on a Friday night. Tyler also reported Angela Elliott will be up for formal removal from the Board due to attendance. Tyler reported there should be another new member the next time we meet.

6. **Adjournment:**

**MOTION BY Kevin Brown and SECOND BY Andrew Cataldo to adjourn.**

**MOTION CARRIED:**

<b>5</b>	<b>Ayes:</b>	<b>Smith; Holland; Buys; Brown; Cataldo</b>
<b>0</b>	<b>Nays:</b>	<b>None</b>
<b>2</b>	<b>Absent:</b>	<b>Porter; Elliott</b>

**Called @ 7:26 p.m.**

**PUBLIC RECREATION ADVISORY BOARD**

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Jim Buys, Chair

**ATTEST:**

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Daphne A. Young, Administrative Assistant