

**Choctaw Utilities Authority**  
**Regular Board of Trustees Meeting No. 19**  
**August 3, 2021 @ 7:00pm or Immediately**  
**Following the City Council Meeting**  
**Choctaw City Hall, 2500 N Choctaw Road**  
**Choctaw, Oklahoma 73020**

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1. **Call to Order.**
2. **Roll Call.**
3. **Public Comments:** This agenda item is for public comments on utility related non-agenda items. In accordance with State law, the Board of Trustees and Trust Staff are not allowed to respond to any comments made. Preference will be given to Choctaw Citizens and NO formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes.
4. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
5. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.
  - 5.1 Regular Pre-Meeting minutes for 07-20-21
  - 5.2 Regular Meeting minutes for 07-20-21
  - 5.3 Vouchers and Claims as approved by the Executive Director:
    1. 07-22 Claims: \$ 26,634.93
  - 5.4 Bi-weekly payroll in the amount of:
    1. 07-30 Payroll: \$ 23,797.45
    2. 08-13 Payroll: \$ 25,000.00
6. **New Business:** This item is listed to provide the opportunity for trustee discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.
7. **Trustee/Staff Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

- 7.1 Board of Trustees;
- 7.2 Trust Attorney;
- 7.3 Executive Director; and
- 7.4 Project Updates

**8. Adjournment:**

*This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00 pm on July 28, 2021, in accordance with the Oklahoma Open Meeting Act.*



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Amanda Williams, City Clerk

THE CHOCTAW UTILITIES AUTHORITY ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE. ACCESS TO RESTROOMS DURING THE MEETING WILL BE AVAILABLE UPON REQUEST TO CITY STAFF.

**City of Choctaw and Choctaw Utilities Authority**  
**Regular Pre-Meeting of the City Council/Board of Trustees No. 18**  
**July 20, 2021 @ 6:30pm**  
**Choctaw City Hall, 2500 N Choctaw Road**  
**Choctaw, Oklahoma 73020**

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**MINUTES**

**1. Call to Order @ 6:31 pm**

**Roll Call:**

**7 Present: Chad Williams; Brent Pendergraft; Jeannie Abts; Donna Morris; Steve Krieske; Rick Modisette; Randy Ross**

**0 Absent: None**

**Staff Present: Tracy Jordan, Interim City Manager/Executive Director/Director of Finance; Ray Vincent/City Attorney; Amanda Williams/City Clerk; Cary Simonds/Economic Development Director; Lira Deer/Human Resources Director; Randy Jacox/Public Works Director; Purvi Patel/Development Services Director/City Planner; Lira Deer/Human Resources Director; Tanner McGuire/Park & Recreation Director; Kelly Marshall/Chief of Police**

**2. Business Agenda:** The following items are hereby designated for discussion only.

**2.1 Staff briefing and clarification on agenda items.**

**Interim City Manager/Executive Director briefed the City Council/Board of Trustees on each agenda item and answered any questions.**

**2.2 Staff briefing on current and upcoming projects and/or issues relating to the City and CUA.**

**Interim City Manager/Executive Director briefed Council/Board on current and upcoming projects and or issues relating to the City.**

**3. Adjournment:**

**Called @ 6:54 pm.**

**CHOCTAW UTILITIES AUTHORITY**

**ATTEST:**

\_\_\_\_\_  
Amanda Williams, City Clerk

\_\_\_\_\_  
Randy Ross, Mayor

**Choctaw Utilities Authority  
Regular Board of Trustees Meeting No. 18  
July 20, 2021 @ 7:00pm or Immediately  
Following the City Council Meeting  
Choctaw City Hall, 2500 N Choctaw Road  
Choctaw, Oklahoma 73020**

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**MINUTES**

1. Call to Order by **Chairman @ 7:18 pm.**
2. **Roll Call:**
  - 7 **Present:** **Chad Williams; Brent Pendergraft; Jeannie Abts; Donna Morris; Steve Krieske; Rick Modisette; Randy Ross**
  - 0 **Absent:** **None**

**Staff Present:** **Tracy Jordan, Interim City Manager/Executive Director/Director of Finance; Ray Vincent/City Attorney; Amanda Williams/City Clerk; Cary Simonds/Economic Development Director; Lira Deer/Human Resources Director; Randy Jacox/Public Works Director; Purvi Patel/Development Services Director/City Planner; Lira Deer/Human Resources Director; Tanner McGuire/Park & Recreation Director; Kelly Marshall/Chief of Police**
3. **Public Comments:** This agenda item is for public comments on utility related non-agenda items. Preference will be given to Choctaw Citizens and NO formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes.

**None.**
4. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
  - 4.1 Discussion and action on award of the 23<sup>rd</sup> Street Utility Extension Project to Leetech Solutions, LLC of Aledo, Texas in the amount of \$899,755.00 with authorization for the Mayor to sign the Agreement and related Contract documents as required, pending City Attorney review.

**MOTION BY Chad Williams and SECOND BY Steve Krieske to approve the contract as presented.**

**MOTION CARRIED:**

**7 Ayes: Williams, Pendergraft, Abts, Morris, Krieske, Modisette, Ross**  
**0 Nays: None**  
**0 Absent: None**  
**0 Abstain: None**

- 5. Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

**5.1** Regular Pre-Meeting minutes for 07-06-21

**5.2** Regular Meeting minutes for 07-06-21

**5.3** Vouchers and Claims as approved by the Executive Director:

1. 07-08 Claims: \$ 70,877.63  
2. 07-09 Credit Cards: \$ 6,788.78  
3. 07-15 Claims: \$ 84,006.00

**5.4** Bi-weekly payroll in the amount of:

1. 07-16 Payroll: \$ 21,782.36  
2. 07-30 Payroll: \$ 25,000.00

**MOTION BY Chad Williams and SECOND BY Steve Krieske to approve the Consent Agenda as presented.**

**MOTION CARRIED:**

**7 Ayes: Williams, Pendergraft, Abts, Morris, Krieske, Modisette, Ross**  
**0 Nays: None**  
**0 Absent: None**  
**0 Abstain: None**

- 6. New Business:** This item is listed to provide the opportunity for trustee discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.

**None.**

7. **Trustee/Staff Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

- 7.1 Board of Trustees;
- 7.2 Trust Attorney;
- 7.3 Executive Director; and
- 7.4 Project Updates

**None.**

8. Adjournment:  
**Adjourned @ 7:23 pm.**

**CHOCTAW UTILITIES AUTHORITY**

**ATTEST:**

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Randy Ross, Chairman

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Amanda Williams, City Clerk



Choctaw, OK

# Receipt Register - Abridged - for Council packet

POPKT01148 - 07-22-21 CUA PAYABLES

Vendor	Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Vendor Amount Item Amount
<u>CUA: 010756 - ADT SECURITY SERVICES</u>							<b>223.95</b>
	REQ07654	7219498 JUL 21	CUA AP	07/22/2021	Security Bill	67-670-634500 - CONTRACTUAL SERVICES	223.95
<u>CUA: 011299 - AFRO-MOD INC</u>							<b>20.00</b>
	REQ07627	SO40360-1	CUA AP	07/22/2021	Replacement module	61-910-622000 - REPAIR & MAINTENANCE SUPPLIES	20.00
<u>CUA: 01113 - ALLEN'S POWER EQUIPMENT</u>							<b>53.99</b>
	REQ07671	44754	CUA AP	07/22/2021	Weedeater cord	67-670-622000 - REPAIR & MAINTENANCE SUPPLIES	53.99
<u>CUA: 01679 - BLACK CAT SCREEN PRINTING</u>							<b>245.00</b>
	REQ07574	7309	CUA AP	07/22/2021	Camp T Shirts	67-670-631500 - COMMUNICATIONS	245.00
<u>CUA: 011263 - CINTAS CORPORATION</u>							<b>124.86</b>
	REQ07623	4085294187	CUA AP	07/22/2021	Cleaning services	67-670-634500 - CONTRACTUAL SERVICES	41.62
		4087827120	CUA AP	07/22/2021	Cleaning services	67-670-634500 - CONTRACTUAL SERVICES	41.62
	REQ07683	4090441052	CUA AP	07/22/2021	Cleaning services	67-670-634500 - CONTRACTUAL SERVICES	41.62
<u>CUA: 010047 - CORE &amp; MAIN LP</u>							<b>661.35</b>
	REQ06034	O268220 SHORT PAID	CUA AP	07/22/2021	water meters and parts	61-810-622000 - REPAIR & MAINTENANCE SUPPLIES	661.35
<u>CUA: 010479 - ENVIRONMENTAL TESTING INC</u>							<b>330.00</b>
	REQ07534	E1G0124	CUA AP	07/22/2021	weekly testing at wwtp	61-910-634503 - LAB TESTING CONTRACTUAL	140.00
		E1G0275	CUA AP	07/22/2021	weekly testing at wwtp	61-910-634503 - LAB TESTING CONTRACTUAL	190.00
<u>CUA: 01469 - MID AMERICA CHEMICAL, INC</u>							<b>1,007.60</b>
	REQ07673	S1061	CUA AP	07/22/2021	cl2 for wells	61-810-621001 - CHEMICALS	1,007.60
<u>CUA: 01018 - MUTUAL OF OMAHA</u>							<b>682.58</b>
	REQ07662	001231441215	CUA AP	07/22/2021	LIFE INSURANCE	61-680-634600 - HEALTH INSURANCE	20.25
					LIFE INSURANCE	61-810-634600 - HEALTH INSURANCE	507.03
					LIFE INSURANCE	61-900-634600 - HEALTH INSURANCE	24.72
					LIFE INSURANCE	61-910-634600 - HEALTH INSURANCE	39.33
					LIFE INSURANCE	67-670-634600 - HEALTH INSURANCE	91.25
<u>CUA: 000544 - NICOMA PARK LUMBER CO</u>							<b>71.31</b>
	REQ07628	I10381480	CUA AP	07/22/2021	Chain and hooks	61-910-622000 - REPAIR & MAINTENANCE SUPPLIES	27.16
	REQ07674	I10381836	CUA AP	07/22/2021	fuel can and sewer line caps	61-810-622000 - REPAIR & MAINTENANCE SUPPLIES	11.38

Receipt Register - Abridged - for Council packet

POPKT01148 - 07-22-21 CUA PAYABLES


Vendor	Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Vendor Amount Item Amount
<u>CUA: 000544 - NICOMA PARK LUMBER CO</u>							<b>71.31</b>
	REQ07674	110381942	CUA AP	07/22/2021	fuel can and sewer line caps	61-810-622000 - REPAIR & MAINTENANCE SUPPLIES	32.77
<u>CUA: 000552 - O G &amp; E ELECTRIC SERVICES</u>							<b>1,553.80</b>
	REQ07617	35965502-4 JUL 21	CUA AP	07/22/2021	monthly wells	61-810-631000 - UTILITY SERVICES	1,553.80
<u>CUA: 000560 - OFFICE DEPOT CREDIT PLAN</u>							<b>190.18</b>
	REQ07586	182450860001	CUA AP	07/22/2021	OFFICE SUPPLIES	61-810-620500 - OFFICE SUPPLIES	190.18
<u>CUA: 000590 - OKLAHOMA EMPLOYMENT SECURITY</u>							<b>831.54</b>
	REQ07629	2ND QUARTER UNEMP	CUA AP	07/22/2021	2ND QUARTER UNEMPLOYMENT	61-810-611100 - GROSS SALARIES	595.00
					2ND QUARTER UNEMPLOYMENT	61-900-611100 - GROSS SALARIES	236.54
<u>CUA: 01465 - OKLAHOMA MUNICIPAL ASSURANCE</u>							<b>14,322.47</b>
	REQ07640	WCV140005606 21-22 (	CUA AP	07/22/2021	WORKMANS COMP INSURANCE PREMIUM	61-680-634602 - WORKERS COMP INSURANCE	1,038.95
					WORKMANS COMP INSURANCE PREMIUM	61-810-634602 - WORKERS COMP INSURANCE	4,615.96
					WORKMANS COMP INSURANCE PREMIUM	61-900-634602 - WORKERS COMP INSURANCE	4,061.21
					WORKMANS COMP INSURANCE PREMIUM	61-910-634602 - WORKERS COMP INSURANCE	3,056.75
					WORKMANS COMP INSURANCE PREMIUM	67-670-634602 - WORKERS COMP INSURANCE	1,549.60
<u>CUA: 000558 - O'REILLY AUTOMOTIVE STORES</u>							<b>231.74</b>
	REQ07613	0328-291764	CUA AP	07/22/2021	Battery for Mower	67-670-621500 - FLEET PARTS & SUPPLIES	132.37
	REQ07624	0328-289684	CUA AP	07/22/2021	Relay for mower	67-670-621500 - FLEET PARTS & SUPPLIES	76.08
	REQ07672	0328-291279	CUA AP	07/22/2021	Battery for Mower	67-670-621500 - FLEET PARTS & SUPPLIES	1.31
		0328-293403	CUA AP	07/22/2021	Battery for Mower	67-670-621500 - FLEET PARTS & SUPPLIES	21.98
<u>CUA: 000622 - P &amp; K EQUIPMENT</u>							<b>364.00</b>
	REQ07622	4201176	CUA AP	07/22/2021	Bearing for mower	67-670-622000 - REPAIR & MAINTENANCE SUPPLIES	364.00
<u>CUA: 010875 - PROFESSIONAL TURF PRODUCTS L.P</u>							<b>1,433.98</b>
	REQ07530	1538475-00	CUA AP	07/22/2021	Hydrolic steering and fans for mower	67-670-622000 - REPAIR & MAINTENANCE SUPPLIES	1,433.98
<u>CUA: 010740 - R &amp; R PRODUCTS INC.</u>							<b>590.23</b>
	REQ07531	CD2576615	CUA AP	07/22/2021	Reels and barrings for mower	67-670-622000 - REPAIR & MAINTENANCE SUPPLIES	309.52
		CD2576818	CUA AP	07/22/2021	Reels and barrings for mower	67-670-622000 - REPAIR & MAINTENANCE SUPPLIES	280.71
<u>CUA: 000682 - ROSE STATE COLLEGE</u>							<b>52.00</b>
	REQ07584	WFD2306	CUA AP	07/22/2021	LICENSE RENEWAL-R TRAMMEL	61-810-634000 - TRAVEL & TRAINING	52.00
<u>CUA: 010927 - RP POWER LLC</u>							<b>2,605.00</b>
	REQ07167	SCPAY15366	CUA AP	07/22/2021	generator maintenance agreement	61-910-631000 - UTILITY SERVICES	2,605.00



Receipt Register - Abridged - for Council packet

POPKT01148 - 07-22-21 CUA PAYABLES

Vendor	Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Vendor Amount Item Amount
<u>CUA: 01159 - S &amp; S STAFFING</u>							<b>450.30</b>
	REQ07633	1295-0500004701	CUA AP	07/22/2021	SEASONAL EMPLOYMENT	67-670-611100 - GROSS SALARIES	450.30
<u>CUA: 000694 - SAMS CLUB DIRECT</u>							<b>291.52</b>
	REQ07538	5947 07-11-21	CUA AP	07/22/2021	Concession for shop	67-670-621002 - OPERATING SUPPLIES: CONCESSIONS	67.86
		6308 07-07-21	CUA AP	07/22/2021	Concession for shop	67-670-621002 - OPERATING SUPPLIES: CONCESSIONS	223.66
<u>CUA: 01415 - TDS INTERNET SERVICE</u>							<b>297.53</b>
	REQ07680	405-390-0514 JUL 21	CUA AP	07/22/2021	Utilities	61-910-631000 - UTILITY SERVICES	297.53
<b>Report Total:</b>							<b>26,634.93</b>

APPROVED  


# Payroll Summary Register

Choctaw, OK

7/28/2021 1:14:16 PM

## Payroll Summary

Packet PYPKT01810 - 2021.07.30 CITY PAYROLL

Pay Period: 7/11/2021 - 7/24/2021

Payroll Set 01 - CITY PAYROLL

Department All - All Department Codes

**Employees Paid 93**

Total Earnings	<u>90,794.69</u>	Total Benefit Allowance	<u>0.00</u>	Input Type	Count
Total Deductions	<u>5,210.84</u>	Total Employer Expenses	<u>15,055.75</u>	Regular	54
Total Taxes	<u>14,322.04</u>				
	<hr/>	Total Direct Deposits	<u>70,259.42</u>		
Net Pay	71,261.81	Total Check Amount	1,002.39		

Packet PYPKT01811 - 2021.07.30 CUA PAYROLL

Pay Period: 7/11/2021 - 7/24/2021

Payroll Set 02 - CUA PAYROLL

Department All - All Department Codes

**Employees Paid 93**

Total Earnings	<u>30,064.77</u>	Total Benefit Allowance	<u>0.00</u>	Input Type	Count
Total Deductions	<u>1,239.94</u>	Total Employer Expenses	<u>4,977.24</u>	Regular	30
Total Taxes	<u>5,027.38</u>				
	<hr/>	Total Direct Deposits	<u>23,303.91</u>		
Net Pay	23,797.45	Total Check Amount	493.54		

Packet PYPKT01812 - 2021.07.30 FIRE PAYROLL

Pay Period: 7/18/2021 - 8/1/2021

Payroll Set 01 - CITY PAYROLL

Department All - All Department Codes

**Employees Paid 93**

Total Earnings	<u>16,072.44</u>	Total Benefit Allowance	<u>0.00</u>	Input Type	Count
Total Deductions	<u>1,325.01</u>	Total Employer Expenses	<u>2,294.18</u>	Regular	9
Total Taxes	<u>1,966.23</u>				
	<hr/>	Total Direct Deposits	<u>12,781.20</u>		
Net Pay	12,781.20	Total Check Amount	0.00		