City of Choctaw  
Regular City Council Meeting No. 19  
August 4, 2020 @ 7:00pm  
Choctaw City Hall, 2500 N Choctaw Road  
Choctaw, Oklahoma 73020

In accordance with Senate bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Choctaw City Council will host a virtual meeting option until the State of Emergency is lifted. Please join us using either option.

Teleconference dial in number: +1 301 715 8592  
Conference ID: 818 4764 8532  
Meeting Password: 707278  
Join Meeting:  
https://us02web.zoom.us/j/81847648532?pwd=UTBFcnVsUGVOaU5pdXErQkZ0c1NKUT09

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Roll Call.

4. Public Comments: This agenda item is for public comments on city related non-agenda items. In accordance with State law, the City Council and City Staff are not allowed to respond to any comments made. Preference will be given to Choctaw Citizens and NO formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes.

5. Business Agenda: The following items are hereby designated for discussion and consideration which requires individual action.

5.1 Public Hearing on Ordinance No. 828-2020, amending Part 12, Chapter 2 and 3, by amending Article C, Section 12-15 and adding Section 12-242 to Article D, to the Choctaw Code of Ordinances of the City of Choctaw, Oklahoma, pertaining to Home Occupations; declaring repealer; providing for severability; and declaring an emergency.

A. Open the public hearing.
B. Receive public input.
C. Close the public hearing.
5.1.1 Ordinance No. 828-2020, amending Part 12, Chapter 2 and 3, by amending Article C, Section 12-15 and adding Section 12-242 to Article D, to the Choctaw Code of Ordinances of the City of Choctaw, Oklahoma, pertaining to Home Occupations; declaring repealer; providing for severability; and declaring an emergency.

RECOMMENDATION: Pass or deny Ordinance No. 828-2020.

5.1.2 Approving an Emergency Clause for Ordinance No. 82-2020; whereas in the judgment of the City Council it is necessary for the immediate preservation of the peace, health or safety, shall become effective upon publication as provided by law.

RECOMMENDATION: Pass or deny the Emergency Clause for Ordinance No. 82-2020.

5.2 School Resource Officer Agreement between the City of Choctaw and the Choctaw-Nicoma Park School District for Fiscal Year 2020-2021.

RECOMMENDATION: Pass or deny the agreement as presented.

5.3 Maintenance Agreement for Elmwood Cemetery between the City of Choctaw and Diego Mendoza for the period of August 5, 2020 through June 30, 2021.

RECOMMENDATION: Pass or deny the agreement as presented.

5.4 Nominate and approve the appointment and/or confirm appointment of members to boards and commissions for new or reappointed terms.

CEDA – Trey Kolar III – term to expire April 30, 2023
CEDA – Butch Freeman – term to expire April 30, 2025
CEDA – Alex Lancaster – term to expire April 30, 2025

RECOMMENDATION: Pass or deny the agreement as presented.

5.5 Special Event Permit for Jim Buys, Caffeind and Cars monthly car gathering, to be held the second Saturday of each month at 14429 NE 23rd Street from 8:00am to 10:00am.

RECOMMENDATION: Pass or deny the Special Event Permit as presented.
6. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

6.1 Regular Pre Meeting minutes for 07-21-20
6.2 Regular Meeting minutes for 07-21-20
6.3 Vouchers and Claims as approved by the City Manager:
   1. 07-23 Claims: $34,827.54
   2. 07-28 Claims: $100,746.45
   3. 07-30 Claims: $39,632.23
6.4 Bi-weekly payroll in the amount of:
   1. 07-31 Payroll: $75,532.42
   2. 08-14 Payroll: $78,000.00
6.5 Bi-weekly Fire payroll in the amount of:
   1. 07-31 Payroll: $10,758.59
   2. 08-14 Payroll: $12,000.00

7. **New Business:** This item is listed to provide the opportunity for Council discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.

8. **Council/Staff Remarks:** This item is listed to provide an opportunity for the council and/or staff to make comments and/or request specific agenda items. No action will be taken.
   8.1 City Council;
   8.2 City Attorney;
   8.3 City Manager; and
   8.4 Project Updates

9. **Adjournment:**

   This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00pm on July 31, 2020 in accordance with the Oklahoma Open Meeting Act.

   Amanda Valent, City Clerk

THE CITY OF CHOCTAW ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE. ACCESS TO RESTROOMS DURING THE MEETING WILL BE AVAILABLE UPON REQUEST TO CITY STAFF.
AGENDA TITLE: AMENDMENT TO THE DEFINITIONS AND ADDITION OF A HOME OCCUPATION SECTION TO THE CITY OF CHOCTAW PART 12 PLANNING, ZONING, AND DEVELOPMENT CODE

**Public hearing required if this box is checked**

Report:

Last year there was interest from the Planning Commission to review and update the Home Occupation regulations found in the Zoning Ordinance. This occurred in part, as a result of an ordinance updating the language pertaining to Specific Use Permits. In this Ordinance, the approval process for Home Occupations (Type II) was altered. Before Home Occupations (Type II) would be heard by the Board of Adjustment as a permitted use on review. After, Home Occupations (Type II) are heard by the Planning Commission and City Council as a Specific Use Permit. Since Home Occupations (Type II) would fall under this new review process, the Commission wished to study the requirements and make modifications as it felt were warranted.

The changes are detailed below.

Per Planning Commission’s direction, Staff proposed reviewed and proposed changes to the home occupation regulations. Below is a summary of some of the changes Staff recommend to the Planning Commission on July 2, 2020 (the Planning Commission packet is attached to this report as well):

- Remove the Home Occupation language from Part 12 - Planning, Zoning and Development; Chapters 2 & 3 - Zoning Regulations; Article C - Definitions; Section 12-215.

- Add the Home Occupation Section to Part 12 - Planning, Zoning and Development; Chapter 2 & 3 - Zoning Regulations; Article D - General Provisions applying to all or several districts; Section 12-242 - Home Occupation.

- Not allowing any customers to enter the premise for a Home Occ Type I, as it is not in keeping with the intent of a Home Occ Type I;

- Providing clarification that Home Occ Type II are only permitted in residential zoning districts with a Specific Use Permit;
- Requiring outdoor identification and safety signage when chemicals and explosives are used in association with the Home Occ Type II;

- Not allowing outdoor storage of materials, equipment or debris with Home Occ Type II;

- Any noise created shall adhere to §10-308 of the City code, unless otherwise specified.

At this July 2, 2020 meeting, the Planning Commission reviewed, recommended and approved several changes based on Staff recommendation and discussion. The changes are summarized below and reflected in ordinance for City Council review (Ord. 828-2020).

The following changes were proposed by the Planning Commission:

- Amend Section A to remove the following language: "which does not generate additional traffic” for a Minor Home Occupation (Type I).

- Add language to restrict the number of vehicles permitted on premise for a Minor Home Occupation (Type I). The following language has been adding under Section A.9 - "Involve fewer than six (6) vehicles daily entering the premise."

- Amend Section B to read "B. Major home occupation (Type II) means a home occupation in which not more than two (2) persons other than members of the family residing on the premises is employed on the premises..."

- Amend Section B.14 to reflect the change made to Section B - "Employ no more than two (2) persons in addition to those who are permanent residents of the dwelling; and"

- Add the following language to Section B.8 pertaining to Major Home Occupation (Type II) - "In no event can there be more than 4 business vehicles less than one and one-half (1-1/2) tons on the premise."
ORDINANCE NO. 828-2020

AN ORDINANCE OF THE CITY OF CHOCTAW, OKLAHOMA, AMENDING PART 12, CHAPTER 2 AND 3, BY AMENDED ARTICLE C, SECTION 12-215 AND ADDING TO SECTION 12-242 TO ARTICLE D, TO THE CHOCTAW CODE OF ORDINANCES OF THE CITY OF CHOCTAW, OKLAHOMA, PERTAINING TO HOME OCCUPATIONS; DECLARING REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHOCTAW, OKLAHOMA:

SECTION 1. That the Code of Ordinances of the City of Choctaw at Part 12 Chapter 2 and 3, Article C, Definitions, Section 12-215 is hereby amended and reads as follows:

ARTICLE C
DEFINITIONS

42. “Home occupation” means a lawful activity commonly carried on within a dwelling by a member or members of the family who occupy the dwelling where the occupation is secondary to the use of the dwelling for living purposes and the residential character of the dwelling is maintained;

a. “Minor home occupation (Type I)” means a home occupation in which no persons other than members of the family residing on the premises are engaged in the occupation, which has no visible exterior evidence of the conduct of the occupation, which does not create need for off-street parking beyond normal dwelling needs, which does not generate additional traffic, and in which no equipment is used other than that normally used in household, domestic, or general office use. A Type I home occupation shall:

(1) Require the applicant to obtain a permit, which shall be renewed annually;

(2) Be operated entirely within the applicant’s dwelling;

(3) Use not more than twenty-five percent (25%) of the floor area used for human occupancy (includes the basement);

(4) Not display any external evidence of an occupation outside the structure except as permitted in the residential district;
(5) Not involve the use or storage of tractor trailers, semi-trucks, or heavy equipment such as construction equipment used in a business;

(6) Include no retail selling of stocks or merchandise, supplies, or products, provided that orders previously made by telephone or at a sales party may be filled on the premises;

(7) Involve fewer than six (6) customers daily entering the premises;

(8) Produce no noise or obnoxious odors, vibrations, glare, fumes, or electric interference detectable to normal sensory perception outside the structure; and

(9) Not require any additional parking.

b. The administrative procedure for a minor home occupation is as follows:

(1) Application;

(2) Decision by city manager or his designee;

(3) Notice of decision; and

(4) Fourteen (14) day appeal period to the board of adjustment in accordance with § 12-129 of the city code of ordinances;

c. "Major home occupation (Type II)" means home occupation in which not more than one person other than members of the family residing on the premises is employed on the premises, which has not more than one unilluminated sign as visible exterior evidence of conduct of the occupation, and which accommodates both dwelling and home occupation parking needs off the street. A Type II home occupation shall:

(1) Require the applicant to obtain a permit, which shall be renewed annually;

(2) Be operated entirely within a residential structure or permitted accessory structure. Where a garage is used, additional off-street parking shall be provided in a manner not detracting from the character of the surrounding area;

(3) Area allowed for a home occupation:
i. Platted areas:

a.) Use no more than twenty-five percent (25%) of the floor area used for human occupancy (includes the basement); and

b.) Use no more than four hundred (400) square feet of an allowed accessory structure;

ii. Unplatted areas:

a.) Use no more than twenty-five percent (25%) of the floor area used for human occupancy (includes the basement); and

b.) Where an accessory building is used, other than for the storage of farm equipment or vehicles, the home occupation shall be limited to one thousand (1,000) square feet;

(4) Require no remodeling of the exterior of the dwelling or the accessory structure that changes the residential character;

(5) Limit any external evidence of an occupation to one identification sign not to exceed two (2) square feet in area;

(6) Not involve the use or storage of heavy vehicles, gross or heavy equipment in accordance with § 12-226 of the code or involve warehousing or distribution;

(7) Include no retail selling of stocks of merchandise, supplies, or products, provided that orders previously made by telephone or at a sales party may be filled on the premises;

(8) Produce no noise or obnoxious odors, vibrations, glare, fumes or electric interference detectable to normal sensory perception outside the structure;

(9) Involve fewer than ten (10) customers daily entering the premises;

(10) Employ no more than one person in addition to those who are permanent residents of the dwelling; and
Provide a plan for any additional parking required, which shall be approved if:

i. The residential character of the parcel is not changed; and

ii. The parking area does not detract from the visual appearance of the residence.

d. The administrative procedure with notice for a major home occupation is as follows:

(1) Pre-application conference with city manager and planning staff;

(2) Applicant then files an application for “permitted use on review”;

(3) Staff reviews application for completeness;

(4) Notice to applicant of acceptance of application;

(5) City staff posts property;

(6) Mail notice to adjacent property owners within three hundred (300) feet;

(7) Twenty (20) day comment period;

(8) Staff reviews comments and prepares report;

(9) Decision by board of adjustments;

(10) Staff files and mails notice of decision; and

(11) Appeal in accordance with § 12-129 of the city code of ordinances;

e. “Noneconforming home occupation” means one which was lawfully established and maintained prior to the effective date of this chapter but is no longer allowed because of the application of this chapter or any amendment hereto, and shall be in accordance with Article E of § 12-140 et seq. of this code;

f. An application for home occupation is prohibited if it does not meet the requirements as set forth in subparagraphs a and b of paragraph 41 of this section;
g. Fees for minor or major home occupation shall be established by motion or resolution adopted by the city council;

SECTION 2. That the Code of Ordinances of the City of Choctaw at Part 12 Chapter 2 and 3, Article D, General Provisions Applying To All Or To Several Districts, Section 12-242 is hereby added and amended and reads as follows:

ARTICLE D
GENERAL PROVISIONS APPLYING TO ALL OR TO SEVERAL DISTRICTS

§ 12-242 HOME OCCUPATION

The standards for home occupations in this chapter are intended to insure compatibility with other permitted uses and with the residential character of a neighborhood, plus a clearly secondary or incidental status in relation to the residential use of the main building as the criteria for determining whether a proposed accessory use qualifies as a home occupation.

There will be two types of Home Occupations permitted: Minor Home Occupation (Type I) and Major Home Occupation (Type II):

A. Minor home occupation (Type I) means a home occupation in which no persons other than members of the family residing on the premises are engaged in the occupation, which has no visible exterior evidence of the conduct of the occupation, which does not create need for off-street parking beyond normal dwelling needs, and in which no equipment is used other than that normally used in household, domestic, or general office use. A Type I Home Occupation shall:

1. Require the applicant to obtain a home occupation permit, which shall be renewed annually;

2. Be operated entirely within the applicant’s dwelling;

3. Use not more than twenty-five percent (25%) of the floor area used for human occupancy (includes the basement and garage);

4. Not display any external evidence of an occupation outside the structure except as permitted in the residential district;

5. Not involve the use or storage of tractor trailers, semi-trucks, or heavy equipment such as construction equipment used in a business;

6. Include no retail selling of stocks or merchandise, supplies, or products, provided that orders previously made by telephone or at a sales party may
be filled on the premises;

7. Produce no disturbing or offensive noise or obnoxious odors, vibrations, glare, fumes, or electric interference detectable to normal sensory perception outside the structure. No outside burning associated with the home occupation is permitted;

8. Not require any additional parking; and

9. Involve fewer than six (6) vehicles daily entering the premise.

The administrative procedure for a minor home occupation is as follows:

a. Application;

b. Decision by city manager or his designee;

c. Notice of decision; and

d. An appeal to the board of adjustment may be filed in accordance with § 12-123 of the city code of ordinances;

B. Major home occupation (Type II) means a home occupation in which not more than two (2) persons other than members of the family residing on the premises is employed on the premises, which has not more than one unilluminated sign as visible exterior evidence of conduct of the occupation, and which accommodates both dwelling and home occupation parking needs off the street. A Type II Home Occupation shall:

1. Type II Home Occupations are only permitted with a Specific Use Permit when located in the following residential districts: R-R, R-S, R-G and R-75;

2. Require the applicant to obtain a home occupation permit, which shall be renewed annually;

3. Be operated entirely within a residential structure or permitted accessory structure. Where a garage is used, additional off-street parking shall be provided in a manner not detracting from the character of the surrounding area;

4. Area allowed for a home occupation:

   a. Platted areas:
i. Use no more than twenty-five percent (25%) of the floor area used for human occupancy (includes the basement and garage); and

ii. Use no more than four hundred (400) square feet of an allowed accessory structure;

b. Unplatted areas:

i. Use no more than twenty-five percent (25%) of the floor area used for human occupancy (includes the basement and garage); and

ii. Where an accessory building is used, other than for the storage of farm equipment or vehicles, the home occupation shall be limited to one thousand (1,000) square feet;

5. Require no remodeling of the exterior of the dwelling or the accessory structure that changes the residential character;

6. Limit any external evidence of an occupation to one identification sign not to exceed two (2) square feet in area;

7. Outdoor building identification and safety signage is required when chemicals and explosives are used in association with the home occupation;

8. Not involve the use or storage of heavy vehicles, gross or heavy equipment in accordance with § 12-226 of the code or involve warehousing or distribution. In no event can there be more than 4 business vehicles less than one and one-half (1-1/2) tons on the premise;

9. Not involve the outdoor storage of materials, equipment or debris associated with the home occupation;

10. Include no retail selling of stocks of merchandise, supplies, or products, provided that orders previously made by telephone or at a sales party may be filled on the premises;

11. Produce no disturbing or offensive noise or obnoxious odors, vibrations, glare, fumes, or electric interference detectable to normal sensory
perception outside the structure. No outside burning associated with the home occupation is permitted;

12. Outdoor noise shall adhere to §10-308 of the City code, unless otherwise specified;

13. Involve fewer than ten (10) customers daily entering the premises;

14. Employ no more than two (2) persons in addition to those who are permanent residents of the dwelling; and

15. Provide a plan for any additional parking required, which shall be approved if:

   a. The residential character of the parcel is not changed; and

   b. The parking area does not detract from the visual appearance of the residence.

The administrative procedure with notice for a major home occupation is as follows:

   a. Pre-application consultation; and

   b. Specific Use Permit application.

C. Nonconforming home occupation means one which was lawfully established and maintained prior to the effective date of this chapter but is no longer allowed because of the application of this chapter or any amendment hereto, and shall be in accordance with Article E of § 2-248 and 12-249 of this code;

D. Fees for minor or major home occupation shall be established by motion or resolution adopted by the city council; and

E. Violations of this chapter shall be deemed a misdemeanor and shall be punishable by fine in accordance with §12-701 of this code.

SECTION 3. Repealer. All former Ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.
SECTION 4. **Severability.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5. **Emergency.** Whereas, it being immediately necessary for the preservation of the public health, peace and safety of the City of Choctaw and the inhabitants thereof, an emergency is hereby declared to exist, by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED and APPROVED and the Emergency Clause voted upon separately by the Mayor and City Council of the City of Choctaw, Oklahoma, this 4th day of August, 2020.

________________________________________
Randy Ross, Mayor

ATTEST:

________________________________________
Amanda Valent, City Clerk

APPROVED AS TO FORM this 4th day of August, 2020.

________________________________________
Ray Vincent, City Attorney
CITY OF CHOCTAW

STAFF REPORT

AGENDA TITLE: AMENDMENT TO THE DEFINITIONS AND ADDITION OF A HOME OCCUPATION SECTION TO THE CITY OF CHOCTAW PART 12 PLANNING, ZONING, AND DEVELOPMENT CODE

Report:

Remove the Home Occupation language from Part 12 - Planning, Zoning and Development; Chapters 2 & 3 - Zoning Regulations; Article C - Definitions; Section 12-215.

Add the Home Occupation Section to Part 12 - Planning, Zoning and Development; Chapter 2 & 3 - Zoning Regulations; Article D - General Provisions applying to all or several districts; Section 12-242 - Home Occupation.

Per Planning Commission's direction, Staff has proposed the attached amendments to the home occupation regulations.

This item was tabled at the June 04, 2020 meeting, to be presented at the July Planning Commission Meeting.

Below is a summary of some of the changes recommended by staff:

- not allowing any customers to enter the premise for a Home Occ Type I, as it is not in keeping with the intent of a Home Occ Type I;

- providing clarification that Home Occ Type II are only permitted in residential zoning districts with a Specific Use Permit;

- requiring outdoor identification and safety signage when chemicals and explosives are used in association with the Home Occ Type II;

- not allowing outdoor storage of materials, equipment or debris with Home Occ Type II;

- any noise created shall adhere to §10-308 of the City code, unless otherwise specified.
ARTICLE D

GENERAL PROVISIONS APPLYING TO ALL OR TO SEVERAL DISTRICTS

§ 12-242 Home Occupation.

§ 12-242 HOME OCCUPATION

The standards for home occupations in this chapter are intended to insure compatibility with other permitted uses and with the residential character of a neighborhood, plus a clearly secondary or incidental status in relation to the residential use of the main building as the criteria for determining whether a proposed accessory use qualifies as a home occupation.

There will be two types of Home Occupations permitted: Minor Home Occupation (Type I) and Major Home Occupation (Type II):

A. Minor home occupation (Type I) means a home occupation in which no persons other than members of the family residing on the premises are engaged in the occupation, which has no visible exterior evidence of the conduct of the occupation, which does not create need for off-street parking beyond normal dwelling needs, which does not generate additional traffic, and in which no equipment is used other than that normally used in household, domestic, or general office use. A Type I Home Occupation shall:

1. Require the applicant to obtain a home occupation permit, which shall be renewed annually;

2. Be operated entirely within the applicant’s dwelling;

3. Use not more than twenty-five percent (25%) of the floor area used for human occupancy (includes the basement and garage);

4. Not display any external evidence of an occupation outside the structure except as permitted in the residential district;

5. Not involve the use or storage of tractor trailers, semi-trucks, or heavy equipment such as construction equipment used in a business;

6. Include no retail selling of stocks or merchandise, supplies, or products, provided that orders previously made by telephone or at a sales party may be filled on the premises;

7. Produce no disturbing or offensive noise or obnoxious odors, vibrations, glare, fumes, or electric interference detectable to normal sensory perception outside the structure. No outside burning associated with the home occupation is permitted; and

8. Not require any additional parking.
The administrative procedure for a minor home occupation is as follows:

a. Application;

b. Decision by city manager or his designee;

c. Notice of decision; and

d. An appeal to the board of adjustment may be filed in accordance with § 12-123 of the city code of ordinances;

B. Major home occupation (Type II) means a home occupation in which not more than one person other than members of the family residing on the premises is employed on the premises, which has not more than one unilluminated sign as visible exterior evidence of conduct of the occupation, and which accommodates both dwelling and home occupation parking needs off the street. A Type II Home Occupation shall:

1. Type II Home Occupations are only permitted with a Specific Use Permit when located in the following residential districts: R-R, R-S, R-G and R-75;

2. Require the applicant to obtain a home occupation permit, which shall be renewed annually;

3. Be operated entirely within a residential structure or permitted accessory structure. Where a garage is used, additional off-street parking shall be provided in a manner not detracting from the character of the surrounding area;

4. Area allowed for a home occupation:

   a. Platted areas:

      i. Use no more than twenty-five percent (25%) of the floor area used for human occupancy (includes the basement and garage); and

      ii. Use no more than four hundred (400) square feet of an allowed accessory structure;

   b. Unplatted areas:

      i. Use no more than twenty-five percent (25%) of the floor area used for human occupancy (includes the basement and garage); and

      ii. Where an accessory building is used, other than for the storage of farm equipment or vehicles, the home occupation shall be limited to one thousand (1,000) square feet;

5. Require no remodeling of the exterior of the dwelling or the accessory
structure that changes the residential character;

6. Limit any external evidence of an occupation to one identification sign not to exceed two (2) square feet in area;

7. Outdoor building identification and safety signage is required when chemicals and explosives are used in association with the home occupation;

8. Not involve the use or storage of heavy vehicles, gross or heavy equipment in accordance with § 12-226 of the code or involve warehousing or distribution;

9. Not involve the outdoor storage of materials, equipment or debris associated with the home occupation;

10. Include no retail selling of stocks of merchandise, supplies, or products, provided that orders previously made by telephone or at a sales party may be filled on the premises;

11. Produce no disturbing or offensive noise or obnoxious odors, vibrations, glare, fumes, or electric interference detectable to normal sensory perception outside the structure. No outside burning associated with the home occupation is permitted;

12. Outdoor noise shall adhere to §10-308 of the City code, unless otherwise specified;

13. Involve fewer than ten (10) customers daily entering the premises;

14. Employ no more than one person in addition to those who are permanent residents of the dwelling; and

15. Provide a plan for any additional parking required, which shall be approved if:

   a. The residential character of the parcel is not changed; and

   b. The parking area does not detract from the visual appearance of the residence.

The administrative procedure with notice for a major home occupation is as follows:

   a. Pre-application consultation; and

   b. Specific Use Permit application.

C. Nonconforming home occupation means one which was lawfully established and maintained prior to the effective date of this chapter but is no longer allowed because of the application of this chapter or any amendment hereto, and shall be in accordance with Article E of § 2-248 and 12-249 of this code;
D. Fees for minor or major home occupation shall be established by motion or resolution adopted by the city council; and

E. Violations of this chapter shall be deemed a misdemeanor and shall be punishable by fine in accordance with §12-701 of this code.

Report:

Annually the City of Choctaw enters into a contractual agreement with the Choctaw-Nicoma Park School District to provide school security. The City provides two full-time police officers to serve the Choctaw High School, Choctaw Middle School/Choctaw Elementary Campus and James Griffith Intermediate/Indian Meridian Elementary campus.

No changes were made to the agreement.
AGREEMENT

A CONTRACTUAL AGREEMENT FOR THE PROVISION OF SCHOOL SECURITY
FOR THE CHOCTAW-NICOMA PARK SCHOOL DISTRICT.

THIS AGREEMENT made and entered into by and between, Choctaw-
School District, hereinafter referred to as the Choctaw School Resource Officer
and the City of Choctaw, Oklahoma a municipal corporation, hereinafter
referred to as the "City".

WHEREAS, the Choctaw School District is desirous of acquiring a
uniformed police officer to perform security and law enforcement duties upon
school property;

WHEREAS, the City is willing to provide such an officer for said
purposes and

WHEREAS, the "Interlocal Cooperation Act", 74 Oklahoma Statute 1001,
et. seq., permits agreements between Choctaw School District and
municipalities when the purpose behind such an agreement is to further the
efficient use of the respective power enjoyed by each entity.

NOW, THEREFORE, in consideration of the mutual covenants and
promises set forth herein, the Choctaw School District and the City agree as
follows:

I. THE CITY shall:

A. Provide two (2) full-time police officers to serve as a School Resource
   Officer responsible for the Choctaw High School, Choctaw Middle
   School/Choctaw Elementary Campus and James Griffith
   Intermediate/Indian Meridian Elementary campus as a total
   "community" environment, making a safer education and learning
   environment possible for students within that community.

B. Solicit continuing input from school administrators and staff, teachers,
counselors, student leaders, students and parents to identify potential
problems and resources available, and the strategies the officer will use
at the school campus.
C. Supervise all City personnel assigned to perform services under this contract.

D. Investigate each incident of unauthorized entry or act of vandalism and provide Choctaw School District with a copy of said report.

E. Be responsible for workers’ compensation, unemployment insurance, and other benefits determined by the City of any assigned personnel performing services under this Agreement.

F. Provide the assigned officer a fully equipped police vehicle to be used as needs may require.

II. THE CHOCTAW SCHOOL DISTRICT shall:

A. Pay to the City $26.61 per hour for only hours working for the school to be invoiced by the City by the 10th of the following month for actual hours worked in consideration for the services described herein, as compensation for such services. If upon receiving grant funding paying for 75%, the City of Choctaw will pay 25% for three (3) years then negotiate with the district on completion of grant.

B. Provide office space, as necessary, for the School Resource Officer at the Choctaw High School, Choctaw Middle School, Choctaw Elementary School and James Griffith Intermediate/Indian Meridian Elementary campus.

C. Not input to the City or its’ employees, the enforcement of the Choctaw School District’s Administrative Codes of Conduct for its employees and students by any Choctaw School District official.

III. GENERAL PROVISIONS:

A. Services will be provided on mutually agreeable terms between the City and Choctaw School District as set forth in Attachment “A” to this Agreement.

B. The School Resource Officer’s time will be managed and coordinated by the City and comply with all respects of the FLSA and to avoid the unnecessary payout of overtime compensation in the sole judgment of the City Manager.

C. By mutual consent, this Agreement may be amended to increase or decrease the services required and/or the compensation to be paid, so long as such amendments are in accordance with all applicable statutory fiscal expenditure requirements.

D. This Agreement shall become effective July 01, 2020, and shall remain in effect through June 30, 2021. This Agreement may be terminated by
mutual consent or by either party with or without cause by giving thirty (30) days written notice.

E. Both parties herein shall be exclusively liable for loss resulting from its torts or the torts of its employees acting within the scope of their employment subject to the limitations and exceptions specified in the Government Tort Claims Act. Therefore, neither party shall be liable for the acts or omissions of the other party.

F. The School Resource Officers will serve as a regular police officer of the City at such times as they are off-duty from the Choctaw School District for summer break, fall break, Christmas break, spring break or other dates when school is not in session or when such officer is not required under the terms of this Agreement.

G. The provisions of this Agreement are severable. In the event any of the provisions of this Agreement are judicially determined to be unenforceable, then those terms shall be severed from the Agreement and will not affect the legality of this Agreement as a whole.
APPROVED and EXECUTED this ___day of _____________, 2020.

Choctaw School District

By: ________________________________
Superintendent; Choctaw School District

ATTEST:

By: ________________________________
Secretary, Choctaw School District

APPROVED and EXECUTED this ___day of _____________, 2020.

The City of Choctaw

By: ________________________________
Mayor

ATTEST:

By: ________________________________
City Clerk

APPROVED as to form this ___day of _____________, 2020.

_____________________________________
City Attorney
ATTACHMENT “A”

RESPONSIBILITIES AND TASKS:

The School Resource Officer will become totally involved in all aspects of school life to include:

1. Establishing positive relationships and rapport with students and provide influence to such students;
2. Providing counseling and assistance to students with law enforcement related problems;
3. Providing an educational resource by making law enforcement presentations within the school;
4. Identifying and problem-solving with students with a potential drug abuse problem;
5. Providing education through drug identification and awareness presentations within the school;
6. Identifying and problem-solving with gang members or potential gang members;
7. Providing education through gang identification and awareness presentations within the school;
8. Identifying and providing law enforcement and community services to potential victims of child abuse or parental neglect; juvenile delinquents and truancy;
9. Providing referral services to community resources for those with identified problems which could best be helped with specialized services available within the community;
10. Serving as a role model for students and enhancing the law enforcement image within the school and to the students;
11. Providing traffic control on school site and school zones and building and grounds security to prevent improper conduct and trespassing; and,
12. When appropriate, making arrest and taking into custody persons guilty of violating City ordinances and/or State laws.
CITY OF CHOCTAW

STAFF REPORT

City Council

Meeting of: 8/4/2020

Parks & Recreation
Department

AGENDA TITLE: Maintenance Agreement for Elmwood Cemetery between the City of Choctaw and Diego Mendoza for the period of August 5, 2020 through June 30, 2021

------------------------------
Amanda Valen
Prepared By

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Tanner McGuire
Department Head

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**Public hearing required if this box is checked**

**Report:**

The Maintenance Agreement will be to provide maintenance upkeep to Elmwood Cemetery. Services will include mowing, weed eating and blowing the entire property, picking up trash, debris, and flowers, or tree work and filling graves.

The cost for services will be $95 per acre mowed to include mowing, weed eating and blowing entire property and $30 per hour for picking up trash, debris, and flowers, or tree work and filling graves.

This agreement is set for the period of August 5, 2020 through June 30, 2021.
AGREEMENT

The City of Choctaw desires to enter into an agreement with Diego Mendoza for the period of August 5th, 2020 through June 30th, 2021. The purpose of this agreement is to provide Maintenance Upkeep to the City of Choctaw Elmwood Cemetery. Work will only be performed if scheduled by the City of Choctaw and Diego Mendoza accepts the Job Requested. Work is to not be performed unless previously scheduled by the City of Choctaw. If work is performed but the City of Choctaw did not ask said work to be completed then the City of Choctaw is not obligated to pay for work that Diego Mendoza completed. The Parties acknowledge that this is an agreement made between the two parties.

TERMS:

The total term of the contract shall be five (5) years maximum and shall commence with the signing of the contract and expire on June 30 of each year. The contract will be reviewed annually and approved by the City for continuance if such action is in the best interests of the City and Diego Mendoza. The contract may be renewed by the City and Diego Mendoza for additional one (1) year terms upon the same terms and conditions set forth in this scope of services, up to maximum of four (4) annual extensions. The renewal agreement is to be completed 60 days before the contract expires.

Elmwood Cemetery

City of Choctaw will be responsible for:

1.) Scheduling at Least 1 Week Prior to Work being performed. Paying $95.00 per Acre for each Acre mowed (12.14 Acres in Total). This is to include Mowing, Weed eating & Blowing Entire Property.
2.) Paying for work that is completed. Pay Rate will be $95 per Acreage that is Fully Completed as Stated in Line 1.) From Above. $30 Per Hour for picking Up Trash, Debris, and Flowers, or Tree Work & Filling Graves.

Diego Mendoza will be responsible for:

1.) This is to include Mowing, Weed eating & Blowing Entire Property.
2.) Picking Up Trash, Debris, and Flowers, or Tree Work & Filling Graves.
RENEWAL CLAUSE

1.) This Agreement may be renewable annually at the option of both parties. However, this Agreement may otherwise be terminated by either party upon thirty (30) days written notice of intent to terminate.

CITY OF CHOCTAW

______________________________  ______________________________
Randy Ross, Mayor               Diego Mendoza

BY:

DATE:________________________  Date:________________________

ATTEST:

CITY CLERK

APPROVED as to form and legality this ____ day of ____________, 2020.

______________________________
CITY ATTORNEY
CITY OF CHOCTAW

STAFF REPORT

City Council

Meeting of: 8/4/2020

Administration

Prepared By

Department

Amanda Valent

Ed Brown

Department Head

AGENDA TITLE: Nominate and approve the appointment and/or confirm appointment of members to boards and commissions for new or reappointed terms.

******************************************************************************

**Public hearing required if this box is checked**

Report:

Choctaw Economic Development Authority (CEDA):
1. Trey Kolar III - term to expire April 30, 2023
2. Butch Freeman - term to expire April 30, 2025
3. Alex Lancaster - term to expire April 30, 2025
Name: Robert "Trey" Kolar III

Please indicate your first and second choice below:

- Ad Hoc Committees (when necessary)
- Board of Adjustment (4th Monday)
- CEDA* (last Wednesday)
* Choctaw Economic Development Authority
- Personnel Board (when necessary)
- Planning Commission (1st Thursday)
- Public Recreation Board (2nd Tuesday)

Personal Information:

Home Address: 14590 SE 101st Street Choctaw OK 73020 Ward # 5

Phone # (405) 762-2885 Cell (405) 769-4242 Home/Work (circle one)

Email: TREY.6.BAUER@RECYCLERS.COM

Employer: B+B AUTO RECYCLERS Business Address: 10900 NE 23rd OKC, OK 73141

Occupation: VP of Operations I have been a resident of Choctaw for 14 years.

Registered voter Yes No Do you pay a water/sewer/trash bill to the City of Choctaw? Yes No

Do you have any outstanding debts, taxes or other liability to the City? Yes No

Have you ever or do you currently serve on any City boards? Yes No

If yes, what board/City and dates

Are you involved in any community activities? Yes No Member of the Choctaw Chamber, Actively participating and supporting Chamber Community events, Provide contributions, both monetarily & attendance To the activities of the Junior Service League, Benefiting EOC. Do you have any specialized training, skills, experience or education that you feel would be beneficial to the City if you are appointed? Please describe: A degree in Business Admin & Entrepreneurial mindset laid the foundation for starting our own investment company which has grown to 21 units in 5 yrs. An understanding of real property coupled with rational analysis & detailed planning have Please indicated briefly why you would like to be appointed to a Board or Commission. Contributed to the successful growth.

As a multi-site property owner, I have a vested interest in the development and continued improvement of our community.
This space is available for you to include additional information about yourself or add information that you feel would make you a good candidate for a City board. I feel that my personal experience with building and remodeling as well as financial stewardship will be of great value to the board.

All board members are expected to attend all meetings and training may be required for some or all boards. All board members are expected to prepare in advance for each meeting with materials provided by the city.

By signing below I indicate that I am aware of the meeting dates and times of the Board/Commission I have applied for and agree that I am available and able to meet the terms and expectations as outlined above.

[Signature]

[Date] 7-7-19

For Official Use Only

Date Application Received: ___________________  Ward Confirmed: Yes / No

Applicant Interview scheduled: ___________________  Board Nominated: ___________________

Appointed to Board: ___________________  Seat: ___________________  Date: ___________________

Term Expires: ___________________

No appointment made at this time: Hold for opening / Applicant Denied  Toss Application on ________

Applications held for two years.
CITY OF CHOCTAW

STAFF REPORT

City Council

Meeting of: 8/4/2020

Administration

Department

Amanda Valent

Prepared By

Ed Brown

Department Head

AGENDA TITLE: Special Event Permit for Jim Buys, Caffeine and Cars monthly car gathering, to be held the second Saturday of each month at 14429 NE 23rd Street from 8:00am to 10:00am.

*****************************************************************************

☐ **Public hearing required if this box is checked**

Report:

Jim Buys wishes to hold a monthly car gathering on the second Saturday of each month at 14429 NE 23rd Street from 8:00am to 10:00am. The event is a "cars and coffee" style event where visitors come to look at each others cars and network. This will be the first event of this style in EOC.
SPECIAL EVENT PERMIT APPLICATION

Applicant’s Name: Jim Burns Phone Number: 405.290.8833
Applicant’s Street Address: 171 Whipperwill Dr Choctaw 73020

Name of Organization: 
Organization’s Address: 
Organization’s Phone Number: 
Contact Persons Name: Same

Phone Number: Cell Phone Number: 
Use of City Property Requested □ Yes □ No Which Facility: 
Address of Event: 14429 NE 23rd St Choctaw 73020
Date(s) of Event: 2nd Saturday of Month Time of Event: 8:00am – 10:00am

With my signature below, I understand that I must provide a detailed account (Letter of Intent) of the upcoming event with this form, and a Certificate of Insurance, to be presented to the City Council for approval. I also understand the fees involved will be set by the City Council and must be paid within seven (7) days after Council approval. Certificate of Insurance must be presented prior to the event if unavailable at time of application. Key for city facility will NOT be issued without the Certificate of Insurance.

Signature of Applicant

Date

Do Not Write Below This Line—for Official Use Only

Use of City Property □ Yes (application attached) □ No
Letter of Intent □ Yes □ No Certificate of Insurance □ Yes □ No
Date of Council Meeting: 8/4/20 Fee Amount: 

□ Approved Contingent On: 

□ Denied Reason Denied:

September 2015
LETTER OF INTENT

Jim Buys
Choctaw Plaza
Caffeine and Cars

I am writing this to express my interest in holding a MONTHLY car gathering in the plaza directly behind Autozone. I have received permission from the property owner.

We intend to hold this event the 2nd Saturday of the month, and each month hereafter. This is a “cars and coffee” style of event where people come around 8am, look at each others cars, talk etc.. and concludes around 10am.

No such event like this exists in EOC and many don’t want to drive to NW OKC for their event, I believe this will be a great opportunity for the community and the business of Choctaw.
In accordance with Senate bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Choctaw City Council hosted a virtual meeting option for the Regular Meeting of the City Council/Board of Trustees on July 21, 2020 at 6:30pm using the following options:

Teleconference dial in number: +1 301 715 8592  
Conference ID: 851 8877 2871  
Meeting Password: 819687  
Join Meeting:  
https://us02web.zoom.us/j/85188772871?pwd=NFI2cTICdHhUQTZPbmM1Mmo4Q1p6UT09

1. Call to Order @ 6:32pm

7 Present: Chad Williams; Mike Birdsong; Jeannie Abts @ 6:33pm; Roger Malone; Steve Krieske (teleconference); Dale Gill (teleconference); Randy Ross

0 Absent: None

Staff Present: Ed Brown, City Manager/Executive Director; Ray Vincent/City Attorney; Lira Deer/HR Director (teleconference); Amanda Valent/City Clerk; Tanner McGuire/Park & Recreation Director (teleconference); Tracy Jordan/Director of Finance; Chanell Easton/Communication Specialist (teleconference); Randy Jacox/Public Works Director (teleconference); Guy Henson/Development Services Director; Purvi Patel/City Planner; Kelly Marshall/Chief of Police

2. Business Agenda: The following items are hereby designated for discussion only.

2.1 Staff briefing and clarification on agenda items.

City Manager/Executive Director briefed the City Council/Board of Trustees on each agenda item and answered any questions.
2.2 Staff briefing on current and upcoming projects and/or issues relating to the City and CUA.

City Manager/Executive Director briefed Council/Board on current and upcoming projects and or issues relating to the City.

3. Adjournment:
   Called @ 6:51 pm.

CITY OF CHOCTAW, OK

____________________________________
Randy Ross, Mayor

ATTEST:

____________________________________
Amanda Valent, City Clerk
City of Choctaw
Regular City Council Meeting No. 18
July 21, 2020 @ 7:00pm
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020

MINUTES

In accordance with Senate bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Choctaw City Council hosted a virtual meeting option for the Regular Meeting of the City Council/Board of Trustees on July 21, 2020 at 7:00pm using the following options:

Teleconference dial in number: +1 301 715 8592
Conference ID: 851 8877 2871
Meeting Password: 819687
Join Meeting: https://us02web.zoom.us/j/85188772871?pwd=NFl2cTIcDhUQmKZPbmnMIMmo0Q1p6UT09

1. Call to Order by the Mayor @ 7:02 pm
2. Invocation given by Roger Malone
3. Roll Call:
   7 Present: Chad Williams; Mike Birdsong; Jeannie Abts @ 6:33pm; Roger Malone; Steve Krieske (teleconference); Dale Gill (teleconference); Randy Ross
   0 Absent: None

Staff Present: Ed Brown, City Manager/Executive Director;
Ray Vincent/City Attorney; Lira Deer/HR Director
(teleconference); Amanda Valent/City Clerk; Tanner
McGuire/Park & Recreation Director (teleconference); Tracy
Jordan/Director of Finance; Chanell Easton/Communication
Specialist (teleconference); Randy Jacox/Public Works
Director (teleconference); Guy Henson/Development Services
Director; Purvi Patel/City Planner; Kelly Marshall/Chief of
Police

4. Public Comments: This agenda item is for public comments on city related non-agenda items. In accordance with State law, the City Council and City Staff are not allowed to
respond to any comments made. Preference will be given to Choctaw Citizens and NO formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes.

Ava Dillman and Kim Cramer spoke in opposition to the spreading of solid waste on land in Choctaw.

5. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.

5.1 Presentation and Discussion on amendments to the COVID-19 Proclamation of a State of Emergency.

5.1.1 Ordinance No. 827-2020, amending Part 8, Health and Sanitation of the Code of Ordinances of the City of Choctaw by adding Chapter 10, Civil Emergencies, Sections 8-1001 through 8-1003; declaring repealer; providing for severability; and declaring an emergency.

Charles Herrera, Mr. Staton, Jennifer McElveny, Mr. VanFosson and Samuel Smith spoke in opposition to a mask mandate. Toby James and Dr. Jordan spoke in favor of a mask mandate.

MOTION BY Roger Malone and SECOND BY Steve Krieske to pass and adopt Ordinance No. 827-2020.

MOTION CARRIED:
6 Ayes: Birdsong, Abts, Malone, Krieske, Gill, Ross
1 Nays: Williams
0 Absent: None
0 Abstain: None

5.1.2 Approving an Emergency Clause for Ordinance No. 827-2020; whereas in the judgment of the City Council it is necessary for the immediate preservation of the peace, health or safety, shall become effective upon publication as provided by law.

MOTION BY Roger Malone and SECOND BY Mike Birdsong to pass and adopt Ordinance No. 827-2020.

MOTION CARRIED:
6 Ayes: Birdsong, Abts, Malone, Krieske, Gill, Ross
1 Nays: Williams
0 Absent: None
0  Abstain:  None

5.1.3 Resolution No. 20-34, amending the declaration of a State of Emergency for the City of Choctaw until August 31, 2020.

MOTION BY Steve Krieske and SECOND BY Dale Gill to pass and adopt Resolution No. 20-34 with revised Section 5 requiring businesses to post notices at entrances recommending customers follow current CDC guidelines for face coverings, washing hands and physical distancing while in the facility.

MOTION CARRIED:
7  Ayes:  Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0  Nays:  Williams
0  Absent:  None
0  Abstain:  None

5.2 Public Hearing on Ordinance No. 826-2020, adding and amending Part 12, Chapter 2 and 3, by adding Article U to the Choctaw Code of Ordinances of the City of Choctaw, Oklahoma, pertaining to a new R-75 Single-Family Residential District; declaring repealer; providing for severability; and declaring an emergency.

A.  Open the public hearing – 8:02pm
B.  Receive public input - None
C.  Close the public hearing – 8:03pm

5.2.1 Ordinance No. 826-2020, adding and amending Part 12, Chapter 2 and 3, by adding Article U to the Choctaw Code of Ordinances of the City of Choctaw, Oklahoma, pertaining to a new R-75 Single-Family Residential District; declaring repealer; providing for severability; and declaring an emergency.

MOTION BY Mike Birdsong and SECOND BY Chad Williams to pass and adopt Ordinance No. 826-2020.

MOTION CARRIED:
7  Ayes:  Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0  Nays:  None
0  Absent:  None
0  Abstain:  None
5.2.2 Approving an Emergency Clause for Ordinance No. 826-2020; whereas in the judgment of the City Council it is necessary for the immediate preservation of the peace, health or safety, shall become effective upon publication as provided by law.

MOTION BY Chad Williams and SECOND BY Jeannie Abts to approve the emergency clause for Ordinance No. 826-2020.

MOTION CARRIED:
7 Ayes: Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0 Nays: None
0 Absent: None
0 Abstain: None

5.3 Resolution No. 20-33, accepting the dedication to the public of water improvements and the final residential plat for Rustic Oaks, Phase 2, to the City of Choctaw, Oklahoma.

MOTION BY Jeannie Abts and SECOND BY Steve Krieske to pass and adopt Resolution No. 20-33.

MOTION CARRIED:
7 Ayes: Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0 Nays: None
0 Absent: None
0 Abstain: None

5.4 Resolution No. 20-31, amending the City Fee Schedule for Fiscal Year 2020-2021.

MOTION BY Mike Birdsong and SECOND BY Jeannie Abts to pass and adopt Resolution No. 20-31.

MOTION CARRIED:
7 Ayes: Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0 Nays: None
0 Absent: None
0 Abstain: None

5.5 Annual Fire Equipment Agreement with Oklahoma County Emergency Management for FY 2021-2020 in the amount of $2,000.

MOTION BY Roger Malone and SECOND BY Jeannie Abts to approve the agreement as presented.
MOTION CARRIED:
7 Ayes: Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0 Nays: None
0 Absent: None
0 Abstain: None

5.6 Memorandum of Understanding between the City of Choctaw and the Fraternal Order of Police, Lodge No. 165.

MOTION BY Jeannie Abts and SECOND BY Roger Malone to approve the Memorandum of Understanding as presented.

MOTION CARRIED:
7 Ayes: Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0 Nays: None
0 Absent: None
0 Abstain: None

5.7 Collective Bargaining Agreement between the City of Choctaw and the International Association of Fire Fighters, Local 5114 until June 30, 2021.

MOTION BY Jeannie Abts and SECOND BY Mike Birdsong to approve the agreement as presented.

MOTION CARRIED:
7 Ayes: Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0 Nays: None
0 Absent: None
0 Abstain: None

5.8 Nominate and approve the appointment and/or confirm the appointment of members to boards and commissions for new or reappointed terms.

Public Recreation Advisory Board
1. Christeen Graff – term to expire May 1, 2022

MOTION BY Roger Malone and SECOND BY Chad Williams to approve the appointments as presented.

MOTION CARRIED:
7 Ayes: Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0 Nays: None
0 Absent: None
0 Abstain: None
5.9 Resolution No. 20-32, approving a Specific Use Permit for an Indoor Marijuana Growing Facility for a 2.5 acre tract of land within the A-G, General Agricultural District, located along Max Lane in the City of Choctaw, Oklahoma.

MOTION BY Chad Williams and SECOND BY Mike Birdsong to pass and adopt Resolution No. 20-32.

MOTION CARRIED:
7 Ayes: Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0 Nays: None
0 Absent: None
0 Abstain: None

6. Consent Agenda: The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

6.1 Regular Pre Meeting minutes for 06-23-20
6.2 Regular Meeting minutes for 06-23-20
6.3 Vouchers and Claims as approved by the City Manager:
   1. 06-25 Claims: $ 21,658.10
   2. 06-25 Bouse Claims: $ 1,982.00
   3. 06-30 Claims: $ 83.08
   4. 07-01 Claims: $ 23,235.93
   5. 07-09 Claims: $ 88,244.17
   6. 07-13 Credit Cards: $ 5,607.94
   7. 07-16 Claims: $ 19,435.64

6.4 Bi-weekly payroll in the amount of:
   1. 07-03 Payroll: $
   2. 07-17 Payroll: $ 64,607.07
   3. 07-31 Payroll: $ 68,000.00

6.5 Bi-weekly Fire payroll in the amount of:
   1. 07-03 Payroll: $
   2. 07-17 Payroll: $ 11,584.51
   3. 07-31 Payroll: $ 12,000.00

6.6 Fire Department monthly report for June 2020.
6.7 Police Department monthly report for June 2020.
MOTION BY Steve Krieske and SECOND BY Roger Malone to approve the Consent Agenda as presented.

MOTION CARRIED:
7 Ayes: Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0 Nays: None
0 Absent: None
0 Abstain: None

7. New Business: This item is listed to provide the opportunity for Council discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.

None.

8. Council/Staff Remarks: This item is listed to provide an opportunity for the council and/or staff to make comments and/or request specific agenda items. No action will be taken.

8.1 City Council;
8.2 City Attorney;
8.3 City Manager; and
8.4 Project Updates

None.

9. Adjournment:
Adjourned @ 8:13pm.

ATTEST: CITY OF CHOCTAW, OK

_________________________________________  _______________________________________
Amanda Valent, City Clerk                    Randy Ross, Mayor
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<td>CREDIT CARD ONLINE MODULE</td>
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<td>City: 000237 - OFFICE DEPOT CREDIT PLAN</td>
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<td>City: 000316 - SAMS CLUB DIRECT</td>
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<td>6903 07-23-20</td>
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<td>toiletries and cleaning supplies for shop</td>
<td>10-710-622000 - REPAIR &amp; MAINTENANCE SUPPLIES</td>
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<td>REQ04287</td>
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<td>SANITIZER FOR CITY HALL (COVID-19)</td>
<td>10-100-621000 - OPERATING SUPPLIES-MISC</td>
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<td>City: 01607 - SHRM</td>
<td>REQ04281</td>
<td>SO723812</td>
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<td>PROFESSIONAL MEMBERSHIP LIRA DEER</td>
<td>10-100-633000 - PROFESSIONAL FEES</td>
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<td>City: 999706 - SWM &amp; SONS</td>
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<td>REFUND 5116 N HENNE</td>
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<td>07/30/2020</td>
<td>TEMPORARY ELECTRIC DEPOSIT REFUND</td>
<td>10-000-255000 - DEPOSITS LIABILITY: TEMP ELECTRIC</td>
<td>1,000.00</td>
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<td>City: 01613 - TESSA STUTZMAN</td>
<td>REQ04339</td>
<td>REFUND PARK DEPOSIT</td>
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<td>PARK DEPOSIT REFUND</td>
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<td>City: 000400 - XCEL OFFICE SOLUTIONS</td>
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<td>COPIER LEASE</td>
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Report Total: 29,632.23
# Payroll Summary Register

**Choctaw, OK**  
**7/31/2020 10:31:28 AM**

## Payroll Summary

### Employees Paid 116

<table>
<thead>
<tr>
<th>Packet</th>
<th>PYPKT01052 - 2020-7-31 FIRE PAYROLL</th>
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<td>Department</td>
<td>All - All Department Codes</td>
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| Total Earnings | 13,681.52          | Total Benefit Allowance | 0.00 | Input Type | Count |
|               |                    | Total Employer Expenses  | 2,113.78 | Regular  |       |
| Total Deductions | 1,231.33          | Total Direct Deposits | 10,758.59 |         |       |
| Total Taxes | 1,691.60           | Total Check Amount | 0.00 |         |       |

| Net Pay | 10,758.59 |

### Employees Paid 116

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<td>Department</td>
<td>All - All Department Codes</td>
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| Total Earnings | 1,200.00           | Total Benefit Allowance | 0.00 | Input Type | Count |
|               |                    | Total Employer Expenses  | 17.44 | Regular  |       |
| Total Deductions | 0.00               | Total Direct Deposits | 1,181.42 |         |       |
| Total Taxes | 18.58               | Total Check Amount | 0.00 |         |       |

| Net Pay | 1,181.42 |

### Employees Paid 116

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| Total Earnings | 90,738.16          | Total Benefit Allowance | 0.00 | Input Type | Count |
|               |                    | Total Employer Expenses  | 13,922.94 | Regular  |       |
| Total Deductions | 3,981.91           | Total Direct Deposits | 69,545.01 |         |       |
| Total Taxes | 14,223.83           | Total Check Amount | 2,987.41 |         |       |

<p>| Net Pay | 72,532.42 |</p>
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