

**Choctaw Utilities Authority
Regular Board of Trustees Meeting No. 23
August 16, 2022 @ 7:00pm or Immediately
Following the City Council Meeting
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020**

1. **Call to Order.**
2. **Roll Call.**
3. **Public Comments:** This agenda item is for public comments on utility related non-agenda items. In accordance with State law, the Board of Trustees and Trust Staff are not allowed to respond to any comments made. Preference will be given to Choctaw Citizens and NO formal action will be taken during the meeting. Speakers are limited to 3 minutes for a total of 15 minutes.
4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.
 - 4.1 Regular Pre-Meeting minutes for 08-02-22
(Requested by City Clerk, Amanda Williams)
 - 4.2 Regular Meeting minutes for 08-02-22
(Requested by City Clerk, Amanda Williams)
 - 4.3 Vouchers and Claims as approved by the Executive Director:
 1. 07-28 Claims FYE 22: \$ 15,142.27
 2. 07-28 Claims: \$ 84,927.22*(Requested by Finance Director, Melinda Lloyd)*
5. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
6. **New Business:** This item is listed to provide the opportunity for trustee discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.

7. **Trustee/Staff Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

7.1 Board of Trustees;

7.2 Trust Attorney;

7.3 Executive Director; and

7.4 Project Updates

8. **Adjournment:**

This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00 pm on August 12, 2022, in accordance with the Oklahoma Open Meeting Act.



Amanda Williams, City Clerk

THE CHOCTAW UTILITIES AUTHORITY ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY

City of Choctaw and Choctaw Utilities Authority
Regular Pre-Meeting of the City Council/Board of Trustees No. 21
July 19, 2022 @ 6:30pm
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020

MINUTES

1. Call to Order @ 6:33 pm

Roll Call:

5 Present: Chad Williams; Brent Pendergraft; Donna Morris; Steve Krieske; Rick Modisette

2 Absent: Jeannie Abts; Randy Ross

Staff Present: Brian Linley/City Manager; Amanda Williams/City Clerk; John Smith/Human Resources Director; Ray Vincent/City Attorney; Stuart Drake/Parks & Recreation Director; Purvi Patel/Development Services Director; Randy Jacox/Public Works Director; Loren Bumgarner/Fire Chief; Kelly Marshall/Police Chief; Sarah Huffine/City Planner; Melinda Lloyd/Finance Director; Jennifer Holland/Asst. Finance Director; Jerry Hand/Building Maintenance

2. Business Agenda: The following items are hereby designated for discussion only.

2.1 Staff briefing and clarification on agenda items.

City Manager/Executive Director briefed the City Council/Board of Trustees on each agenda item and answered any questions.

2.2 Staff briefing on current and upcoming projects and/or issues relating to the City and CUA.

City Manager/Executive Director briefed Council/Board on current and upcoming projects and or issues relating to the City.

3. Council/Staff Remarks: This item is listed to provide an opportunity for the Council and/or Staff to make comments and/or request specific agenda items. No action will be taken.

4. Adjournment:
Called @ 7:08 pm.

ATTEST:

CHOCTAW UTILITIES AUTHORITY

Amanda Williams, City Clerk

Randy Ross, Chairman

**Choctaw Utilities Authority
Regular Board of Trustees Meeting No. 21
August 2, 2022 @ 7:00pm or Immediately
Following the City Council Meeting
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020**

MINUTES

1. Call to Order by **Chairman @ 7:48 pm.**

2. **Roll Call:**
 - 5 **Present:** Chad Williams; Brent Pendergraft; Donna Morris; Steve Krieske; Rick Modisette
 - 2 **Absent:** Jeannie Abts; Randy Ross

Staff Present: Brian Linley/City Manager; Amanda Williams/City Clerk; John Smith/Human Resources Director; Ray Vincent/City Attorney; Stuart Drake/Parks & Recreation Director; Purvi Patel/Development Services Director; Randy Jacox/Public Works Director; Loren Bumgarner/Fire Chief; Kelly Marshall/Police Chief; Sarah Huffine/City Planner; Melinda Lloyd/Finance Director; Jennifer Holland/Asst. Finance Director; Jerry Hand/Building Maintenance

3. **Public Comments:** This agenda item is for public comments on utility related non-agenda items. Preference will be given to Choctaw Citizens and NO formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes.

None.

4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.
 - 4.1 Regular Pre-Meeting minutes for 07-19-22
(Requested by City Clerk, Amanda Williams)

- 4.2 Regular Meeting minutes for 07-19-22
(Requested by City Clerk, Amanda Williams)

- 4.3 Vouchers and Claims as approved by the Executive Director:
 - 1. 07-21 Claims: \$ 3,208.12
 - 2. 07-21 Claims: \$ 65,882.04*(Requested by Finance Director, Melinda Lloyd)*

- 4.4 Accept Maintenance Bond for the Water Line for Domino Express – Bond 9406666.
(Requested by Public Works Director, Randy Jacox)

- 4.5 Accept Maintenance Bond for the Sewer Line for Domino Express – Bond 9406667.
(Requested by Public Works Director, Randy Jacox)

MOTION BY Chad Williams and SECOND BY Donna Morris to approve the consent agenda as presented.

MOTION CARRIED:

5	Ayes:	Williams, Pendergraft, Morris, Krieske, Modisette
0	Nays:	None
2	Absent:	Abts, Ross
0	Abstain:	None

- 5. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.

- 6. **New Business:** This item is listed to provide the opportunity for trustee discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.

None.

- 7. **Trustee/Staff Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.
 - 7.1 Board of Trustees;
 - 7.2 Trust Attorney;

- 7.3 Executive Director; and
- 7.4 Project Updates

- 8. Adjournment:
Adjourned @ 7:49 pm.

CHOCTAW UTILITIES AUTHORITY

ATTEST:

Amanda Williams, City Clerk

Randy Ross, Chairman



Choctaw, OK

Receipt Register - Abridged - for Council packet

POPKT01623 - 07-28-22 CUA CLAIMS FYE 22

Vendor						Vendor Amount
Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Item Amount
<u>CUA: 010786 - ACUSHNET COMPANY</u>						398.07
REQ11244	913755502	CUA AP	07/28/2022	Hats and Balls for proshop	67-670-621001 - OPERATING SUPPLIES: PROSHOP	338.40
	913765085	CUA AP	07/28/2022	Hats and Balls for proshop	67-670-621001 - OPERATING SUPPLIES: PROSHOP	59.67
<u>CUA: 010453 - BLISS ELECTRIC INC</u>						477.90
REQ11192	202260474	CUA AP	07/28/2022	Replace control modules	61-910-640500 - MACHINERY & EQUIPMENT	477.90
<u>CUA: 010816 - COMMERCIAL LUBRICATORS</u>						3,377.64
REQ11243	171049-F	CUA AP	07/28/2022	Gas and Diesel	67-670-621500 - FLEET PARTS & SUPPLIES	3,377.64
<u>CUA: 01608 - JOHNSON & ASSOCIATES</u>						1,875.00
REQ10910	61670	CUA AP	07/28/2022	Drainage Ordinance Review	61-680-634500 - CONTRACTUAL SERVICES	1,875.00
<u>CUA: 01893 - METRON FARNIER, LLC</u>						8,825.60
REQ10874	35680	CUA AP	07/28/2022	remote meters	61-810-640500 - MACHINERY & EQUIPMENT	8,825.60
<u>CUA: 01957 - USCELLULAR</u>						188.06
REQ11357	0512344982	CUA AP	07/28/2022	JUN 22 CELL PHONE SERVICE - WATER	61-810-630500 - MISCELLANEOUS	71.00
				JUN 22 CELL PHONE SERVICE - WATER	61-810-631000 - UTILITY SERVICES	117.06
Report Total:						15,142.27

APPROVED

Brian E. Luby 7-28-22
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Choctaw, OK

Receipt Register - Abridged - for Council packet

POPKT01624 - 07-28-22 CUA CLAIMS

Vendor	Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Vendor Amount Item Amount
<u>CUA: 011239 - CALLAWAY GOLF</u>							244.68
	REQ11246	935205316	CUA AP	07/28/2022	Golf Balls	67-670-621001 - OPERATING SUPPLIES: PROSHOP	244.68
<u>CUA: 01015 - DELTA DENTAL</u>							1,198.16
	REQ11352	1692524	CUA AP	07/28/2022	DENTAL INSURANCE	61-680-634600 - HEALTH INSURANCE	144.70
					DENTAL INSURANCE	61-810-634600 - HEALTH INSURANCE	382.04
					DENTAL INSURANCE	61-900-634600 - HEALTH INSURANCE	368.48
					DENTAL INSURANCE	61-910-634600 - HEALTH INSURANCE	184.26
					DENTAL INSURANCE	67-670-634600 - HEALTH INSURANCE	118.68
<u>CUA: 01469 - MID AMERICA CHEMICAL, INC</u>							2,209.00
	REQ11349	S2253	CUA AP	07/28/2022	chlorine for wells 8-55 gal drums	61-810-621001 - CHEMICALS	2,209.00
<u>CUA: 010936 - NIGHT FLYER GOLF</u>							2,708.75
	REQ11265	2334200-000	CUA AP	07/28/2022	Rotary tournament items	67-670-622000 - REPAIR & MAINTENANCE SUPPLIES	2,708.75
<u>CUA: 000560 - OFFICE DEPOT CREDIT PLAN</u>							455.14
	REQ11234	251909531001	CUA AP	07/28/2022	office equipment/billing supervisor	61-810-620500 - OFFICE SUPPLIES	329.00
		256424522001	CUA AP	07/28/2022	office equipment/billing supervisor	61-810-620500 - OFFICE SUPPLIES	126.14
<u>CUA: 000612 - OMRF</u>							500.00
	REQ11338	CHOCTAW IRS FILING FI	CUA AP	07/28/2022	IRS FILING FEE	61-810-634500 - CONTRACTUAL SERVICES	500.00
<u>CUA: 000558 - O'REILLY AUTOMOTIVE STORES</u>							378.64
	REQ11287	0328-370699	CUA AP	07/28/2022	battery and terminals for backhoe	61-810-621500 - FLEET PARTS & SUPPLIES	146.78
	REQ11348	0328-372811	CUA AP	07/28/2022	starter for 172 and oil change items	61-810-621500 - FLEET PARTS & SUPPLIES	50.34
		0328-372822	CUA AP	07/28/2022	starter for 172 and oil change items	61-810-621500 - FLEET PARTS & SUPPLIES	181.52
<u>CUA: 010875 - PROFESSIONAL TURF PRODUCTS L.P</u>							54.48
	REQ11247	1578297-00	CUA AP	07/28/2022	O-Rings and Elbow fitting for mower	67-670-622000 - REPAIR & MAINTENANCE SUPPLIES	54.48
<u>CUA: 01159 - S & S STAFFING</u>							450.30
	REQ11340	0500005853	CUA AP	07/28/2022	SEASONAL EMPLOYMENT	67-670-611100 - GROSS SALARIES	450.30
<u>CUA: 000772 - TISDELL'S IMPLEMENTS LLC</u>							49.27
	REQ11317	41321	CUA AP	07/28/2022	Crimp Coupler	67-670-622000 - REPAIR & MAINTENANCE SUPPLIES	49.27

Receipt Register - Abridged - for Council packet

POPKT01624 - 07-28-22 CUA CLAIMS

Vendor	Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Vendor Amount Item Amount
<u>CUA: 01957 - USCELLULAR</u>							264.78
	REQ11359	0518283555	CUA AP	07/29/2022	JUL 22 CELL PHONE SERVICE - WATER	61-810-631000 - UTILITY SERVICES	264.78
<u>CUA: 010090 - WASTE CONNECTIONS OF OKLAHOMA</u>							76,414.02
	REQ11335	2624367	CUA AP	07/28/2022	JUNE COLLECTION FEES	61-690-634500 - CONTRACTUAL SERVICE	76,414.02
Report Total:							84,927.22

APPROVED

Brian E. Luby 7/28/22