

**City of Choctaw**  
**Regular Public Recreation Advisory Board Meeting**  
**October 13, 2020 @ 7:00pm**  
**Choctaw City Hall, 2500 N Choctaw Road**  
**Choctaw, Oklahoma 73020**

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In accordance with Senate bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Choctaw Public Recreation Advisory Board will host a virtual meeting option until the State of Emergency is lifted. Please join us using either option.

Teleconference dial in number: +1 301 715 8592

Conference ID: 825 8357 2022

Meeting Password: 863363

Join Meeting:

<https://us02web.zoom.us/j/82583572022?pwd=Qld6bG9WZ3FIS2RWV25qRjNjR05iQT09>

1. **Call to Order.**
2. **Roll Call.**  
Nathaniel Porter, Brent Pendergraft, Jim Buys, Fran Sheffield, Beverly Stillwell, Angela Elliott, Christeen Graff will join the meeting via teleconference.
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
  - 3.1 Discussion on recent and upcoming Special Events.
  - 3.2 Discussion on Park Improvements.
  - 3.3 Discussion on Committees.
  - 3.4 Discussion on Sports Programming.
  - 3.5 Recommendation to the City Council for the removal of Fran Sheffield as a Public Recreation Advisory Board member.
4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

4.1 Approval of regular meeting minutes from September 8, 2020.

5. **Board/Staff Remarks:** This item is listed to provide an opportunity for the Board Members and/or staff to make comments and/or request specific agenda items. **No action will be taken.**

6. **Adjournment.**

*This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00pm on October 9, 2020 in accordance with the Oklahoma Open Meeting Act.*

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Amanda Valent, City Clerk

THE CITY OF CHOCTAW ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE. ACCESS TO RESTROOMS DURING THE MEETING WILL BE AVAILABLE UPON REQUEST TO CITY STAFF

§ 2-506      ATTENDANCE AT BOARD OR COMMITTEE MEETINGS BY MEMBERS;  
REMOVAL.

Any member of a board or committee established by and for the benefit of the city, either by ordinance or otherwise, is required to make every reasonable effort to attend all meetings of the board or committee. If any board or committee member is absent from more than fifty percent (50%) of scheduled meetings, regular or special, in any four (4) month period, that member shall be subject to removal and replacement by the city council of the city, without further notice. (Ord. No. 310, 2/4/86; Ord. No. 405, 2/19/91)

§ 11-108      REMOVAL OF MEMBER FOR FAILURE TO ATTEND MEETINGS, AND  
VACANCY CAUSED BY MOVING FROM CITY.

- A. Continued absence of any member from regular meetings of the board shall at the discretion of the city council render such member liable to immediate removal from office in accordance with § 2-506 of the Code.
- B. Whenever a member appointed to board shall move from the city or the school district, his office shall become vacant.

<b>PUBLIC REC ADV. ATTENDANCE 2020</b>		<b>Position</b>	<b>Jan 14</b>	<b>Feb 11</b>	<b>March 10</b>	<b>April 14</b>	<b>May 12</b>	<b>June 9</b>	<b>July 14</b>	<b>Aug 11</b>	<b>Sept 8</b>	<b>Oct 13</b>	<b>Nov 10</b>	<b>Dec 8</b>	<b>P</b>	<b>A</b>	<b>% of last 4 mtgs</b>	<b>Total Attendance</b>
Stillwell, Beverly		Chair	P	P	P	PTC	PTC	P	PTC	P	P						100%	100%
Porter, Nathaniel		Member	-	-	-	PTC	PTC	PTC	P	PTC	PTC						100%	100%
Pendergraft, Brent		Member	P	P	P	PTC	P	P	PTC	A	P						75%	89%
Graff, Christeen		Member	-	-	-	-	-	-	-	P	P						100%	100%
Buys, Jim		Member	P	P	P	A	P	P	P	P	P						100%	89%
Sheffield, Fran		Member	P	A	P	A	P@7:13	A	A	A	A						0%	33%
Phillips, Chris	At Large	Member	P	P	A	PTC	A	A	-	-	-							50%
Elliott, Angela	At Large	Member	P	A	P	PTC	A	P	A	PTC	A						50%	56%

**City of Choctaw**  
**Regular Public Recreation Advisory Board Meeting**  
**September 8, 2020 @ 7:00pm**  
**Choctaw City Hall, 2500 N Choctaw Road**  
**Choctaw, Oklahoma 73020**

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**MINUTES**

In accordance with Senate bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Choctaw Public Recreation Advisory Board hosted a virtual meeting option for the Regular Public Recreation Advisory Board meeting on September 8, 2020 at 7:00pm using the following options:

Teleconference dial in number: +1 301 715 8592

Conference ID: 862 0079 4562

Meeting Password: 298743

Join Meeting:

<https://us02web.zoom.us/j/86200794562?pwd=YldnMnlhTithbW9VMjZXTVp4UkZSQ09>

1. Call to Order by **Chair @ 7:00 p.m.**
  
2. **Roll Call:**
  - 5 **Present:** **Beverly Stillwell; Brent Pendergraft; Jim Buys; Christeen Graff; Nathaniel Porter (teleconference)**
  - 2 **Absent:** **Fran Sheffield; Angela Elliott**
  
  - Staff:** **Tanner McGuire, Park & Recreation Dir.**  
**Amanda Valent, City Clerk**
  
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
  - 3.1 Discussion on recent and upcoming Special Events.

**Park & Recreation Dir. McGuire reported the following events:**

    - **Food Truck Fridays – Running every Friday through the month of September, located in the Farmers Market area of Choctaw Creek Park, 11:00am to 2:00pm**
    - **Fishing Derby, September 19, 2020, 8:00am to 11:00am, registration begins at 7:00am**

3.2 Discussion on Park Improvements.

- **Bouse Park & Ten Acre Lake Camping – There are plans in the future to work toward getting sites set up for camping.**

3.3 Discussion on Committees.

**No report.**

3.4 Discussion on Sports Programming.

**Park & Recreation Director McGuire reported Friday Night Lights Football starts September 11, 2020. The Golf Course has been very busy and revenue has picked up.**

4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

4.1 Approval of regular meeting minutes from August 11, 2020.

**MOTION BY Jim Buys and SECOND BY Brent Pendergraft to approve minutes as presented.**

**MOTION CARRIED:**

**5 Ayes: Stillwell; Buys; Porter; Graff; Pendergraft**  
**0 Nays: None**  
**2 Absent: Sheffield; Elliott**

5. **Board/Staff Remarks:** This item is listed to provide an opportunity for the Board Members and/or staff to make comments and/or request specific agenda items. **No action will be taken.**

6. **Adjournment:**

**Called @ 7:15 p.m.**

**PUBLIC RECREATION ADVISORY BOARD**

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Beverly Stillwell, Chair

**ATTEST:**

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Amanda Valent, City Clerk