

City of Choctaw
Regular Choctaw Economic Development Authority Meeting
October 27, 2021 @ 4:30pm
Choctaw City Hall, 2500 N. Choctaw Rd.
Choctaw, Oklahoma 73020

1. **Call to Order.**
2. **Roll Call.**
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 Introduction of new Parks & Recreation Director and City Planner.
 - 3.2 Economic Development Update.
 - 3.3 Quality of Life and Sales Tax Revenue Subcommittee Update.
 - 3.4 CEDA Board Application Status.
 - 3.5 Discussion on the November and December 2021 meeting dates.
4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.
 - 4.1 Regular Minutes for September 29, 2021.
 - 4.2 Financial Report for the month of September 2021.
5. **Trustee/Staff Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

6. Adjournment:

This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00 pm on October 25, 2021 in accordance with the Oklahoma Open Meeting Act.



Amanda Williams, City Clerk

THE CITY OF CHOCTAW ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE.

City of Choctaw
Regular Choctaw Economic Development Authority Meeting
September 29, 2021 @ 4:30pm
Choctaw City Hall, 2500 N. Choctaw Rd.
Choctaw, Oklahoma 73020

MINUTES

1. Call to Order **Butch Freeman @ 4:31 p.m.**
2. Roll Call:
 - 6 **Present: Dale Boyer; Trent Smith; Luke Martin; Butch Freeman; Matt DeToy; Trey Kolar III**
 - 2 **Absent: Mike Turek; Alex Lancaster**

 - Staff: Cary Simonds, Economic Development Director**
Amanda Williams, City Clerk
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 3.1 Economic Development Update.

Economic Development Director Simonds reported the following:

- **The new City Planner, Sarah Huffine, began employment yesterday.**
- **Park & Recreation Director position is expected to be filled by the middle of October.**
- **Sales and Use Tax are up from last fiscal year.**
- **NE 23rd and Hiwassee Road - Domino is in its final planning phase and will be presented to the Planning Commission on November 4, 2021. June 2022 is the target open date.**

- **SE 15th and Choctaw Road – Dominos Pizza will be coming soon to this location.**
- **Hawkins – There have been inquiries into this location and hopes are to find a tenant soon.**
- **The Pointon property has been purchased and plans for an apartment complex are going to the Planning Commission on October 7, 2021.**

3.2 Resolution No. 21-04C, approving and authorizing the execution of an amended Declaration of Trust for the Choctaw Economic Development Authority.

MOTION by Luke Martin SECOND by Trey Kolar III to pass and adopt Resolution No. 21-04C.

MOTION CARRIED:

6 Ayes: Boyer, Smith, Martin, Freeman, DeToy, Kolar
0 Nays: None
2 Absent: Turek; Lancaster

3.3 Election of Chair of the CEDA Board, term to expire April 30, 2023.

Butch Freeman nominated Trent Smith for the position of Chair of the CEDA Board, term to expire April 30, 2023, Seconded by Luke Martin.

MOTION by Luke Martin SECOND by Matt DeToy to accept the nomination by acclamation.

MOTION CARRIED:

6 Ayes: Boyer, Smith, Martin, Freeman, DeToy, Kolar
0 Nays: None
2 Absent: Turek; Lancaster

- 3.4 Election of Vice-Chair of the CEDA Board, term to expire April 30, 2023.

Trey Kolar III nominated Luke Martin for the position of Vice-Chair of the CEDA Board, term to expire April 30, 2023, Seconded by Butch Freeman.

MOTION by Butch Freeman SECOND by Matt DeToy to accept the nomination by acclamation.

MOTION CARRIED:

6 Ayes: Boyer, Smith, Martin, Freeman, DeToy, Kolar
0 Nays: None
2 Absent: Turek; Lancaster

- 3.5 Election of Treasurer of the CEDA Board, term to expire April 30, 2023.

Matt DeToy nominated Alex Lancaster for the position of Treasurer of the CEDA Board, term to expire April 30, 2023, Seconded by Trey Kolar III.

MOTION by Luke Martin SECOND by Butch Freeman to accept the nomination by acclamation.

MOTION CARRIED:

6 Ayes: Boyer, Smith, Martin, Freeman, DeToy, Kolar
0 Nays: None
2 Absent: Turek; Lancaster

4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

4.1 Regular Minutes for August 25, 2021.

MOTION by Butch Freeman SECOND by Trey Kolar III to approve the minutes as presented.

MOTION CARRIED:

6 Ayes: Boyer, Smith, Martin, Freeman, DeToy, Kolar
0 Nays: None
2 Absent: Turek; Lancaster

4.2 Financial Report for the month of August 2021.

MOTION by Matt DeToy SECOND by Trey Kolar III to accept receipt of partial financial report for the month of August 2021.

MOTION CARRIED:

6 Ayes: Boyer, Smith, Martin, Freeman, DeToy, Kolar
0 Nays: None
2 Absent: Turek; Lancaster

5. **Trustee Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

Butch Freeman announced his resignation from the CEDA Board effectively September 29, 2021.

6. **Adjournment:**

MOTION by Trey Kolar III SECOND by Matt DeToy to adjourn the meeting.

MOTION CARRIED:

6 Ayes: Boyer, Smith, Martin, Freeman, DeToy, Kolar
0 Nays: None
2 Absent: Turek; Lancaster

Called @ 5:18 p.m.

CHOCTAW ECONOMIC DEVELOPMENT AUTHORITY

ATTEST:

Amanda Williams, City Clerk

Butch Freeman, Chairman



Choctaw, OK

Income Statement

Account Summary

For Fiscal: 2021-2022 Period Ending: 09/30/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 81 - ECONOMIC DEV AUDI						
Revenue						
<u>81-811-520100</u>	INTEREST	0.00	0.00	0.00	9.18	-9.18
Revenue Total:		0.00	0.00	0.00	9.18	-9.18
Expense						
<u>81-811-630500</u>	MISCELLANEOUS	0.00	3,200.00	0.00	0.00	3,200.00
Expense Total:		0.00	3,200.00	0.00	0.00	3,200.00
Fund: 81 - ECONOMIC DEV AUDI Surplus (Deficit):		0.00	-3,200.00	0.00	9.18	
Total Surplus (Deficit):		0.00	-3,200.00	0.00	9.18	



Choctaw, OK

Trial Balance Account Summary

Date Range: 09/01/2021 - 09/30/2021

Account	Name	Beginning Balance	Period Total Debits	Period Total Credits	Net Change	Ending Balance
Fund: 81 - ECONOMIC DEV AUDI						
<u>81-000-111000</u>	CASH IN BANK	77,118.72	0.00	0.00	0.00	77,118.72
<u>81-000-111500</u>	CASH IN BANK-CD INVESTMENT	190.00	0.00	0.00	0.00	190.00
<u>81-000-220000</u>	ACCOUNTS PAYABLE	0.00	0.00	0.00	0.00	0.00
<u>81-000-310000</u>	NET REVENUE	-24.67	0.00	0.00	0.00	-24.67
<u>81-000-312000</u>	RETAINED EARNINGS	0.00	0.00	0.00	0.00	0.00
<u>81-000-312100</u>	NET REVENUE THIS PERIOD	0.00	0.00	0.00	0.00	0.00
<u>81-000-380000</u>	FUND BALANCE	-77,274.87	0.00	0.00	0.00	-77,274.87
<u>81-811-520100</u>	INTEREST	-9.18	0.00	0.00	0.00	-9.18
<u>81-811-550001</u>	LAND SALES	0.00	0.00	0.00	0.00	0.00
<u>81-811-550002</u>	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
<u>81-811-590000</u>	FUND BALANCE CARRYOVER	0.00	0.00	0.00	0.00	0.00
<u>81-811-620500</u>	MISCELLANEOUS SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>81-811-630500</u>	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
<u>81-811-633000</u>	PROFESSIONAL FEES	0.00	0.00	0.00	0.00	0.00
<u>81-811-633500</u>	POSTAGE & METER SERVICE	0.00	0.00	0.00	0.00	0.00
<u>81-811-634500</u>	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
<u>81-811-635500</u>	REPAIRS & MAINTENANCE-CONTRACT	0.00	0.00	0.00	0.00	0.00
<u>81-811-640500</u>	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>81-811-641000</u>	LAND & BUILDING	0.00	0.00	0.00	0.00	0.00
<u>81-811-643000</u>	OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
<u>81-811-643200</u>	SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>81-811-650400</u>	DEBT SERVICE:FNB	0.00	0.00	0.00	0.00	0.00
<u>81-811-650500</u>	DEBT SERVICE-INTEREST	0.00	0.00	0.00	0.00	0.00
<u>81-811-651000</u>	DEBT SERVICE: PRINCIPAL	0.00	0.00	0.00	0.00	0.00
<u>81-811-651100</u>	BANK ONE MORTGAGE PMTS	0.00	0.00	0.00	0.00	0.00
<u>81-811-651200</u>	OIFA MORTGAGE PMTS	0.00	0.00	0.00	0.00	0.00
<u>81-811-664041</u>	TRANSFER:RISK MGMNT	0.00	0.00	0.00	0.00	0.00
<u>81-811-668100</u>	TRANSFER TO VET MEMORIAL	0.00	0.00	0.00	0.00	0.00
<u>81-811-669100</u>	TRANSFER: PARKS & RECREATION	0.00	0.00	0.00	0.00	0.00
<u>81-811-669200</u>	TRANSFER: SIREN FUND	0.00	0.00	0.00	0.00	0.00
<u>81-811-669800</u>	TRANSFER: CHOCTAW TOURISM FUN	0.00	0.00	0.00	0.00	0.00
	Fund 81 Total:	0.00	0.00	0.00	0.00	0.00
	Report Total:	0.00	0.00	0.00	0.00	0.00