

**City of Choctaw**  
**Regular Public Recreation Advisory Board Meeting**  
**November 8, 2022 @ 7:00pm**  
**Choctaw City Hall, 2500 N Choctaw Road**  
**Choctaw, Oklahoma 73020**

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1. **Call to Order.**
2. **Roll Call.**
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
  - 3.1 Discussion on recent and upcoming Special Events.
  - 3.2 Discussion on Park Improvements.
  - 3.3 Discussion on Committees.
  - 3.4 Discussion on Sports Programming.
  - 3.5 Conduct public hearing to solicit general public input regarding an Oklahoma Recreational Trails Program Grant Application.  
  
**Staff Presentation.**  
**Open Public Hearing.**  
**Receive Comments.**  
**Close Public Hearing.**
4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.
  - 4.1 Approval of regular meeting minutes from October 11, 2022.
5. **Board/Staff Remarks:** This item is listed to provide an opportunity for the Board Members and/or staff to make comments and/or request specific agenda items. **No action will be taken.**
6. **Adjournment.**

*This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00pm on February 2, 2022 in accordance with the Oklahoma Open Meeting Act.*



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**Amanda Williams, City Clerk**

THE CITY OF CHOCTAW ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE. ACCESS TO RESTROOMS DURING THE MEETING WILL BE AVAILABLE UPON REQUEST TO CITY STAFF

**City of Choctaw**  
**Public Recreation Advisory Board Meeting**  
**October 11, 2022 @ 7:00pm**  
**Choctaw City Hall, 2500 N Choctaw Road**  
**Choctaw, Oklahoma 73020**

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**MINUTES**

1. Call to Order by Chair @ 7:02 p.m.
  
2. Roll Call:
  - 5 Present: Kevin Brown @7:06pm; Nathaniel Porter; Jim Buys; Andrew Cataldo; Kathy Smith
  
  - 0 Absent:
  
  - Staff: Stuart Drake/Parks & Recreation Director  
Daphne Young/Administrative Assistant
  
3. Business Agenda: The following items are hereby designated for discussion and consideration which requires individual action.
  - 3.1 Discussion on recent and upcoming Special Events.
    - **Fishing Derby** – The Fishing Derby held on Sep. 17<sup>th</sup> had over 130 participants and saw great weather for the annual event. Donations from the Choctaw Kiwanis allowed for the purchase of more bait and prizes and were greatly appreciated. One item noted was stocking of the lake should be done earlier to allow more time for the fish to get acclimated to the lake.
    - **Oklahoma Highland Gathering** – Set-up will begin the Thursday before and the event will run Oct 21-23. Opening ceremonies will be the evening of the 21<sup>st</sup> and closing ceremonies will be the evening of the 23<sup>rd</sup>. Event organizers are excited to see this grow and include more competitions next year. There will be help with parking, including shuttles and designated handicapped areas. The city has scheduled staff to maintain the restrooms and the trash cans.
    - **BBO Fest** – Plans are progressing and the event is now scheduled for Nov. 5<sup>th</sup> from 10am to 5pm, which we will be coordinating with the Oklahoma Barbecue Association and the Choctaw Area Chamber of

Commerce. Plans include live music, vendors, and maybe a dessert food truck, as well as drink vendors. Judging of the barbecue foods will be 12pm to 4pm and open to the public, so this will be a community-judged event, held at Choctaw Creek Park.

- **Farmers Market** – The last Friday Night Farmers Market of the season is Oct. 28<sup>th</sup>. They plan to include some fun Halloween specials and community groups will pass out candy to kids.

### 3.2 Discussion on Park Improvements.

- **Choctaw Creek Park** – Stuart reported the bathroom nearest the medium pavilion has been renovated. We will also have access to some equipment to get some tree trimming done for the winter season. Stuart also reported some of the parks employees will complete training and certification in order to work on the playground equipment that has been installed over the last few years.
- **Trails Project at Ten Acre Lake Park** – Stuart reported they are still making progress and will begin meeting to discuss Phase 2. Meetings and requests for volunteers and sponsors to be a part of this will be posted as soon as we have the information, as it will take community involvement to make it a success.
- **New member** – Stuart reported the Oct. 18<sup>th</sup> City Council agenda will include the consideration and possible appointment of a new member to the Parks Board.
- **Golf Course Restaurant bid** – The Request for Proposal (RFP) will go out again for this.

### 3.3 Discussion on Committees.

**Currently there are no committees.**

### 3.4 Discussion on Sports Programming.

- **Bouse** – The fall league ends soon and it has been a great season so far with very few dates having to be rescheduled.

4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

#### 4.1 Approval of regular meeting minutes from September 12, 2022.

**MOTION BY Kevin Brown and SECOND BY Andrew Cataldo to approve the minutes as presented.**

**MOTION CARRIED:**

**5 Ayes: Brown; Porter; Buys; Cataldo; Smith**  
**0 Nays: None**  
**0 Absent:**

**5. Board/Staff Remarks:** This item is listed to provide an opportunity for the Board Members and/or staff to make comments and/or request specific agenda items. **No action will be taken.**

**6. Adjournment:**  
**MOTION BY Kathy Smith and SECOND BY Kevin Brown to adjourn.**

**MOTION CARRIED:**

**5 Ayes: Brown; Porter; Buys; Cataldo; Smith**  
**0 Nays: None**  
**0 Absent:**

**Called @ 7:25 p.m.**

**PUBLIC RECREATION ADVISORY BOARD**

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Jim Buys, Chair

**ATTEST:**

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Daphne A. Young, Administrative Assistant