

**City of Choctaw**  
**Regular Public Recreation Advisory Board Meeting**  
**July 12, 2022 @ 6:00pm**  
**Choctaw City Hall, 2500 N Choctaw Road**  
**Choctaw, Oklahoma 73020**

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1. **Call to Order.**
2. **Roll Call.**
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
  - 3.1 Discussion on recent and upcoming Special Events.
  - 3.2 Discussion on Park Improvements.
  - 3.3 Discussion on Committees.
  - 3.4 Discussion on Sports Programming.
4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.
  - 4.1 Approval of special meeting minutes from June 22, 2022.
5. **Board/Staff Remarks:** This item is listed to provide an opportunity for the Board Members and/or staff to make comments and/or request specific agenda items. **No action will be taken.**
6. **Adjournment.**

*This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00pm on July 8, 2022 in accordance with the Oklahoma Open Meeting Act.*



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Amanda Williams, City Clerk

**City of Choctaw**  
**Special Public Recreation Advisory Board Meeting**  
**June 22, 2022 @ 6:00pm**  
**Choctaw City Hall, 2500 N Choctaw Road**  
**Choctaw, Oklahoma 73020**

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**MINUTES**

1. Call to Order by Chair @ 6:00 p.m.
  
2. Roll Call:
  - 4 Present: Nathaniel Porter; Jim Buys; Kevin Brown; Andrew Cataldo
  - 2 Absent: Kathy Smith; Katie Holland
  
  - Staff: Stuart Drake/Parks & Recreation Director  
Daphne Young/Administrative Assistant
  
3. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.

3.1 Discussion on recent and upcoming Special Events.

Stuart began by introducing himself and letting everyone know about his past experience during his previous 4 years here with the City of Choctaw managing the Choctaw Creek Golf Course as well as his 6 years at the City of Moore before that.

- **Touch-A-Truck** – Stuart reported this event had approximately 450 in attendance. Everyone felt it was a successful event while Stuart remarked usually this kind of event is held in conjunction with a 4<sup>th</sup> of July celebration.
- **4<sup>th</sup> of July** - This event will be held from 5:00 pm to about 9:45 pm when the fireworks show will begin. There will be inflatables, games for kids, food trucks, Farmers Market vendors, as well as 2 horseshoe pits set up with demonstrations going on. We still need volunteers for this event to help with parking, games, inflatables, etc. In particular there was concern about parking last year that was too close to the area set up for fireworks. Stuart reassured everyone water and

drinks would be provided to staff & volunteers and that the first aid kit is always available at the Parks station.

- **Soap Box Derby** – Jim reported there are 6 entrants. The hay bales will be delivered about 8am and Harrington’s will let us use some tires to create the border of the track. The local Kiwanis has volunteered to sponsor, and there will be cash prizes and trophies. There will be a food truck or two. The races will begin about 10am near the windmill / small pavilion and after running three should end about 12pm.
- **Pepper Fest** – The Pepper Fest is set for July 15<sup>th</sup>. Brandi is helping with the contest, to be held at the Farmers Market stage, along with the other vendors and food trucks that night. Volunteers are still needed for this event, and Stuart reported we are still looking into a more permanent solution for electricity.

### 3.2 Discussion on Park Improvements.

- **Caboose** – Stuart reported the grant is covering the finishing touches to include edging, planting of more perennials, and some benches, as well as moving the current ones. Currently everything is watered using the spigot and it was suggested to look into installing sprinklers. Kevin also remarked the sign for Speedy’s is still up and we need to look into getting that removed.
- **Golf Course** – Stuart reported the parking lot was patched, sealed, and re-stripped.
- **Trails Project at Ten Acre Lake Park** – Stuart was able to meet with the engineers regarding the bridge across the creek and reported plans to start could begin as early as January 2023. The group has worked on these kinds of projects for other municipalities before and are confident with the architecture and plans of the design. Jim asked about the green benches and Andrew asked about the trails on the western side of Choctaw Creek Park. Stuart said he would look into both of these questions for them.

### 3.3 Discussion on Committees.

Currently there are no committees.

### 3.4 Discussion on Sports Programming.

- **Bouse Sports Complex** – Stuart reported the last tournament had 56 teams from all over the country. The damaged turf and in-field is

being replaced and will hopefully be completed by the end of July for the next tournament in August. Some complaints that were noted about the local leagues was regarding scheduling, so it was explained that with the numerous other pre-scheduled tournaments it was not possible to hold make-up days and the league tournament on weekends. Rain increased the frustrations as well as issues with the scoreboards; Stuart reported the usual survey is being sent out to get feedback.

- *Golf Course* – Stuart reported the summer camp had 37 participants which was an increase from last year.

Stuart also reported the recent horseshoe tournament had close to 40 teams and the organizer asked if we were considering adding regulation pits due to the popularity and how much attendees like our park. There was some open discussion regarding this; Jim suggested Stuart also meet with the CNP Soccer Association. Andrew asked about adult softball leagues.

**3.5** Removal of Public Recreation Advisory Board member Angela Elliott.

**MOTION BY Kevin Brown and SECOND BY Jim Buys to remove Angela Elliott in accordance with Choctaw Municipal Code Section 2-506.**

**MOTION CARRIED:**

<b>4</b>	<b>Ayes:</b>	<b>Porter; Buys; Brown; Cataldo</b>
<b>0</b>	<b>Nays:</b>	<b>None</b>
<b>2</b>	<b>Absent:</b>	<b>Smith; Holland</b>

- 4. Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

**4.1** Approval of regular meeting minutes from May 10, 2022.

**MOTION BY Nathaniel Porter and SECOND BY Andrew Cataldo to approve the minutes as presented.**

**MOTION CARRIED:**

<b>4</b>	<b>Ayes:</b>	<b>Porter; Buys; Brown; Cataldo</b>
<b>0</b>	<b>Nays:</b>	<b>None</b>
<b>2</b>	<b>Absent:</b>	<b>Smith; Holland</b>

5. **Board/Staff Remarks:** This item is listed to provide an opportunity for the Board Members and/or staff to make comments and/or request specific agenda items. **No action will be taken.**

**Stuart was welcomed by the board members followed by some open discussion.**

6. **Adjournment:**  
**MOTION BY Kevin Brown and SECOND BY Andrew Cataldo to adjourn.**

**MOTION CARRIED:**

<b>4</b>	<b>Ayes:</b>	<b>Porter; Buys; Brown; Cataldo</b>
<b>0</b>	<b>Nays:</b>	<b>None</b>
<b>2</b>	<b>Absent:</b>	<b>Smith; Holland</b>

**Called @ 6:44 p.m.**

**PUBLIC RECREATION ADVISORY BOARD**

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Jim Buys, Chair

**ATTEST:**

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Daphne A. Young, Administrative Assistant