

AGENDA

A NOTICE is hereby given of a meeting of the Board of Trustees' of the EASTERN OKLAHOMA COUNTY MEDICAL DEVELOPMENT AUTHORITY will be held on Monday, 24 August 2020, at 1pm, at Choctaw City Hall, 2500 N. Choctaw Rd., Choctaw, OK, for the purpose of considering:

In accordance with Senate bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Choctaw Planning Commission will host a virtual meeting option until the State of Emergency is lifted. Please join us using either option.

Teleconference dial in number: +1 301 715 8592

Conference ID: 895 0440 9973

Meeting Password: 711397

Join Meeting:

<https://us02web.zoom.us/j/89504409973?pwd=QzhsdGNFNnNOTXIHeU1BalFQeFNYZz09>

- I: MEETING CONVENED
- A. CALL TO ORDER:
 - B. ROLL CALL:
Board Members Randy Ross, Ray Poland, Jenni White, Thomas Barron and Beverly McManus will be joining the meeting via teleconference.
- II: BUSINESS AGENDA. The following items are designated for action and requires individual action.
- A. Discussion, consideration and possible action re: Approval of new appointments to the Easter Oklahoma County Medical Development Authority.
 - B. Discussion, consideration and possible action re: Resolution No. 20-39, authorizing certain officers of the Board to sign checks, checking and savings accounts, MMDA accounts and other investments and transfers, as necessary for Account XXX-0890; and authorizing certain officers access to the safety deposit boxes.
 - C. Discussion, consideration and possible action re: Resolution No. 20-40, authorizing certain officers of the Board to sign checks, checking and savings accounts, MMDA accounts and other investments and transfers, as necessary for Account XXX-9720; and authorizing certain officers access to the safety deposit boxes.
 - D. Discussion, consideration and possible action re: Payment of Invoice 2019-EOCMDA-01 in the amount of \$1,300.00.
 - E. Discussion, consideration and possible action re: Future direction of the Easter Oklahoma County Medical Development Authority.
- III: CONSENT AGENDA. The following items are designated as routine agenda items for approval, acceptance or acknowledgment by one motion, subject to any conditions included in that item. If any item proposed does not meet with the approval of all Trust members that item will be heard in regular order.
- A. Minutes for regular meeting of 4/1/2019.
 - B. Financial Report Y-T D.
- IV: NEW BUSINESS. This item is listed to provide the opportunity for Trust discussion on items which may arise within twenty-four (24) hours prior to this meeting, and thereby, qualifying as new business under the Oklahoma Open Meeting Act.
- V: TRUST COMMENTS. This item is listed to provide the opportunity for Trust/Staff comments and/or discussion of items not listed on the agenda but are Authority related.

VI: ADJOURNMENT.

THE EASTERN OKLAHOMA COUNTY MEDICAL AUTHORITY ENCOURAGES PARTICIPATION FROM ALL CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, NOTIFICATION TO THE CITY OF CHOCTAW AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE SCHEDULED MEETING IS ENCOURAGED TO MAKE THE NECESSARY ACCOMMODATIONS. THE AUTHORITY MAY WAIVE THE FORTY-EIGHT (48) HOUR RULE IF SIGNING IS NOT THE NECESSARY ACCOMMODATION.

This Agenda was posted in prominent public view at the Choctaw City Hall, prior to 5:00 o'clock p.m. on Friday, August 21, 2020.

By: _____

Name: Amanda Valent

Title: Choctaw City Clerk

RESOLUTION NO. 20-39

A RESOLUTION OF THE EASTERN OKLAHOMA COUNTY MEDICAL DEVELOPMENT AUTHORITY, CHOCTAW, OKLAHOMA, AUTHORIZING CERTAIN OFFICERS OF THE BOARD TO SIGN CHECKS, CHECKING AND SAVINGS ACCOUNTS, MMDA ACCOUNTS AND OTHER INVESTMENTS AND TRANSFERS, AS NECESSARY FOR ACCOUNT XXX-0890; AND AUTHORIZING CERTAIN OFFICERS ACCESS TO THE SAFETY DEPOSIT BOXES.

WHEREAS, the following persons have been duly removed from the offices stated:

<u>Name</u>	<u>Title</u>
Margaret Graham	Chairman
Carrol McGwen	Treasurer
David Howe	Vice-Chairman
Beverly Jones	Secretary

;and

WHEREAS, the following persons have been duly appointed to the offices stated:

<u>Name</u>	<u>Title</u>
Randy Ross	Chairman
Ray Poland	Vice-Chairman
Beverly McManus	Treasurer
Jenni White	Board Member
Thomas Barron	Board Member

; and

WHEREAS, the officers listed are public officials and acting within the scope of the authority granted by the Declaration of Trust of the Eastern Oklahoma County Medical Development Authority on behalf of the City of Choctaw, Oklahoma; and

WHEREAS, it is necessary to authorize the signing of financial transactions by any of the two (2) officers in the absence of any officer to authorized to sign; and

NOW, THEREFORE, BE IT RESOLVED by the Eastern Oklahoma County Medical Development Authority, Choctaw, Oklahoma, to wit:

Section 1. That any two (2) of the following officers are hereby authorized to sign all checks for all accounts of the Eastern Oklahoma County Medical Development Authority Board:

Randy Ross, Chairman
Ray Poland, Vice-Chairman
Tracy Jordan, City of Choctaw Representative, Director of Finance
Tina Rodriguez, City of Choctaw Representative, Finance Clerk
Amanda Valent, City of Choctaw Representative, City Clerk

Section 2. That any two (2) of the following officers are hereby authorized to sign all checking and savings accounts, MMDA accounts and other investments and transfers for all accounts of the Eastern Oklahoma County Medical Development Authority Board:

Randy Ross, Chairman
Ray Poland, Vice-Chairman
Tracy Jordan, City of Choctaw Representative, Director of Finance
Tina Rodriguez, City of Choctaw Representative, Finance Clerk
Amanda Valent, City of Choctaw Representative, City Clerk

ADOPTED and **APPROVED** by the Eastern Oklahoma County Medical Development Authority Board, Choctaw, Oklahoma, this 24th day of August, 2020.

EOC MEDICAL DEVELOPMENT AUTHORITY

Randy Ross, Chairman

Ray Poland, Vice-Chariman

Beverly McManus, Treasurer

Jenni White, Board Member

Thomas Barron, Board Member

ATTEST:

Amanda Valent, City Clerk

RESOLUTION NO. 20-40

A RESOLUTION OF THE EASTERN OKLAHOMA COUNTY MEDICAL DEVELOPMENT AUTHORITY, CHOCTAW, OKLAHOMA, AUTHORIZING CERTAIN OFFICERS OF THE BOARD TO SIGN CHECKS, CHECKING AND SAVINGS ACCOUNTS, MMDA ACCOUNTS AND OTHER INVESTMENTS AND TRANSFERS, AS NECESSARY FOR ACCOUNT XXX-9720; AND AUTHORIZING CERTAIN OFFICERS ACCESS TO THE SAFETY DEPOSIT BOXES.

WHEREAS, the following persons have been duly removed from the offices stated:

<u>Name</u>	<u>Title</u>
Margaret Graham	Chairman
Carrol McGwen	Treasurer
David Howe	Vice-Chairman
Beverly Jones	Secretary

;and

WHEREAS, the following persons have been duly appointed to the offices stated:

<u>Name</u>	<u>Title</u>
Randy Ross	Chairman
Ray Poland	Vice-Chairman
Beverly McManus	Treasurer
Jenni White	Board Member
Thomas Barron	Board Member

; and

WHEREAS, the officers listed are public officials and acting within the scope of the authority granted by the Declaration of Trust of the Eastern Oklahoma County Medical Development Authority on behalf of the City of Choctaw, Oklahoma; and

WHEREAS, it is necessary to authorize the signing of financial transactions by any of the two (2) officers in the absence of any officer to authorized to sign; and

NOW, THEREFORE, BE IT RESOLVED by the Eastern Oklahoma County Medical Development Authority, Choctaw, Oklahoma, to wit:

Section 1. That any two (2) of the following officers are hereby authorized to sign all checks for all accounts of the Eastern Oklahoma County Medical Development Authority Board:

Randy Ross, Chairman
Ray Poland, Vice-Chairman
Tracy Jordan, City of Choctaw Representative, Director of Finance
Tina Rodriguez, City of Choctaw Representative, Finance Clerk
Amanda Valent, City of Choctaw Representative, City Clerk

Section 2. That any two (2) of the following officers are hereby authorized to sign all checking and savings accounts, MMDA accounts and other investments and transfers for all accounts of the Eastern Oklahoma County Medical Development Authority Board:

Randy Ross, Chairman
Ray Poland, Vice-Chairman
Tracy Jordan, City of Choctaw Representative, Director of Finance
Tina Rodriguez, City of Choctaw Representative, Finance Clerk
Amanda Valent, City of Choctaw Representative, City Clerk

ADOPTED and **APPROVED** by the Eastern Oklahoma County Medical Development Authority Board, Choctaw, Oklahoma, this 24th day of August, 2020.

EOC MEDICAL DEVELOPMENT AUTHORITY

Randy Ross, Chairman

Ray Poland, Vice-Chariman

Beverly McManus, Treasurer

Jenni White, Board Member

Thomas Barron, Board Member

ATTEST:

Amanda Valent, City Clerk



CITY OF CHOCTAW

*P.O. Box 567
Choctaw, OK 73020
405-390-8198*

Invoice No. 2019-EOCMDA -01

INVOICE

Name	EASTERN OKLAHOMA COUNTY MEDICAL DEV AUTH	Date	12/10/2019
Address	PO Box 567	Ref #	3436
City/ST/Zip	Choctaw, OK 73020		

Date	Description	TOTAL
INVOICES PAID BY CITY OF CHOCTAW		
12/10/2019	Dillon & Associates, PC Audit billing on the June 30, 2019 financial statements Paid 12/10/19 Check # 7604 SEE ATTACHED FOR ORIGINAL INVOICE	\$ 1,300.00

SubTotal \$ 1,300.00
\$ -
\$ -

TOTAL \$ 1,300.00

Please make checks payable to: The City of Choctaw

Please remit a copy of the invoice with the payment

Thank you!

Dillon & Associates, PC

Certified Public Accountants
1401 S. Douglas Blvd., Ste A
Midwest City, OK 73130

Invoice

Date	Invoice #
9/24/2019	3436

Bill To
Eastern Oklahoma County Medical Dev Auth P.O. Box 527 Choctaw, OK 73020

2080

Description	Amount
Preparation of the June 30, 2019 financial and compliance audit	1,200.00
Oklahoma state filing fee	100.00
DEC 30 2019 7604	
Total	\$1,300.00

MINUTES

A regular meeting of the Board of Trustees' of the EASTERN OKLAHOMA COUNTY MEDICAL AUTHORITY was held at 2p.m. on Monday, 1 April 2019, at Choctaw City Hall, 2500 N Choctaw Road, Choctaw, OK, for the purpose of considering:

I: MEETING CONVENED

A. CALL TO ORDER by Chairman Ross @ 2:00p.m.

B. ROLL CALL:

5 Present: Randy Ross, Choctaw; Ray Poland, Jones; Beverly McManus, Nicoma Park; Lea Ann Jackson, Luther; Thomas Barron, Harrah
0 Absent: None
0 Vacancy: None

Staff Present: Ed Brown, City Manager;
Amanda Valent, City Clerk

HSO: Andrew Lewis, Administrative Director, SSM Health Medical Group

MEDIA: None

GUESTS: None

II: BUSINESS AGENDA. The following items are designated for action and requires individual action.

A. Discussion, consideration and possible action re: Approval of new appointments to the Easter Oklahoma County Medical Development Authority:

MOTION BY Ray Poland, Jones, and SECOND BY Thomas Barron, Harrah, to approve the following appointments to the Easter Oklahoma County Medical Development Authority:

- Randy Ross, Choctaw
- Ray Poland, Jones
- Beverly McManus, Nicoma Park
- Lea Ann Jackson, Luther
- Thomas Barron, Harrah

Randy Ross, Choctaw, will act as Chairman of the Board. All ayes. Motion carried.

B. Discussion, consideration and possible action re: Annual Budget for FYE 2019.

MOTION BY Ray Poland, Jones, and SECOND BY Lea Ann Jackson, Luther, to approve the Annual Budget for FYE 2019. All ayes. Motion carried.

C. Discussion, consideration and possible action re: Lease agreement with Saint's Medical Group, LLC.

Andrew Lewis, SSM Health Medical Group, stated a one to two year lease with a one year auto renewal option is preferred. Mr. Lewis explained a short term lease

would be more desirable for SSM Health Medical Group, allowing time to formulate a more long term plan for the facility.

MOTION BY Ray Poland, Jones, and SECOND BY Beverly McManus, Nicoma Park, to approve a one year lease with a one year auto renewal option between the Easter Oklahoma County Medical Development Authority and Saints Medical Group, LLC, pending review by the City Attorney. All ayes. Motion carried.

- D. Discussion, consideration and possible action re: Future direction of the Easter Oklahoma County Medical Development Authority.

Consensus by the board: Evaluate the direction of the EOC MDA after one year.

- III: CONSENT AGENDA. The following items are designated as routine agenda items for approval, acceptance or acknowledgment by one motion, subject to any conditions included in that item. If any item proposed does not meet with the approval of all Trust members that item will be heard in regular order.

- A. Minutes for regular meeting of 11/9/2011.
- B. Minutes for regular meeting of 1/17/2012 – NO QUORUM.
- C. Financial Report Y-T D.

MOTION BY Thomas Barron, Harrah, SECONDED BY Ray Poland, Jones, to approve the Consent Agenda as presented. All ayes. Motion carried.

- IV: NEW BUSINESS. This item is listed to provide the opportunity for Trust discussion on items which may arise within twenty-four [24] hours prior to this meeting, and thereby, qualifying as new business under the Oklahoma Open Meeting Act.

Consensus by the Board: Hold meetings on an as needed basis.

- V: TRUSTEE COMMENTS. This item is listed to provide the opportunity for Trust/Staff comments and/or discussion of items not listed on the agenda but are Authority related.

None.

- VI: ADJOURNMENT.
Called @ 2:21p.m.

THE EASTERN OKLAHOMA COUNTY MEDICAL AUTHORITY ENCOURAGES PARTICIPATION FROM ALL CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, NOTIFICATION TO THE CITY OF CHOCTAW AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE SCHEDULED MEETING IS ENCOURAGED TO MAKE THE NECESSARY ACCOMMODATIONS. THE AUTHORITY MAY WAIVE THE FORTY-EIGHT (48) HOUR RULE IF SIGNING IS NOT THE NECESSARY ACCOMMODATION.

By: _____
Name: Amanda Valent
Title: Choctaw City Clerk



Choctaw, OK

Budget Worksheet

Account Summary

For Fiscal: 2020-2021 Period Ending: 08/31/2020

Defined Budgets

	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 Total Activity	2020-2021 Total Budget	2020-2021 YTD Activity
Fund: 51 - MEDICAL DEVELOPMENT AUTH.						
Revenue						
51-511-51000	0.00	81,400.00	0.00	96,200.00	88,800.00	7,400.00
BUILDING RENTAL						
51-511-56000	0.00	477.97	0.00	366.78	31.00	2.58
INTEREST						
Revenue Total:	0.00	81,877.97	0.00	96,566.78	88,831.00	7,402.58
Expense						
51-511-63050	0.00	0.00	0.00	0.00	50.00	0.00
MISCELLANEOUS						
51-511-63300	0.00	1,300.00	0.00	0.00	1,300.00	0.00
PROFESSIONAL SERVICES						
51-511-63550	0.00	0.00	0.00	0.00	5,000.00	0.00
REPAIRS & MAINTENANCE-CO						
51-511-65200	0.00	78,577.94	0.00	0.00	0.00	0.00
PRINCIPAL & INTEREST						
Expense Total:	0.00	79,877.94	0.00	0.00	6,350.00	0.00
Fund: 51 - MEDICAL DEVELOPMENT AUTH. Surplus (Deficit):	0.00	2,000.03	0.00	96,566.78	82,481.00	7,402.58
Report Surplus (Deficit):	0.00	2,000.03	0.00	96,566.78	82,481.00	7,402.58

Group Summary

Defined Budgets

Account Type	2018-2019		2019-2020		2020-2021	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
Fund: 51 - MEDICAL DEVELOPMENT AUTH.	0.00	81,877.97	0.00	96,566.78	88,831.00	7,402.58
Revenue	0.00	79,877.94	0.00	0.00	6,350.00	0.00
Expense	0.00	2,000.03	0.00	96,566.78	82,481.00	7,402.58
Fund: 51 - MEDICAL DEVELOPMENT AUTH. Surplus (Deficit):	0.00	2,000.03	0.00	96,566.78	82,481.00	7,402.58
Report Surplus (Deficit):	0.00	2,000.03	0.00	96,566.78	82,481.00	7,402.58



Choctaw, OK

Budget Report Account Summary

For Fiscal: 2019-2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 51 - MEDICAL DEVELOPMENT AUTH.							
Revenue							
<u>51-511-510000</u>	BUILDING RENTAL	0.00	0.00	7,400.00	96,200.00	96,200.00	0.00 %
<u>51-511-560000</u>	INTEREST	0.00	0.00	2.50	366.78	366.78	0.00 %
	Revenue Total:	0.00	0.00	7,402.50	96,566.78	96,566.78	0.00 %
	Fund: 51 - MEDICAL DEVELOPMENT AUTH. Total:	0.00	0.00	7,402.50	96,566.78	96,566.78	0.00 %
	Report Total:	0.00	0.00	7,402.50	96,566.78	96,566.78	0.00 %



Choctaw, OK

Bank Statement Register

51-MDA

Period 7/1/2020 - 7/31/2020

Bank Statement

General Ledger

Beginning Balance	60,834.83	Account Balance	60,834.83
Plus Debits	0.00	Less Outstanding Debits	0.00
Less Credits	0.00	Plus Outstanding Credits	0.00
Adjustments	2.58	Adjustments	2.58
Ending Balance	60,837.41	Adjusted Account Balance	60,837.41

Statement Ending Balance	60,837.41
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

51-000-111000 CASH

Adjustments

Item Date	Reference	Item Type	Description	Offsetting Account Number	Amount
07/01/2020	INT0000213	Interest	INTEREST	51-511-560000	2.58
Total Adjustments (1)					2.58



Choctaw, OK

Bank Statement Register

51-MDA PROJECT ACCOUNT

Period 7/1/2020 - 7/31/2020

Bank Statement		General Ledger	
Beginning Balance	164,937.16	Account Balance	172,330.14
Plus Debits	7,400.00	Less Outstanding Debits	0.00
Less Credits	0.00	Plus Outstanding Credits	7.02
Adjustments	0.00	Adjustments	0.00
Ending Balance	172,337.16	Adjusted Account Balance	172,337.16

Statement Ending Balance	172,337.16
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

51-000-112000 CASH: PROJECT FUND

Cleared Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
07/30/2020	<u>DEP0004581</u>			CLPKT01267 BG:CHECK	7,400.00
Total Cleared Deposits (1)					7,400.00

Outstanding Other

Item Date	Reference	Item Type	Description	Amount
05/30/2019	<u>1</u>	Miscellaneous	TO BALANCE MAY	-7.02
Total Outstanding Other (1)				-7.02



Choctaw, OK

Bank Statement Register

Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Deposit	1	0.00	7,400.00	7,400.00
Miscellaneous	1	-7.02	0.00	-7.02
		-7.02	7,400.00	7,392.98