

**City of Choctaw**  
**Regular Public Recreation Advisory Board Meeting**  
**May 14, 2019 @ 7:00pm**  
**Choctaw City Hall, 2500 N Choctaw Road**  
**Choctaw, Oklahoma 73020**

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**MINUTES**

1. Call to Order by Chair @ 7:00 p.m.
2. Roll Call:
  - 4 Present: Chris Phillips; Beverly Stillwell; Brent Pendergraft; Michael Shetlar
  - 0 Absent: None

Staff: Tanner McGuire, Parks and Recreation Director  
Amanda Valent, City Clerk
3. Business Agenda: The following items are hereby designated for discussion and consideration which requires individual action.
  - 3.1 Discussion of recent and upcoming Special Events.

Park & Rec. Dir. McGuire reported on recent Special Events:

    - *Farmers Market* – Under the coordination of Market Manager Matt Floyd, the Friday Night Farmers Market at Choctaw Creek Park will be open 6:00pm – 8:00pm every Friday through September 2019. The City Farmers Market will run 8:00am – 12:00pm beginning June 1, 2019.
    - *Easter, April 20, 2019* - The Easter event had a great turnout and there was a lot of interest in pictures with the Easter Bunny. Mr. Phillips said the Bonnet Contest Judging was a little awkward and formalization of the

process, including sign-up and announcement of names as contestants walk across the stage, would help the contest run more smoothly.

- ***Choctaw Running Committee*** – Mr. Phillips reported fifteen (15) participants were at the meeting that was held last week. Several more are expected to join the next meeting, date and location to be determined. A run is scheduled for May 15, 2019 at 6:45pm at Choctaw Creek Park and the Choctaw Baptist Running Group is considering merging with the Choctaw Running Group increasing the number of runners.

**Park & Rec. Dir. McGuire reported on upcoming Special Events:**

- ***Fishing Derby*** – Park & Rec. Dir. McGuire said the Fishing Derby will be held on June 15<sup>th</sup> at 0 Acre Lake. Bait will be donated, Oklahoma Dept. of Wildlife Conservation agents will be present to assist participants and share wildlife information, and goodie bags for each registered participant will be given as well. Ms. Stillwell explained how the event has been ran in the past. Mr. McGuire stated a large number of volunteers are needed to run the weigh table and a lot of prizes were not claimed by the end of the event last year, leaving prizes to be used for this year's event. The Board discussed prizes for the largest fish and the most fish caught, but opted to simplify the event by utilizing tags on fish and awarding prizes for tagged fish caught. In addition, a raffle will be held each hour of the event with additional prizes given. Mr. Pendergraft will work with the boys and girls clubs for those volunteers wishing to receive service hours.
- ***Rock the Park*** – Park & Rec. Dir. McGuire announced Rock the Park will be this Saturday, May 14, 2019 at Choctaw Creek Park. The event will run from 5:00pm – 11:00pm with bands beginning at 5:30pm. If the event has to be

cancelled due to a storm, there is not an alternate date for the event.

### 3.2 Discussion on Park Improvements.

**Park & Rec. Dir. McGuire reported the stickers have been sprayed and mowing has started again this week. The water is high at 10 Acre Lake, but once it recedes installation of the new, donated benches will begin. The goal, weather permitting, would be to install some benches before the Fishing Derby. Mr. Pendergraft will work with Park & Dir. McGuire and Park staff to look at the flag pole and lighting at the caboose. Park & Rec. Dir. McGuire stated there is a possibility of the donation of shade structures at Choctaw Creek Park and a new floor will be installed at the Senior Center.**

### 3.3 Discussion on Committees.

**Fran Sheffield reported she has researched the cost of a dog park and will be meeting with Midwest City this upcoming week. She will report her findings at the next meeting.**

### 3.4 Discussion on Sports Programming.

**Park & Rec. Dir. McGuire gave a status update on:**

- ***Golf Course* – 7 tournaments are scheduled and a Golf Camp will be held in June. The total rounds of golf played year to date is 3,342 and last week there were 550 rounds played.**
- ***Bouse Sports Complex* – Bouse is averaging 49 teams per tournament totaling around 600 players per tournament. Sales are increasing and staff is receiving good feedback.**
- ***Soccer* – Park & Rec. Dir. McGuire reported he meets with Jason Updegraff frequently and meetings have included talk of increasing the field size in the off season and placing a back net behind the field to help with loose balls.**

4. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

4.1 Approval of regular meeting minutes from March 12, 2019.

**MOTION BY Brent Pendergraft and SECOND BY Chris Phillips to approve minutes as given.**

**MOTION CARRIED:**

**4 Ayes: Sheffield; Phillips; Stillwell; Pendergraft**  
**0 Nays: None**  
**1 Absent: Shetlar**

5. **Board/Staff Remarks:** This item is listed to provide an opportunity for the Board Members and/or staff to make comments and/or request specific agenda items. **No action will be taken.**

**The Public Recreation Advisory Board will not have a quorum present at the regular June 6, 2019 meeting, therefore the board will hold a special meeting on Tuesday, June 25, 2019.**

6. **Adjournment:**

**Called @ 8:14 p.m.**

**PUBLIC RECREATION ADVISORY BOARD**

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Beverly Stillwell, Chair

**ATTEST:**

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Amanda Valent, City Clerk