Choctaw Utilities Authority
Regular Board of Trustees Meeting No. 15
June 2, 2020 @ 7:00pm or Immediately
Following the City Council Meeting
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020

MINUTES

In accordance with Senate bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Choctaw City Council hosted a virtual meeting option for the Regular Meeting of the City Council/Board of Trustees on June 2, 2020 at 6:30pm using the following options:

Teleconference dial in number: +1 301 715 8592
Conference ID: 815 5320 8126
Meeting Password: 320916
Join Meeting: https://us02web.zoom.us/j/81553208126?pwd=NklheWxPOVdqZmh4WXpuZnh6RjNDdz09

1. Call to Order by Chairman @ 7:58pm.
2. Roll Call:
   7 Present: Chad William; Mike Birdsong; Jeannie Abts; Roger Malone; Steve Krieske; Dale Gill; Randy Ross
   0 Absent: None

   Staff Present: Ed Brown, City Manager/Executive Director; Ray Vincent/City Attorney; Lira Deer/HR Director (teleconference); Kelly Marshall/Chief of Police (teleconference); Amanda Valent/City Clerk; Tanner McGuire/Park & Recreation Director; Tracy Jordan/Director of Finance; Chanell Easton/Communication Specialist

3. Public Comments: This agenda item is for public comments on utility related non-agenda items. Preference will be given to Choctaw Citizens and NO formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes.

   None.
4. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.

A. **Open public hearing – 7:59pm**
B. **Receive Comments**
C. **Close public hearing – 7:59pm**
D. Resolution No. 20-17, approving the Choctaw Utilities Authority, Choctaw, Oklahoma budget for Fiscal Year 2020-2021 beginning July 1, 2020 and ending June 30, 2021 and establishing budget amendment authority.

MOTION BY Roger Malone and SECOND BY Mike Birdsong to approve Resolution No. 20-17 as presented.

MOTION CARRIED:
7 Ayes: Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0 Nays: None
0 Absent: None
0 Abstain: None

4.2 Resolution No. 20-19, adopting the Choctaw Utilities Authority (CUA) Fee Schedule for fiscal year 2020-2021.

MOTION BY Roger Malone and SECOND BY Chad Williams to approve Resolution No. 20-19 with the correction of the scrivener error on the Utility Fee Schedule.

MOTION CARRIED:
7 Ayes: Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0 Nays: None
0 Absent: None
0 Abstain: None

4.3 Street Improvement Agreement between Abel O. Wills and Kimberly D. Useleton and the Choctaw Utilities Authority for the installation of a cul-de-sac located at 2246 West Circle Drive.
MOTION BY Steve Krieske and SECOND BY Chad Williams to deny the agreement.

MOTION TO DENY THE AGREEMENT:
7    Ayes:     Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0    Nays:     None
0    Absent:  None
0    Abstain: None

4.4 Annual Household Hazardous Waste Disposal Agreement between the City of Choctaw and the Midwest City Municipal Authority for FY 2020-2021.

MOTION BY Dale Gill and SECOND BY Mike Birdsong to approve the agreement as presented.

MOTION CARRIED:
7    Ayes:     Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0    Nays:     None
0    Absent:  None
0    Abstain: None

5. Consent Agenda: The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

5.1 Regular Pre-Meeting minutes for 05-19-20
5.2 Regular Meeting minutes for 05-19-20
5.3 Vouchers and Claims as approved by the Executive Director:
   1. 05-15 Credit Cards: $ 3,109.59
   2. 05-21 Claims: $ 13,218.68
   3. 05-22 Credit Cards: $ 360.09
   4. 05-28 Claims: $ 75,650.70
5.4 Bi-weekly payroll in the amount of:
   1. 05-22 Payroll: $ 21,831.63
   2. 06-05 Payroll: $ 25,000.00

MOTION BY Steve Krieske and SECOND BY Jeannie Abts to approve the Consent Agenda as presented.
MOTION CARRIED:
7   Ayes:      Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0   Nays:     None
0   Absent:   None
0   Abstain:  None

6. **New Business:** This item is listed to provide the opportunity for trustee discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.

None.

7. **Trustee/Staff Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

7.1 Board of Trustees;
7.2 Trust Attorney;
7.3 Executive Director; and
7.4 Project Updates

None.

The meeting recessed at 8:04pm.

************************************************

The meeting reconvened at 8:04pm.

7   Present: Chad William; Mike Birdsong; Jeannie Abts;
     Roger Malone; Steve Krieske; Dale Gill;
     Randy Ross
0   Absent: None

8. **Proposed Executive Session:** An executive session will be held if found to be in accordance with the State Law referenced below, to wit:

8.1 Discussing the employment, hiring, appointment, promotion, demotion disciplining or resignation of any individual salaried public officer or employee,
concerning the City Manager performance evaluation. [Authorized by Title 25 O.S. Section 307(B)(1)].

MOTION BY Chad Williams and SECOND BY Steve Krieske to enter into executive session in accordance with Title 25 O.S. Section 307(B)(1), concerning the City Manager performance evaluation.

MOTION CARRIED:
7 Ayes: Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0 Nays: None
0 Absent: None
0 Abstain: None

The meeting entered executive session at 8:04pm.

********************************************

The meeting entered open session at 8:33pm.

7 Present: Chad William; Mike Birdsong; Jeannie Abts; Roger Malone; Steve Krieske; Dale Gill; Randy Ross
0 Absent: None

MOTION BY Dale Gill and SECOND BY Steve Krieske to approve the City Manager Agreement.

MOTION CARRIED:
7 Ayes: Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0 Nays: None
0 Absent: None
0 Abstain: None

9. Adjournment:
Adjourned @ 8:33pm

ATTEST:

Amanda Valent, City Clerk

Randy Ross, Chairman

Page 5
Regular CUA No. 15
June 2, 2020