

**Choctaw Utilities Authority
Regular Board of Trustees Meeting No. 17
June 23, 2020 @ 7:00pm or Immediately
Following the City Council Meeting
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020**

MINUTES

In accordance with Senate bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Choctaw City Council hosted a virtual meeting option for the Regular Meeting of the City Council/Board of Trustees on June 23, 2020 at 6:30pm using the following options:

Teleconference dial in number: +1 301 715 8592

Conference ID: 838 0360 8379

Meeting Password: 476888

Join Meeting:

<https://us02web.zoom.us/j/83803608379?pwd=TG9sWUxJQTJBNVVvOTcyaUtXTGpaZz09>

1. Call to Order by **Chairman @ 8:27pm.**

2. **Roll Call:**

7 **Present:** **Chad Williams (teleconference); Mike Birdsong; Jeannie Abts; Roger Malone; Steve Krieske (teleconference); Dale Gill (teleconference); Randy Ross**

0 **Absent:** **None**

Staff Present: **Ed Brown, City Manager/Executive Director; Ray Vincent/City Attorney; Lira Deer/HR Director (teleconference); Amanda Valent/City Clerk; Tanner McGuire/Park & Recreation Director (teleconference); Tracy Jordan/Director of Finance (teleconference); Chanell Easton/Communication Specialist; Randy Jacox/Public Works Director (teleconference); Guy Henson/Development Services Director; Purvi Patel/City Planner**

3. **Public Comments:** This agenda item is for public comments on utility related non-agenda items. Preference will be given to Choctaw Citizens and NO formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes.

None.

- 4. Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.

- 4.1** Resolution No. 20-21, amending Resolution No. 94-23, an alternate residential sewer rate by averaging utility customers for water usage during the summer months.

Item tabled.

- 4.2** Resolution No. 20-24, providing for and establishing certain policies to govern the operations of the Utility System of the City and rescinding Resolution No. 95-03.

MOTION BY Mike Birdsong and SECOND BY Jeannie Abts to approve Resolution No. 20-24.

MOTION CARRIED:

7	Ayes:	Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
0	Nays:	None
0	Absent:	None
0	Abstain:	None

- 4.3** Resolution No. 20-29, amending the Fee Schedule for fiscal year 2020-2021.

Item tabled.

- 5. Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

5.1 Regular Pre-Meeting minutes for 06-02-20

5.2 Regular Meeting minutes for 06-02-20

5.3 Vouchers and Claims as approved by the Executive Director:

- | | | | |
|----|---------------------|----|-----------|
| 1. | 06-04 Claims: | \$ | 13,783.91 |
| 2. | 06-09 Credit Cards: | \$ | 756.72 |
| 3. | 06-11 Claims: | \$ | 17,288.09 |
| 4. | 06-12 Claims: | \$ | 64,602.50 |

- 5. 06-18 Claims: \$ 9,519.05
- 5.4 Bi-weekly payroll in the amount of:
 - 1. 06-05 Payroll: \$ 21,686.33
 - 2. 06-19 Payroll: \$ 23,151.25
 - 3. 07-03 Payroll: \$ 25,000.00
- 5.5 Permanent Easement, Ryan and Kelli James, 4956 N. Vargas Rd.
- 5.6 Permanent Easement, Jim and Nancy Cox, 610 and 616 S. Anderson Rd.

MOTION BY Roger Malone and SECOND BY Mike Birdsong to approve the Consent Agenda as presented.

MOTION CARRIED:

7 **Ayes:** Williams, Birdsong, Abts, Malone, Krieske, Gill, Ross
 0 **Nays:** None
 0 **Absent:** None
 0 **Abstain:** None

- 6. **New Business:** This item is listed to provide the opportunity for trustee discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.

None.

- 7. **Trustee/Staff Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.


- 7.1 Board of Trustees;
- 7.2 Trust Attorney;
- 7.3 Executive Director; and
- 7.4 Project Updates

None.

- 8. Adjournment:
Adjourned @ 8:39pm.



CHOCTAW UTILITIES AUTHORITY



Randy Ross, Chairman

ATTEST:



Amanda Valent, City Clerk