

**City of Choctaw**  
**Regular Public Recreation Advisory Board Meeting**  
**August 13, 2019 @ 7:00pm**  
**Choctaw City Hall, 2500 N Choctaw Road**  
**Choctaw, Oklahoma 73020**

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**MINUTES**

1. Call to Order by Chair @ 7:00 p.m.

2. Roll Call:

5 Present: Chris Phillips; Beverly Stillwell; Brent Pendergraft;  
Michael Shetlar; Fran Sheffield @ 7:02 p.m.

0 Absent: None

Staff: Tanner McGuire, Parks and Recreation Director  
Amanda Valent, City Clerk

3. Business Agenda: The following items are hereby designated for discussion and consideration which requires individual action.

3.1 Discussion on Non-Motorized Boats – Jeremy Walker.

Mr. Walker stated he would like the Code of Ordinances to address the use of kayaks at 10 Acre Lake. He understands the safety issues and not being able to swim at 10 Acre Lake, but signs posted state you can't wade either and in order to get a kayak in the water you have to wade. He would like to see the Code of Ordinances changed to address the issue. Brent Pendergraft agreed to partner with Mr. Walker to form a committee to look at options for an ordinance change. The committee will be named the "Choctaw Fishing and Archery Committee". A work session will be held at the September meeting to discuss progress.

3.2 Discussion of recent and upcoming Special Events.

Park & Rec. Dir. McGuire reported on recent Special Events:

- *Farmer's Market* – The Farmer's Market will hold their last market event on October 5, 2019.

**Park & Rec. Dir. McGuire reported on upcoming Special Events:**

- ***Food Truck Fridays*** – Food Truck Fridays will be held from 11:00am to 2:00pm each Friday at the corner of Main and Gilbert each Friday beginning August 23,2019 through September 27, 2019.
- ***Movie N the Park*** – Movie N the Park will be held September 27, 2019 at Bouse Sports Complex. The movie, “The Sandlot” will begin at 7:30pm. Popcorn will be served.
- ***Friday Night Bites*** – Friday Night Bites will begin October 4, 2019 at Choctaw Creek Park from 6:00pm to 10:00pm.
- ***Taste of Choctaw*** – Taste of Choctaw will feature local businesses, music and vendors.

**3.3 Discussion on Park Improvements.**

- ***Handicap Sign at Senior Center*** – Park & Recreation Director McGuire reported the handicap sign at the Senior Center has been installed.
- ***Soccer Netting*** – Park & Recreation Director McGuire reported the back netting for the soccer fields near City Hall have been ordered and will be installed soon. The field has also been widened which will allow the league the ability to play regulation games.
- ***Capital Items*** - Park & Rec. Dir. McGuire reported capital items for this fiscal year include the following:
  - ***Fencing at Choctaw Creek Golf Course***
  - ***Parking Lot at Choctaw Creek Park***
  - ***Parking Lot at Choctaw Creek Golf Course***
  - ***New Restroom at Choctaw Creek Park***
- ***Southview Cemetery*** – Mr. Walker said the fence at Southview Cemetery at N.E. 10<sup>th</sup> St. and Henney is falling down. It needs to be repaired. Mr. McGuire noted the request.
- ***Lighting at Caboose on N.E. 23<sup>rd</sup> St.*** – Mr. Pendergraft stated he received a quote from Morgan Electric for the lighting at the Caboose on N.E. 23<sup>rd</sup> St. The quote came in just under \$700.

**3.4 Discussion on Committees.**

**Chris Phillips reported the running group started a session on Saturdays and will soon begin runs outside of Choctaw as well. They are getting a good base group of participants.**

**Fran Sheffield reported she reached out to Joe Protzman of the Volunteer Fire Department and found that funds are available to begin the build of a dog park. She will attend a meeting with his group to gather more specifics.**

**A possible joint event with the running group and the dog park group was discussed to fundraise for a new dog park. A March or April event would be more ideal and sponsorship from various canine organizations could be procured.**

**3.4 Discussion on Sports Programming.**

**Park & Rec. Dir. McGuire gave a status update on:**

- ***Golf Course* – The dress code for entry to the Golf Course will be an item staff will begin enforcing.**
- ***Bouse Sports Complex* – Fall season is beginning soon. The coaches meeting will be held next week.**
- ***Bouse Sports Complex Manager* – Staff is still accepting and reviewing applications for the Bouse Sports Complex Manager position.**

**4. Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

**4.1 Approval of regular meeting minutes from July 9, 2019.**

**MOTION BY Brent Pendergraft and SECOND BY Michael Shetlar to approve minutes as presented.**

**MOTION CARRIED:**

<b>5</b>	<b>Ayes:</b>	<b>Phillips; Stillwell; Pendergraft; Shetlar; Sheffield</b>
<b>0</b>	<b>Nays:</b>	<b>None</b>
<b>0</b>	<b>Absent:</b>	<b>None</b>

**5. Board/Staff Remarks:** This item is listed to provide an opportunity for the Board Members and/or staff to make comments and/or request specific agenda items. **No action will be taken.**

**Mr. Shetlar inquired about a helmet law within the City limits. Mr. McGuire stated he did not believe there is a law requiring the use of helmets on bicycles. The use of helmets on motorcycles is a state law.**

**6. Adjournment:**

**Called @ 8:11 p.m.**

**PUBLIC RECREATION ADVISORY BOARD**

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Beverly Stillwell, Chair

**ATTEST:**

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Amanda Valent, City Clerk

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