

City of Choctaw and Choctaw Utilities Authority
Regular Pre-Meeting of the City Council/Board of Trustees No. 27
October 4, 2022 @ 6:30pm
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020

MINUTES

1. Call to Order @ 6:31 pm

Roll Call:

7 Present: Chad Williams; Brent Pendergraft @ 6:33 pm; Jeannie Abts; Donna Morris; Steve Krieske; Rick Modisette; Randy Ross

0 Absent: None

Staff Present: Brian Linley/City Manager; Amanda Williams/City Clerk; Ray Vincent/City Attorney; Stuart Drake/Parks & Recreation Director; Randy Jacox/Public Works Director; Kelly Marshall/Police Chief; Sarah Huffine/Development Services Director; Kerry Williams/Assistant Fire Chief; Melinda Lloyd/Finance Director; Jennifer Holland/Assistant Finance Director; Loren Bumgarner/Fire Chief; Jerry Hand/Building Maintenance

2. Business Agenda: The following items are hereby designated for discussion only.

2.1 Staff briefing and clarification on agenda items.

City Manager/Executive Director briefed the City Council/Board of Trustees on each agenda item and answered any questions.

2.2 Staff briefing on current and upcoming projects and/or issues relating to the City and CUA.

City Manager/Executive Director briefed Council/Board on current and upcoming projects and or issues relating to the City.

3. Council/Staff Remarks: This item is listed to provide an opportunity for the Council and/or Staff to make comments and/or request specific agenda items. No action will be taken.

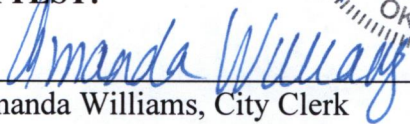
Bod Dillon, Dillon & Associates, presented the FY 2021 Annual Audit Unmodified Opinion. Mr. Dillon noted the following findings for FY 2021:

- **Implement Internal Controls and Procedures for month end bank reconciliations**
- **Implement Internal Controls and Procedures for monthly close-out. Mr. Dillon recommended the City adopt a checklist to be used to ensure all proper procedures are followed. An example is provided in the audit.**
- **FY 2021 Annual Audit was filed late with the State of Oklahoma.**

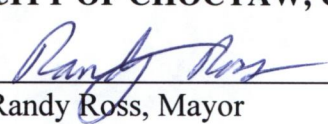
4. Adjournment:
Called @ 6:55 pm.



ATTEST:



Amanda Williams, City Clerk

CITY OF CHOCTAW, OKLAHOMA


Randy Ross, Mayor