MECHANICAL PERMIT APPLICATION

Cash ☐
Check ☐ _____
Credit Card ☐ _____
Prepaid ☐

Permit No. _____

Received $ _____
Date: _____
Receipt No. _____

_____
Contractors Name

_____
Company Name

_____
Mailing Address

_____
City **State** **Zip**

_____
Office Phone Number **Fax Number** **Cell Number**

_____
Email Address

Valuation of Project:

Project Information:

_____
Project Address

_____
Property Owner / Tenant / Builder **Phone Number**

Permit Type: Check ALL that apply (Minimum fee $30.00)

☐ Heat / Air Complete System	Per Unit	_____	X	$30.00	_____
☐ Mini Split System	Per Unit	_____	X	$ 6.00	_____
☐ Duct Work				$24.00	_____
☐ Exhaust Fan (Commercial Type)				$30.00	_____
☐ Fireplace	Per Unit	_____	X	$30.00	_____
☐ Condenser Repair/Replace	Per Unit	_____	X	$30.00	_____
☐ Mobile Home Connection	Per Unit	_____	X	$30.00	_____
☐ Other _____				$30.00	_____
☒ State Uniform Building Code Fee				$ 5.00	$5.00

FEES MAY APPLY DURING CONSTRUCTION

- ⇨ Work performed prior to **ISSUED** permit - Double above fees
- ⇨ Failure to apply for permit $120.00
- ⇨ Partial Inspection (per insp) R/C $25.00/$150.00
- ⇨ State License Number not displayed on vehicle (per vehicle) $120.00
- ⇨ Re-Inspection (first time) R/C $30.00/$150.00
- ⇨ After Hours Inspection (per inspection) R $ 60.00
- ⇨ No Valid City License $120.00
- ⇨ No Valid State License $120.00
- ⇨ Re-Inspection (each additional) $ 60.00 R $150.00 C

Contractor's Signature: _____ Date: _____

(NOTE: fees must be paid in full prior to beginning work—Ord. 5-308)

Jun 2020